

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, NOVEMBER 28, 2012

1.0 CALL TO ORDER

Selectmen Present: Clarence Cummins, Peter Warner, Rose Beckwith

Others Present: Paul Adams, Mike Grizkewitsch, Laurisa Loon, Marian Anderson, Tom Nugent, and Gary Poulin.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF NOVEMBER 7, 2012

Table minutes no quorum to approve the minutes.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Scott MacMaster appointment as Richmond Emergency Management Director.

Selectman Beckwith made a motion to approve Scott MacMaster as the Emergency Management Director, Selectman Warner seconded, motion passed (3-0).

4.2 Russell Hughes appointment as a voting member of the Richmond Planning Board.

Selectman Beckwith made a motion to appoint Russell Hughes as a voting member, Selectman Warner seconded motion passed (3-0).

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Richmond Town Landing Improvement Project

Selectman discussion on the proposed waterfront improvement grant.

No public hearing at this time.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Comprehensive Plan Kick-Off Meeting Update

The board was provided with a memo in packet outlining the meeting objectives and goals.

Selectman Warner added that he thought the meeting went well, everyone seemed to be on the same page with their ideas.

6.2 Route #24 Corridor Study Update- Clarence Cummins

Selectman Cummins stated that the Town of Brunswick is concerned with how people route themselves through Brunswick they want better signage and a bicycle path along route #24. Richmond is concerned with the overpass by the railroad. They itemized from each town the issues, there was no mention of height only width, whose responsibility is to deal with the bridge/overpass. Keep in the minds of the committee, DOT will not put signage on the road. Mike Grizkewitsch stated that they cannot lower the road, if you lowered it would be below the bridge footings, the State owns that railroad and leases it to Maine Eastern Railroad. Selectman Cummins stated that the next meeting is in January then later in spring for a public meeting although the public is invited to attend any of the meetings. Basically the meetings consist of what various towns would like to see but he does not expect anything to come out of it anytime soon.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Freedom of Access Law-Information/Training for elected officials.

The Town Manager stated that you can complete the training online then complete the form and return it to the town office.

The Town manager read Patricia Couture's resignation from the Richmond Fire Department.

Selectman Warner made a motion to accept the resignation, Selectman Beckwith seconded, motion passed (3-0). Selectman Beckwith added that Patricia was an awesome representative of our fire department.

8.0 ASSESSOR ITEMS-NEW BUSINESS-None

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Mike Grizkewitsch asked if there was any follow up on access to our policy to use our fields and facilities. The Town Manager stated at this time only conversations but we will have something in place by January. Mike also wanted to know if the draft budgets are available for review. The Manager responded there have been some recent changes within the police department budget with the 6th police officer under the COPs grant. We will be scheduling budget hearings in January. Mike also wanted to know if the Economic Development budget would be included. The Town Manager responded that it would not, you cannot vote on the Economic Development budget it's based on the TIF that was approved at a town meeting. Mike wanted to know if it could be seen at town meeting. The Manager stated that the TIF is currently being spent the way the TIF

was written. It is very specific to salary, bond and town improvement projects. The TIF is a document that is available for anyone to review.

Tom Nugent asked if he missed 6.1. The Town Manager responded that it was a brief update that a meeting took place and went well.

9.2 Town Manager

The Manager asked the young gentlemen in the room if he had any questions in the board. Shane Edwards stated that he was a Richmond resident representing Troop 202 in Topsham, working on a merit badge for citizenship in the community and he needed to attend a public meeting, choose an issue that was discussed, and choose why he agrees or disagrees with subject matter.

The Manager stated that the tree Lighting is on December 6th at the waterfront park.

The Manager would like to thank the American Legion, two daycares, the senior center, the sheriff's office, 3 private families, for providing a Thanksgiving Basket for some Richmond families.

The Manager stated that the thrift store is doing well, the goal is to provide support to the food pantry, we are not quite there, the partnership is between the Marcia Buker School the Methodist Church, K & G Hardware is a supporting member, town staff is involved, a work day is planned for Friday at 8:00, the store is run under the Friends of Richmond not the town, we have received donations from the Doyle law office, K & G Hardware and the funeral home.

Selectman Cummins called for a motion to approve the minutes since Gary Poulin arrived. Selectman Beckwith made a motion to approve the minutes, Selectman Poulin seconded motion passed (3-0-1). Selectman Warner abstained from vote, not present at the November 7th meeting.

9.3 Selectmen

Peter Warner stated that there are some fuel assistance funds available at Main Street Fuel they were donations made by other residents.

Gary Poulin acquired a telephone pole if we desire a light at Lane Field its about 25 feet tall. Mike Grizkewitsch stated that Home Depot may donate some money towards lighting if RYRA asked.

Selectman Beckwith stated that she has been attending some of the RYRA meetings, they are working hard and doing a great job.

9.4 Boards and Committees-None

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants.

Selectmen Beckwith made a motion to sign the warrant, Selectman Poulin seconded motion passed (4-0).

11.0 EXECUTIVE SESSION PERSONELL MATTERS 1 M.R.S.A.

Selectmen Beckwith made a motion to move into Executive Session, Selectman Poulin seconded, motion passed (4-0).

No action was taken.

Selectman Beckwith made a motion to come out of Executive Session and adjourn, Selectman Poulin seconded, motion passed (4-0).