

MINUTES

6:00P.M. MEETING OF THE RICHMOND SELECTBOARD

TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, JULY 8, 2015

1.0 CALL TO ORDER

Board Members Present: Gary Poulin, Peter Warner, David Thompson and O'Neil Laplante.

Others: Town Manager, Janet Smith; Executive Assistant, Laurisa Loon; Jason Thompson, Senior Director, Laurie Saunders and Public Works Director Allan Moeller.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JUNE 24, 2015

Selectman Thompson made a motion to approve the minutes of June 24, 2015, Selectman Laplante seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Appointment of Janet Smith to the Midcoast Council of Governments as an alternate member.

Selectman Thompson made a motion to appoint Janet Smith to the Midcoast Council of Governments as an alternate member, Selectman Laplante seconded, motion passed (4-0).

4.2 Appointment of Clarence Cummins as Library Board Trustee

Selectman Laplante made a motion to appoint Clarence Cummins to the Library Board as a trustee, Selectman Thompson seconded, motion passed (4-0).

4.3 Presentation to Laurie Saunders

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Review of the draft Administrative Consent Agreement on the violation at Meadow Lane.

By October 30, 2015 the application with the planning board must be complete. In the event that construction is not complete by winter the mobile homes placed on slabs must have the perimeter clearly marked prior to December 1, 2015 with high visibility stakes. Selectman Thompson stated there is nothing in the agreement on a fine. The

Town Manager responded in the event they fail to comply then the board would have to go through the civil penalty process. The Codes office does not have ability to fine per our ordinance. Selectman Thompson made a motion to accept the agreement with the amendment on the marking of the slabs for the winter period, Selectman Laplante seconded, motion passed (4-0).

6.2 Review and approve paving RFP and timeline

The Manager stated she is looking to get the RFP's out tomorrow and due back on July 27th. We also want to have a pre bid conference July 20 at 9a.m. so any potential bidders can look at the roads. July 27 gives them a week to do their final numbers. The board is not schedule to meet until August 5 I would like to request a special meeting on the 29th at 5:00p.m. to review the bids.

6.3 Update on Memorial tree to be planted by the Town Senior Group.

Laurie Saunders stated that the tree will be placed at the library. Enterprise farm will be providing the tree. They will come up with a plaque to put in front of the tree.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Request to release up to \$4,800 from the Public Works Equipment Reserve for sand blasting and painting Truck #7

The last time we used the reserve was in 2013 for \$4,500 on truck #3 to be sand blasted. We will contact three different companies for estimates. Originally set up as a projects reserve account, in 2008 money moved to cover overages, excavator lease and 2012 truck purchase. Selectman Laplante stated he would like to set up long range plans with the departments on maintaining the vehicles.

Selectman Thompson made a motion to release up to \$4,800 from the Public Works Equipment Reserve for sand blasting and painting on Truck #7, Selectman Laplante seconded, motion passed (4-0).

The Town Manager stated she asked Goodall Landscaping for a quote on the flower beds prior to July for Richmond Days. \$970.00 for the waterfront bed, \$605.00 for the park near Annabella's and \$200 for lily's on the waterfront totaling \$1,700. Selectman Warner asked if we could use the TIF. The Manager replied that we could fit it under one of the categories in the TIF document.

7.2 Quitclaim Deed for Daniel & Linda Rideout

Selectman Thompson made a motion to sign the quitclaim deed for Daniel and Linda Rideout, Selectman Laplante seconded, motion passed (4-0).

7.3 Richmond Days Brochure-Schedule of events approval

Selectman Thompson made a motion to approve the brochure, Selectman Laplante seconded, motion passed (4-0).

7.4 November Election discussion

Selectman Thompson made a motion to have an election for the vacant position on the board during the November Elections, Selectman Laplante seconded, motion passed (4-0).

7.5 Discussion on Capital Improvement Plan

The Town Manager would like to move forward with working on a Capital Improvement Plan. Have a member of the board work with the police department, public works department and fire department. Work in stages starting with apparatus and equipment to buildings to personnel. -

7.6 MMA Annual Election of Vice President and Executive Committee Members

Selectman Thompson made a motion to acknowledge and support those that are running for the Executive Committee, Selectman Laplante seconded, motion passed (4-0).

8.0 ASSESSOR ITEMS-BUSINESS

9.0 BOARD OF TRUSTEES BUSINESS

9.1 June Financials Statements-Information only

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public

After further discussion on the waterfront improvement planting with Allan Moeller, Selectman Laplante made a motion to use the money from the TIF account, Selectman Poulin seconded, motion passed (3-0-1) Selectman Thompson abstained from the vote.

10.2 Town Manager

They have extended the RFP on the ambulance contract to July 17 we will review the bids at your regular selectmen meeting on July 22.

We received the States contract on road salt pricing and it was more than \$60/ton and we would have been locked in at purchasing a certain amount. GPCOG salt came in at \$59.29 ton delivered.

One of the school board members will come to at least one board meeting a month. Selectman Warner added that at least one Selectboard member make an attempt to attend the school board meetings.

The estimate for the canopy for bulky waste came in at \$21,000 after taking out for poles and cement blocks. We are only using \$5,000 to get the poles and blocks.

10.3 Selectmen

Selectman Laplante enjoyed meeting with the fire department.

Selectman Laplante looking on follow up on the Merrymeeting proposal question on maintaining the trail.

Selectman Laplante would like to look at the cost for 2 solar speed limit signs on Main Street.

Selectman Poulin stated the sign for library is on hold.

Selectman Warner asked if there was an update on the storm money from FEMA. The Manager responded that the Federal side is still compiling numbers we received an email and we have to match people to actual vehicle.

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants.

Selectman Thompson made a motion to sign the warrant, Selectman Laplante seconded, motion passed (4-0).

12.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(F)-Confidential Records

Selectman Thompson made a motion to move into Executive Session, Selectman Poulin seconded, motion passed (4-0).

No action taken.

Selectman Laplante made a motion to come out of Executive Session, Selectman Poulin seconded, motion passed (4-0).

Selectman Thompson made a motion to approve up to \$60 from the James Ross Trust, Selectman Poulin seconded, motion passed (4-0).

Selectman Thompson made a motion to move back into Executive Session pursuant to 1 M.R.S.A. 405 (6)(F)-Confidential Records.

No action taken.

Selectman Thompson made a motion to come out of Executive Session, Selectman Poulin seconded, motion passed (4-0).

Consensus of the board to look into several bids for a roof estimate.