

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, FEBRUARY 22, 2012

1.0 CALL TO ORDER

Selectmen present: Daniel Dunton, Tracy Tuttle and Clarence Cummins.

Others present: Matt Roberge, Stephen Page representing the Americal Legion, Paul Adams, Harold Averell, Adam Garland, Darci Moore, Steve Musica, Fire Chief-Andrew Pierce, Police Chief-Scott MacMaster, Public Works Director-Alan Moeller, Ian Alexander, Mike Grizkewitsch, Town Manager-Marian Anderson and Executive Assistant-Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE THE BOARD OF SELECTMEN MINUTES OF FEBRUARY 8, 2012

The board took 7.6 American Legion out of order.

American Legion-Stephen Page

Selectman action requested to allow a "Bring Your Own Bottle" event, for fund raising purposes to be held at the American Legion.

The legion held a similar dance on February 10th things went well, would like to hold a dance on March 9th from 7-11p.m.

Selectman Cummins made a motion to approve a "BYOB" request, Selectman Dunton seconded, motion passed (3-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Warrant Article for adoption of Building Codes

Selectman discussion on the proposed warrant article for the adoption of the building codes.

Resident Paul Adams disagrees with the warrant article for building codes.

Resident Harold Averell has concerns with the factors and building codes.

Selectman Cummins feels this article needs to go before the citizens at town meeting.

Selectman Dunton also feels this needs to go to town meeting.

Selectman Cummins made a motion to come out of public hearing, Selectman Dunton seconded, motion passed (3-0).

Selectman Cummins made a motion to put the building code article on the town meeting warrant, Selectman Dunton seconded, motion passed, (3-0).

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Hathorn Building Update

Update on the status of the Hathorn Building located at 330 Front Street.

The Town Manager stated that Malamute Investment has paid the taxes on the referenced parcel the town did not foreclose on the property. Selectman Cummins stated that there are broken windows and bricks falling, the owner needs to be contacted. The Town manager responded that they are obtaining the correct contact information and will be working on that issue.

6.2 Umberhine Library Update

Update on the design/build bids for the Umberhine Library.

The Town Manager stated that they are going to put together a panel to review the library bid proposals; Tracy Tuttle, Dan Dunton and Clarence Cummins are interested in participating in the review. The meeting will be set within the next two weeks.

Resident, Steve Musica has several concerns he would like the board to consider, one when planning for a public space that the contractor would make sure the building is up to code/ADA compliant and also that the project has planning board approval.

The Town Manager stated that the Code Enforcement Officer is in communication with the Planning Board Chairman, the town would never build anything that did not conform with the Land Use Ordinance. The Town Manager stated they have responded to a lot of the bidders with questions on several issues. Public Works will do as much of the site work as they can.

Selectman Dunton questioned if this does not go to town meeting this year, if we would have a special town meeting? The Manager stated that this is a huge project, we need to see what the figures look like.

Resident Mike Grizkewitsch asked if there could be a non-binding question at town meeting.

6.3 Fireworks Ordinance Update

Selectman discussion on the "Draft" Firework Ordinance.

Selectman Dunton stated that he feels someone should have written permission to use fireworks on someone else's property. In references to Subsection D; permit with application fee, the application should be issued as a burn permit, (i.e., if you can have a brush fire you can have fireworks.) In reference to Section 4. A., limiting the use of fireworks in the village and commercial/industrial district, it should also state no fireworks on municipal property without prior written permission. Under the penalty section, a \$500 fine plus cost and \$1,000 fine could be cut in half; \$250/plus cost, and \$500/plus cost. Selectman Cummins questioned if there is a way to locate the village section. The Town Manager responded the ordinance detail the area as well as the zoning map. Andrew Pierce questioned if the town was liable if someone got hurt shooting fireworks on municipal property. The Manager stated that someone using the town property would need to submit insurance showing the town as payee prior to using fireworks. The Town Manager stated that she would incorporate the changes and review again at the next meeting.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Fire Truck-Allan Moeller

Selectman discussion of the public works department request to acquire the "retired" 1988 Ford F350.

Andrew Pierce stated that if the money from the sale of the truck does not go back into the vehicle reserve he has no problem with public works having the truck. The Town Manager stated the money would go to the general fund. Selectman Cummins questioned what public works is going to use the truck for? Alan responded as a service truck, they can do in house repairs and service the body it will carry road signs, shovels, tools, road patch, the fuel tank, the last truck we received from the fire department was a 1964 model in the 90's we made the truck last for 9 years. Alan stated that they are pushing vehicles longer out of the 10 year plan. Resident Mike Grizkewitsch feels they should buy new vehicles instead of putting patches on old vehicles.

Selectman Cummins feels the truck should be transferred to public works, Selectman Dunton agrees.

7.2 Richmond Days

Selectman discussion on a budget for Richmond Days.

The boards consensus is to use Economic Development funds to fund Richmond Days.

7.3 Military Excise deduction

Selectman discussion on the topic.

The board is aware of the deduction and took no action.

7.4 Development of Action Plan for Responses for Small/Non-Emergency Calls between Police & Fire.

Fire Chief-Andrew Pierce stated he was concerned that fire department property was used by the police department to clean up an incident. Police Chief-Scott MacMaster stated that the officer at the time used his best common sense to address the issue at hand, in the future both departments should have input with a common goal to provide the best service to the citizens.

7.5 Sagadahoc Emergency Management Request

Selectman discussion on supporting the implementation of the Reverse 9-1-1 emergency notification system.

The County is asking the Town to support a \$750 annual fee towards the implementation of the reverse 911 emergency notification system. The board questioned why this is not included in the county budget. Selectman Tuttle would like to invite Misty Green to the next meeting for further discussion.

8.0 ASSESSOR ITEMS-NEW BUSINESS

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public-None

9.2 Town Manager

- Received a letter in reference to the correspondence on the postmaster that has been forwarded via email.
- The County must fund an additional \$360,000 for the jail, an increase of 5% in the budget, a savings or increase in the tax levy, interested from hearing from the board.
- The Budget Committee asked if the board is available to meet with them tomorrow evening, Thursday the 22nd for final budget review.

9.3 Selectmen

9.4 Boards and Committees

10.0 WARRANTS

10.1 Request for action regarding all disbursement warrants.

Selectman Dunton made a motion to sign the warrant, Selectman Cummins seconded, motion passed (3-0).

11.0 ADJOURNMENT

Selectman Dunton made a motion to adjourn at 7:30p.m., Selectman Cummins seconded, motion passed (3-0).