

**AGENDA**  
**5:00P.M. MEETING OF THE RICHMOND SELECTBOARD**  
**TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, AUGUST 5, 2015**

**1.0 CALL TO ORDER**

Selectmen present: Peter Warner, O'Neil Laplante, David Thompson and Gary Poulin.

Others: Representative Brian Hobart; Community & Business Director, Victoria Boundy; Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JULY 22, 2015**

Selectman Thompson made a motion to approve the minutes of July 22, 2015, Selectman Poulin seconded, motion passed (4-0).

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**4.1 Brian Hobart State Representative: Legislative Sentiment to Lady Bobcats**

**4.2 Peter Warner, Chairman: Town recognition to Lady Bobcats**

**4.3 Peter Warner, Chairman: Donation to Summer Rec and Recreation Scholarship Fund from Daniel Lamoreau Memorial Softball Tournament.**

Donation \$500 Summer Rec and Recreation Scholarship Fund from Daniel Lamoreau Tournament.

**5.0 PUBLIC HEARINGS, PRESENTATION**

**6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

**6.1 Approve and sign 2015 Special Town Meeting Warrant**

The Town Manager stated she met with the budget committee last week. The purpose to raise money for ambulance services and a multi-year contract to provide services to the town. The Budget Committee agreed with the Selectboard recommendation. The amount to be raised is \$13,941 for services, and to enter into multi-year contract. Nomination papers were available August 10 for 1 selectmen and 1 budget committee member.

Selectman Thompson made a motion to sign the warrant, Selectman Poulin seconded, motion passed (4-0).

**6.2 Discussion on Spirit of America Award**

Selectman Warner stated that each year we get money and labor from the Masonic Lodge, Selectman Poulin made a motion to nominate the Masonic Lodge for the Spirit of America Award, Selectman Laplante seconded, motion passed (4-0).

## **7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

### **7.1 Request to accept donation to Library and expend to purchase Lego's for Lego Club.**

Kevin Smith made a donation of \$246.60 to the Library. They would like to start a Lego Club and be able to accept donations to purchase Legos for the club.

Selectman Thompson made a motion to accept the donation and allow them to expend the money and also to accept lego donations, Selectman Laplante seconded, motion passed (4-0).

The total Book sale from Richmond Days was \$577.96.

Selectman Thompson would like to send a thank you to Acord Storage for storing those books for years, Selectman Laplante seconded, motion passed (4-0).

### **7.2 Request to release Municipal Planning Reserve Funds-Victoria Boundy**

Municipal Planning Reserve request to access \$3,087. This reserve has not been used often it was last used in 2010 for GIS parcel updates. The request is to use the money to help the Comprehensive Planning Committee complete its update slated for completion in 2016. Three inventory sections, and review of the completed sections for State compliance. We are in the process of negotiating the proposal. They provide facilitation services. A lot of communities hire an outside professional to facilitate this discussion. Selectman Warner stated that the committee has put in a lot of hours, it's a good use of that money. Selectman Thompson made a motion to use \$3,087 out of the reserve funds to be utilized by the Comprehensive Planning Committee, Selectman Laplante seconded, motion passed (4-0).

Selectman Thompson made a motion to recess, Selectman Laplante seconded, motion passed (4-0).

Selectman Thompson made a motion to resume to item 4.1 and 4.2, Selectman Laplante seconded, motion passed (4-0).

The board made a presentation to Rick Coughlin and several members of the Lady Bobcats softball team for an outstanding season and several championship titles.

## **8.0 ASSESSOR ITEMS-BUSINESS**

## **9.0 BOARD OF TRUSTEES BUSINESS**

## **10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

### **10.1 PUBLIC**

### **10.2 TOWN MANAGER**

- August 10 nomination papers are available and to be returned by September 17.

- Wednesday August 19<sup>th</sup> town meeting and a public hearing on the weight limit on the Weeks Road.
- 158 liens will be put out next week.
- I met with the harbormaster at the waterfront to get an idea of how the waterfront works. Ideas to get information on signage, designation for different size boats, two hour time limits. There are also some repairs we need to take care of.
- Crooker agreed to shim and overlay and are working in some other areas we wanted done this season in between the paving of dirt roads.
- I spoke with Tracy Tuttle, she was willing to accept a nomination to be moderator at special town meeting,
- I will be on vacation tomorrow and Monday and at the managers conference the remainder of the week and back on the 17<sup>th</sup>.
- Still working on beacon lights for sidewalks.

### **10.3 Selectmen**

Selectman Laplante stated that the behavior of the teams at Lane Field were great during Richmond Days.

Selectman Laplante stated we should establish no parking on Southard Street. During Richmond Days it would have been impossible for an emergency vehicle to get through due to the cars parked on the side of the road.

Selectman Laplante would like to see the radar signs in some of the residential neighborhoods in town, people speed through a portion of the Alexander Reed Road near the Lane Field area where children and people are walking.

Selectman Poulin would like to see a shuttle or van during Richmond Days next year.

Selectman Thompson stated that the meeting was informative with the harbormaster. Also the walk through in Gardiner through the facility was informative.

Selectman Warner stated that we discovered issues at the waterfront and we asked for a list of things that need to be corrected.

The Manager stated that we can no longer have the dumpster at the holding area or the price will increase to keep it there. If we do away with the dumpster the cardboard would go back into the single stream recycling which would cause us to have frequent collections by Pine Tree Waste, which is \$200 a trip. We met with the Bowdoinham Town Manager, they have a bailer and storage facility. We are working with Bowdoinham on discussing a trial basis to see how much we produce, expenses and/or potential revenue source.

### **11.0 WARRANT**

#### **11.1 Request for action regarding all disbursement warrants**

Selectman Thompson made a motion to sign the warrant, Selectman Laplante seconded, motion passed (4-0).

**12.0 EXECUTIVE SESSION 1 M.R.S.A. 405(6)(E)-Consultation with Town Attorney**

Selectman Thompson made a motion to move into Executive Session, Selectman Laplante seconded, motion passed (4-0).

No action taken.

Selectman Thompson made a motion to come out of Executive Session, Selectman Poulin seconded, motion passed (4-0).

**13.0 EXECUTIVE SESSION 1 M.R.S.A. 405(6)(F)-Discussion of confidential records**

Selectman Thompson made a motion to move into Executive Session, Selectman Laplante seconded, motion passed, (4-0).

No action taken.

Selectman Thomson made a motion to come out of Executive Session, Selectman Laplante seconded, motion passed (4-0).