

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, OCTOBER 20, 2010

1.0 CALL TO ORDER-6:00P.M.

Present: Jessica Crehan, Jason Bird, Laurisa Loon, Marian Anderson, Judy Batty, Joyce McKenny, Anita Harris and David Harris.

Selectman Present: Tracy Tuttle, Clarence Cummins, Daniel Dunton and Rose Beckwith.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF SEPTEMBER 22, 2010.

Selectman Cummins made a motion to approve the minutes of September 22, 2010, Selectman Dunton seconded, motion passed (3-0-1), Rose Beckwith abstained from vote.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS-None

5.0 PUBLIC HEARINGS, PRESENTATION-None

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Library Update-Marian Anderson

Selectman update on the status of the Richmond Umberhine Library.

The Town Manager presented the board with the Declination of Trustee documents for the Umberhine Library.

After discussion, Selectman Cummins made a motion to sign the trust documents for the Umberhine Library, Selectman Dunton seconded, motion passed (4-0).

6.2 County Commissioners Meeting Update-Clarence Cummins

Selectman update on the outcome of the County Commissioner meeting.

Selectman Cummins stated that the commissioners meet with representatives from each town each year. They are willing to attend selectboard meetings and/or informational meetings. The County budget is around \$9,000,000.00 they have not raised the budget in several years. Approximately \$2 million is allocated to the Wiscasset jail, along with other money for records, deeds, probate, court functions and the Sheriffs Department. It would be advantageous for someone to volunteer to go to a budget meeting.

6.3 Land Use Ordinance Update-Marian Anderson

Selectman update on the status of the Fire Hydrant amendment to the Land Use Ordinance.

Andrew Pierce will go before the planning board in January. Public Works has currently removed two dry hydrants.

6.4 General Obligation Bond Documents

Selectman action requested to sign the bond documents relating to the Town's 2010 Bond Issue.

The board signed the General Obligation Bond documents that were passed at the June town meeting.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Jason Bird-Energy Efficiency & PACE

Selectmen discussion requested to discuss energy efficiency at the residential level along with the PACE program.

Jason Bird discussed with the board information on "Energy Efficiency" and the "PACE" program. Municipalities can adopt the PACE or Property Assessed Clean Energy programs and record PACE loans with the property in the registry of deeds, the town would need to adopt an ordinance establishing the PACE program. A PACE loan is a loan taken by a property owner to finance the cost of making a qualified "energy savings improvement" to their property. Jason handed out two sample ordinances, one was a model that would be administered by the Efficiency Maine Trust and the second model would be administered by the municipality.

The Town Manager questioned if the town was to administer the loan would they receive an Administrative Fee? Jason replied that he would look into and report back with an answer.

Currently Bath, Brunswick and Topsham are participating.

Selectman Tuttle questioned if there is a specific timeline? Jason replied that there is no specific timeline. Currently they are working on an assessment to see where towns are at and what towns they will work with.

7.2 David Kaler-State Senate

Selectman discussion requested by David Kaler.

David Kaler was absent.

7.3 Railway Café Liquor License Renewal

Selectman action requested to approve the liquor license for the Railway Café.

Selectman Beckwith made a motion to renew the Railway Café liquor license, Selectman Dunton seconded, motion passed (4-0).

7.4 General Assistance Ordinance Appendices

Selectman action requested to adopt the General Assistance appendices for 2010-2011.

Selectman Dunton made a motion to adopt and sign the ordinance for 2010-2011, Selectman Beckwith seconded, motion passed, (4-0).

7.5 Richmond Senior Citizen Group

Selectman action requested to submit a donation to the Senior Citizen Group.

The Town Manager stated she received a letter asking for a donation to help the senior group in the months to come. The board's consensus is that money was approved for a town sponsored senior group at town meeting. The groups need to work together.

Selectman Cummins made a motion not to make a donation and encourage the group to work with the existing town sponsored senior citizen group, Selectman Dunton seconded, motion passed (4-0).

8.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

8.1 Public-David Harris

David Harris would like to be on the agenda to have his junkyard permit application approved. Marian Anderson stated that the items in Mr. Goodall's letter need to be complete and brought to the town. After the list is found complete the board can schedule for public hearing, if those items are provided by Monday he can be on the November 3rd agenda. David Harris stated that he would have the items but would not be present at the November meeting and will be represented by another individual.

8.2 Selectman

Selectman Cummins stated that he would send the signs to Marian for the holding area.

Selectman Beckwith stated that the Fire Department did a great job with the open house.

Selectman Dunton stated that he attended the planning board meeting and wants to make sure their work is done efficiently and accurately. The Town Manager stated that she has scheduled in house training for both the appeals and planning board for November 10th.

8.3 Town Manager

- The Town has switched to Time Warner from Fairpoint which should result in an anticipated savings of \$150.00 to \$200.00 a month.
- The Town is switching from Munis to Trio and anticipates a savings of \$88,155.00 over a 5 year period, no new server or hardware purchase is required.
- Approximately four residents have signed up for the Tax Club.
- A meeting with Dresden is scheduled for October 28th if Dresden can't meet we will try to schedule the meeting for December 9th.

8.4 Boards & Committees-None

9.0 WARRANTS

9.1 Request for action regarding all disbursement warrants

Selectman Beckwith made a motion to sign the warrant, Selectman Cummins seconded, motion passed (4-0).

10.0 EXECUTIVE SESSION 1. M.R.S.A. 405 (6) (A)-Personnel Matters

Selectman Dunton made a motion to go into Executive Session at 7:27p.m., pursuant to 1 M.R.S.A. 405 (6)(A)-Personnel Matters, Selectman Cummins seconded, motion passed (4-0).

No action taken.

Selectman Beckwith made a motion to come out of Executive Session at 8:40p.m., Selectman Cummins seconded, motion passed (4-0).

11.0 ADJOURN

Selectman Beckwith made a motion to adjourn at 8:42p.m., Selectman Cummins seconded, motion passed (4-0).