

AGENDA
MEETING OF THE RICHMOND BOARD OF SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00p.m.-SELECTMEN MEETING WEDNESDAY, APRIL 16, 2014

1.0 CALL TO ORDER

Selectman present: Gary Poulin, Tracy Tuttle, Peter Warner, Clarence Cummins and Rose Beckwith.

Others present: Town Manager, Marian Anderson; Executive Assistant, Laurisa Loon; Chief, Scott MacMaster and Jan Wanggaard.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF APRIL 2, 2014 & APRIL 8, 2014

Selectman Tuttle made a motion to approve the minutes of April 2, 2014, Selectman Warner seconded, motion passed (5-0).

Selectman Tuttle made a motion to approve the minutes of April 8, 2014, Selectman Beckwith seconded, motion passed (5-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Isaac F. Umberhine Library –Update

6.1.1 Updated budget figures.

6.1.2 Paving

The flooring came in less than expected.

The Town Manager stated that we are looking at the nuts and bolts, items like toilet paper holders and changing station, we have not purchased any of those items. We need grab rails in the bathrooms. Selectman Tuttle stated that she has one or two rails to donate. Selectman Cummins asked what amount do we have to use for shelving. The Town Manager responded that we have over \$12,000 in grants, we met with a vendor to discuss our shelving options. The reason they were chosen is they put them together and place them correctly throughout the library. The meeting consisted of Jan Wanggaard one of the trustees, Donna McCluskey the Librarian and Victoria Boundy. We do not have final pricing back yet. When the final numbers come in next week we will meet with the trustees and make the decision. It takes six to eight weeks for the shelves to come in. Selectman Cummins asked if we anticipate going over the \$12,000.

The Town Manager stated that she is hoping to fund the difference with the TIF. Selectman Warner asked what is the amount we are looking at spending on the shelves? The Town Manager replied in the 20's. Selectman Warner asked if there are any other grants. The Town Manager stated that we are looking but we have applied to everything we know. The Town Manager added that the paving estimate came in at \$5,800. Selectman Warner stated that he has another guy we could check with, Pav-Tek. The Manager added that we are looking for final donations to fund those items.

6.2 Northeast Ambulance Quarterly Report

Chief MacMaster stated that he noticed over the last 3 quarters the average times are below the threshold in the contract but are starting to creep up. That's why we came up with this quarterly review. We can talk with them about any time trends we may notice. If there are any concerns residents have with care they are told to email the Chief and he will bring those to the board. Selectman Warner asked if there was a reason why the times were increasing. The Chief responded the location of the rigs, training dispatchers in the office and winter weather. They are having 24 hour coverage with full outfitted rescue in Dresden. The Town Manager stated that she heard Dresden is not happy with the fee Northeast set for them.

6.3 Hazardous Waste Day

The Town Manager stated that we had a meeting with Clean Harbors. Saturday June 21st will be Hazardous Waste Day. If you don't have a holding area sticker you can't access the hazardous waste day. The Town Manager added that people are using the holding area without a sticker. Selectman Cummins asked if it's the holding area attendant's responsibility to make sure people aren't dumping without a sticker. Selectman Poulin added that he was there Saturday, and saw person after person without stickers, a couple people bought stickers while they were there. Selectman Tuttle asked what is going on. The Town Manager replied that they spend time unloading people's cars after they were told not to. They are not supposed to be doing the unloading. Allan Moeller has been up there the last couple of weekends. Staff doesn't know what to do when residents get angry. Selectman Cummins asked if a police officer could check in for a few minutes. The Manager stated the police have come when asked by Allan. The Manager continued that it is our hope that this hazardous waste day will be an education process that they have to have a sticker to participate. Selectman Cummins suggested that a flyer be given to residents explaining the rules and process. The Town Manager stated that when they come to get their ticket they have to have an estimate of what they are bringing. It's been 10 years since we have done this so we did not want to put a huge limitation on what they could bring. This day is not for commercial businesses, the cost is not to exceed \$10,000. Selectman Cummins added that the \$5.00 charge is not going to cover much of the cost of this waste day.

