

MINUTES
5:00P.M. SPECIAL MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, JUNE 24, 2015

1.0 5:00 P.M. EXECUTIVE SESSION 1 M.R.S.A. 405(6)(C)-Economic Development

Selectman Poulin made a motion to move into Executive Session, Selectman Laplante seconded, motion passed (4-0).

No action taken.

Selectman Laplante made a motion to come out of Executive Session at 6:00p.m., Selectman Thompson seconded, motion passed (4-0).

6:00P.M. MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, JUNE 24, 2015

1.0 CALL TO ORDER

Present: Peter Warner, Oneil Laplante, David Thompson and Gary Poulin.

Others: Chief of Police, Scott Macmaster; Public Works Director, Allan Moeller; Code Enforcement Officer, James Valley; Community & Business Director, Victoria Boundy; Executive Assistant, Laurisa Loon and Town Manager, Janet Smith.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JUNE 10, 2015

Selectman Thompson made a motion to approve the minutes of June 10, 2015, Selectman Poulin seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Selectboard Annual Appointments

Selectman Thompson made a motion to approve the annual appointments as presented Selectman Poulin seconded, motion passed (4-0).

4.2 Confirmation of Town Manager Appointments

Selectman Thompson made a motion to approve the Town Manager appointments as presented, Selectman Laplante seconded, motion passed (4-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Merrymeeting Trail Inter-Local Agreement approval

All the communities have signed the Inter-Local Agreement. Selectman Laplante asked if we decide to get out of this agreement and financial commitments have been made do we have to pay our part before we can get out. Victoria Boundy responded that those agreements are for ongoing maintenance any funding for design and construction would be separate from this process. Maintenance request will be done every year and come before the town through the budget process. Selectman Laplante asked after we develop the trail and 3 years down the road if we decide to no longer take care of it, what happens. Victoria Boundy stated that it is a good question she would follow up with the Merrymeeting Trail Committee.

Selectman Warner stated to correct paragraph 9, it should say “may withdraw rather than withdrawal.”

Selectman Thompson made a motion to approve the agreement, Selectman Laplante seconded, motion passed (4-0).

6.2 Request for Book Awards through the Richmond Education Foundation Trust

In 2003 the fund was established for this purpose.

Selectman Laplante made a motion to approve the reimbursement minus the sales tax, Selectman Thompson seconded, motion passed (4-0).

6.3 Discussion with Public Works Director regarding the dirt road priority list

The board reviewed the paving priority list. The consensus of the board was to go out for RFP. The RFP should state that it would include the final grade on the road. The Town Manager stated that a representative from All State would be here on the 8th to go over the chip sealing process.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Allowing dogs inside the baseball area at Lane Field

Selectman Thompson stated that he has had several residents and parents complain about allowing dogs within the ball field areas at the fields where the kids play sports. After discussion Selectman Thompson made a motion to exclude animals from the ball field portions of the parks, Selectman Laplante seconded, motion passed (4-0).

7.2 CDBG Loan Board By-law amendment approval

Victoria Boundy stated she is looking for approval to the CDBG by-laws. Interest rates on CDBG loans would 3.5% and reviewed annually by the board. The second change would the application fee change from \$50 to \$35 to cover the cost of the credit report and filing fee. Selectman Thompson asked if there is a 30 day waiting period requirement with changing the by-laws. Victoria Boundy replied that the board can change them at any time. Selectman Thompson made a motion to approve the proposed changes to the CDBG by-laws, Selectman Thompson seconded, motion passed (4-0).

7.3 Discussion on the Main Street Speed Limit

The Town Manager stated that after her discussion with the senior's they brought up the fact that the speed limit doesn't drop until the back side of the library it remains at 35 until then, there is a lot of traffic in that area. We would like DOT to do a new traffic study, since we have brought the library back into the downtown area and more businesses have moved in we would like to have the sign moved back by the school entrance. With the possibility to get cross walk lights on Main Street. Selectman Laplante suggested looking into the speed limit signs that are solar powered with lighting. Chief MacMaster added there is increased traffic because of the new bridge. Also look at accident statistics. Selectman Warner would like DOT to also look again at other problem areas in town.

The board took 7.8 out of order.

7.8 Meadow Lane Violation

James Valley stated that work has been done throughout the year. There is evidence of slabs being poured outside of the approved plan, they have 3 poured and 2 prepped for expansion not yet approved. Article 8 G. any amendments to an approved plan must go before the planning board. I sent a stop work order. There are three mobiles located on the new slabs but not hooked up, they need to be moved off the slabs, they were given two weeks to get back to me, he has gotten back verbally but not in writing. I am here to ask what direction the board would like to take with this violation. They will most likely be approved for the expansion. I spoke with our lawyer today we have two options the violation can be dealt with through the civil court process or an administrative consent agreement stating that they know they are in violation and would agree to pay a fine along with the statement that no more work would be done without further approval. The park was established before the planning board and ordinance was established. That plan came to my office in February. Selectman Poulin asked if the slabs could be encouraged to be removed. James Valley replied that we can't make them tear them out with the civil court process. Selectman Thompson agrees there was violation but this is the first person to try to make improvements in the past 25 years, affordable housing is important. I think we should go with a compliance agreement. The Town Manager stated she would consult with the attorney and come up with an agreement for the board to review. Selectman Laplante suggested we write a letter from the board they are not in compliance, Selectman Warner added that a fine should be set at a certain amount, if they do not come into compliance the fine would increase. Selectman Warner would like to table any action until we get an agreement drafted and come back in two weeks.

7.4 Discussion on Health Insurance Change

The Town Manager stated the town would be switching to the PPO 500 plan which saves the town and employee the most amount of money we are looking at August 1 switchover and a fully funded HRA.

Selectman Thompson made a motion to change to the PPO 500 by August 1, Selectman Laplante seconded, motion passed (4-0).

7.5 Discussion on Daniel Lamoreau Memorial Tournament being sponsored by the Town

The Manager stated that the tournament request is for July 25 and 26, profits are supposed to go to youth sports or scholarships, because he is individual he does not have the liability insurance and because it is during Richmond days and profits benefit the town programs he is asking if the town would be willing to sponsor the tournament under the Richmond days umbrella insurance.

Selectman Thompson made a motion to allow the tournament to be sponsored by the town through Richmond days at Lane Field, Selectman Poulin seconded, motion passed (4-0).

7.6 Approval uncollectible taxes on tax acquired property at 52 High Street and Quitclaim Deed.

The Manager stated there were 3 active bidders at the auction. We were able to procure \$5,400 and we have received the bank check. We are requesting the board write off the taxes for the uncollectable principle in the amount of \$4,148.17. Selectman Thompson asked if the advertising came out of legal and if that line could be reimbursed. The Manager replied that the taxes for that parcel were used to come up with the mil rate for those years. The \$5,400 went against the unpaid taxes.

Selectman Thompson made a motion to approve the uncollectible taxes of \$4,148.17, Selectman Laplante seconded, motion passed (4-0).

The Town Manager stated the buyer is paying the recording and transfer tax fees as agreed to in the affidavit they signed. We need authorization from the board to sign the Municipal Quitclaim Deed. Selectman Thompson made a motion to sign the deed authorizing the completion of the sale, Selectman Laplante seconded, motion passed (4-0).

7.7 Review of the 2015 Annual Town Meeting Warrant Minutes

The board reviewed the minutes. No action taken.

7.8 Discussion with CEO regarding Notice of Violation at Meadow Lane-Previously discussed.

8.0 ASSESSOR ITEMS-BUSINESS

9.0 BOARD OF TRUSTEE BUSINESS

9.1 Draft Trust Fund Application Review

Selectman Laplante made a motion to approve the Trust Fund application with a minor amendment, Selectman Poulin seconded, motion passed (3-0-1), Selectman Thompson abstained from vote.

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public

10.2 Town Manager

The Manager stated we would be uploading the RSU 2 schedule to the box.

The New Mills Dam was inspected.

The Senior Director saved the lives of several seniors this past weekend on a bus trip. Her quick thinking and persistence in having the bus pulled over and the seniors removed saved their lives. The bus ended up bursting into flames. Selectman Laplante made a motion to present her with a letter of a commendation, Selectman Thompson seconded, motion passed (4-0).

10.3 Selectmen

O'Neil Laplante stated he would like to invite one member of the RSU #2 board to report to us on a monthly basis.

Also there are two trees dead at the Veterans Memorial.

Selectman Poulin stated that there is an increase in trailer truck traffic on the Old Ferry Road, they counted 20 trailers and the resident are concerned with the condition of the pavement on that road.

Selectman Thompson stated that he received a call from Henry Grover from the KOA. They would like their campers to be able to use Peacock Beach. The consensus of the board was to sell to KOA, 5 season passes for \$100 they could hand the passes out to their campers to use.

Selectman Warner stated he watched the Planning Board live stream video and has serious concerns with how the meeting is being run. He would like to see the planning board have some training and/or guidelines. We owe Mr. Kincer an apology. They brought up items of discussion that were inappropriate. I would like to see a letter from the board to Mr. Kincer. The Manager stated she would at the next meeting discuss planning board training or work on getting a training set up for July, the selectboard can issue a mandate that the planning board will attend.

Selectman Warner stated that when talking with DOT he would like to address the River Road speed limit as well.

10.4 Boards and Committees-None

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants

Selectman Thomson made a motion to sign the warrant, Selectman Laplante seconded, motion passed (4-0).

12.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(C)-Economic Development

Selectman Thompson made a motion to move into Executive Session at 9:02p.m., Selectman Laplante seconded, motion passed (4-0).

No action taken.

Selectman Poulin made a motion to come out of Executive Session at 9:15p.m., Selectman Thompson seconded, motion passed (4-0).

13.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(e)-Legal

Selectman Thompson made a motion to go into Executive Session at 9:15p.m., Selectman Poulin seconded, motion passed (4-0).

No action taken.

Selectman Poulin made a motion to come out of Executive Session at 9:30p.m., Selectman Thompson seconded, motion passed (4-0).

Selectman Thompson made a motion to send out the ambulance RFP with a deadline of July 13, 2015 and for the Board of Selectmen to have a special board meeting to consider the bids on July 15, 2015, Selectman Laplante seconded, motion passed (4-0).

Selectman Laplante made a motion to adjourn at 9:31p.m., Selectman Poulin seconded, motion passed (4-0).