Selectman Tuttle made a motion to approve the contract for June 21 to hold a Hazardous Waste Day for residents, Selectman Poulin seconded, motion passed (5-0).

Selectman Poulin added that we need signs when you pull in about having a sticker. Selectman Cummins added that we need a sign for employees not to unload vehicles.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Transfer Station-Clean-up day

Selectman Warner asked what it costs us to dispose of tires. Allan Moeller is concerned that it's a terrible drain on his budget and the number of tires. Selectman Tuttle stated that we are holding the hazardous waste day we should hold off on a free transfer station day. It was the consensus of the board to not hold a free transfer station clean-up day.

7.2 Town Report Dedication

Selectman Tuttle suggested the dedication be to Judy Savage and/or Hugh Lancaster Sr. The Town Manager stated Hugh Lancaster served over 30 years as a ballot clerk. Selectman Tuttle added that we had lost a lot of volunteers and members this year. Selectman Cummins added that we have a great number of volunteers we could dedicate it to the volunteer. The Town Manager added that Ryan Shea helped out with our gateway, and Main Street sign, Gary Poulin with his time and effort on the library and holding area. Gary Nash does a lot know one knows about. Selectman Tuttle added that we could list projects without names. Such as the; library, holding area, thrift store, food pantry, Richmond days, Comp Plan, RYRA, etc..

8.0 ASSESSOR ITEMS- BUSINESS

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public-None

9.2 Town Manager

The Manager stated she is on vacation next week. Each department is going to take care of their own department, if there is an emergency they can call Selectman Cummins or any of you, if anyone takes time off they are to send me an email or message.

The Town of Pittston has not renewed their contract with Hatch Hill. They are interested in what it would cost to use our holding area. They are getting a proposal together, we don't know if we could handle it but those conversations are happening.

The Meadowbrook mobile home park has been going in circles. We had a good meeting Tuesday with Frank the RUD Superintendent, James Valley, Allan Moeller and Victoria Boundy about issues and what we can do, we put a call into DEP in reference to the sewer issue where the tank is overflowing into Millbrook, it's full of bacteria. DEP is supposed to handle this. We have reached out to State agencies regarding enforcement, we are documenting and will call our State Senator if needed. The State is coming back to the town saying that the town can shut them down. Water pollution is the jurisdiction of the DEP. We had an electrician look at it to see what the problem was, a company is coming in to see if a line is plugged, RUD has been calling the PUC, they want to turn off the water, the park owes over \$27,000 in back bills, they had to allow the tenants to get together to pay the current bill. The Town Manager added that the new superintendent is great to work with. Selectman Warner asked if the town is paying for those inspections. The Town Manager replied, yes to determine if there is a health hazard. Selectman Warner asked if DEP has determined there is bacteria why aren't they taking any enforcement. The Manager stated we need to be able to document everything we have done to help the issue. DEP can fine us if we don't do our due diligence. Victoria Boundy is trying to find grants to help come up with a solution.

Victoria Boundy is working on the street light costs. She has been in contact with CMP.

9.3 Selectmen

Selectman Poulin stated that the library desk has been started its more difficult because of the curves, its being built in five sections. He also needs a few pieces of siding to finish the cupola.

Selectman Tuttle is impressed with Selectman Cummins use of the iPad. Also when is the library opening? The Manager responded that she would include an article in the newsletter on final finishes and expected opening.

Selectman Warner asked who the contact is for paving. The Manager replied that we have the plans at the office.

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants.

Selectman Warner made a motion to approve the warrant, Selectman Poulin seconded, motion passed (5-0).

11.0 ADJOURNMENT

Selectman Poulin made a motion to adjourn, Selectman Warner seconded, motion passed (5-0).