

**MINUTES**  
**MEETING OF THE RICHMOND BOARD OF SELECTMEN**  
**TOWN OFFICE CONFERENCE ROOM**  
**6:00P.M.-WEDNESDAY, JUNE 13, 2012**

**1.0 CALL TO ORDER**

Selectman Present: Daniel Dunton, Clarence Cummins, Rose Beckwith, Gary Poulin and Tracy Tuttle.

Others Present: Lori Rice, Allan Moeller-Public Works Director, Laurisa Loon-Executive Assistant, Marian Anderson-Town Manager, Matt Roberge, Gilbert Bond, O'Neil Laplante, Paul Adams, Ian Alexander, Naomi York, Shawn Pierce, Tom Nugent and Mike Averell.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MAY 16, 2012**

The board tabled the minutes until Selectman Tuttle arrived.

**4.0 APPOINTMENTS RESIGNATIONS, PROCLAMATION S, RESOLUTIONS**

**4.1 Robin Thayer, RSU #2 School Board-Resignation**

Selectman Cummins made a motion to accept the resignation, Selectman Beckwith seconded, motion passed (4-0).

Selectman Cummins questioned if this leaves us with a vacancy on the board. The Town manager stated that the municipal officers can appoint someone to fill the vacancy. We can put this on the agenda for the next meeting.

**5.0 PUBLIC HEARINGS, PRESENTATION**

**6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

**6.1 Northeast Ambulance Contract**

The Town Manager stated that she sent the contract to legal counsel they have made edits she has not had a chance to forward to Northeast. She would like the board to review the contract and prepare to take action next meeting. Selectman Beckwith asked if there is a clause to opt out after a year.

**6.2 Community Garden-Tracy Tuttle**

Selectman discussion on the establishment of a volunteer committee for a community garden.

The board tabled the discussion until Selectman Tuttle arrives.

## **7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

### **7.1 Adoption of the GA Overall Maximums**

Selectman action requested to approve the GA maximums.

As of July 1<sup>st</sup> the new overall maximums must be approved. The Governor reduced assistance to eligible clients by 10%. Selectman Cummins made a motion to approve the GA Maximums, Selectman Beckwith seconded, motion passed (4-0).

### **7.2 American Legion-Stephen Page**

Selectman action requested to allow a “Bring Your Own Bottle” event, for fund raising purposes to be held at the American Legion.

Gilbert Bond stated the event would be the 29<sup>th</sup> of June at the American Legion.

Selectman Cummins made a motion to approve the request, Selectman Beckwith seconded, motion passed (5-0).

### **7.3 International Truck-Public Works Department**

Selectman discussion on Holbrook Excavating, Inc., purchasing the International Truck.

Selectman Tuttle made a motion to sell the truck for \$18,000 to Holbrook Excavating. Selectman Beckwith seconded, motion passed (5-0).

## **8.0 ASSESSOR ITEMS-NEW BUSINESS**

## **9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

Minutes: Selectman Beckwith made a motion to approve the minutes, Selectman Cummins seconded, motion passed (3-0) Dan Dunton and Gary Poulin abstained from the vote.

Community Garden: After speaking with a few people that were interested, we need the year to plan and think about questions on water, location, etc....

### **9.1 Public**

Naomi York stated the grange candidate night went well.

### **9.2 Town Manager**

Working with the “Friends of Richmond” on opening the thrift store the group was successful in getting seed money to help pay rent. The GAP donated store fixtures the group’s goal is to open by the end of the month. They are excepting donations of clothing only. Kevin Smith has donated two dumpsters we are going to paint bright yellow, one will be located here and one at the holding area to leave gently used clothing. They have support from the business community with donations, the Methodist Church donated \$500 to help purchase misc. items, they are looking for volunteers the hours are flexible.

Andrew Pierce announced that every two years the Fire Department elects their chiefs. Matthew Roberge is Fire Chief, Ian Alexander First Deputy Chief and Mike Averell, Deputy Chief.

Selectman Cummins made a motion to approve the appointments of the Fire Chief, 2<sup>nd</sup> Deputy and 3<sup>rd</sup> Deputy, Selectman Tuttle seconded, motion passed (5-0).

### **9.3 Selectmen**

Selectman Dunton stated that the Richmond boys summer league won the ARAT Tournament.

Selectman Beckwith thanked the board for flowers and would like to congratulate the middle school girls’ league.

Selectman Cummins stated his observation at the candidate’s night were four issues that were brought up. First, passing on items of interest at town meeting like the library discussion the residents were vocal in advocating for the need of the library, second taxes, third concerns about our school and fourth; communication from the town office/selectmen to the public. Selectman Beckwith suggested putting an agenda on the kiosk at the waterfront.

Selectman Dunton announced that this would be his last meeting he is resigning from the board due to personal and professional commitments. Selectman Beckwith thanked Dan for the work that he has done on the board and he would be missed.

### **9.4 Boards and Committees**

## **10.0 WARRANTS**

### **10.1 Request for action regarding all disbursement warrants.**

Selectman Tuttle made motion to sign the warrant, Selectman Cummins seconded, motion passed (5-0).

The Town Manager announced we have a request from Tim Seigars to use Lane Field June 29<sup>th</sup> 30<sup>th</sup> and 31<sup>st</sup> and August 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>. Selectman Beckwith asked if there would be the need for police protection. The Town Manager believes the on duty officers can handle it. O'Neil Laplante stated he was in favor of the tournaments that they are good for local businesses.

Allan Moeller announced that the 2000 International is out of service it is not safe to use:

2000 Sterling 10 Wheeler with 98,085+ miles is **OUT of SERVICE**

The truck itself needs repairs: transmission must be repaired, the cost is \$3,710 exchange without labor.

The front rear end has a broken "tooth" the estimate to repair is, \$2,200 and will need to replace gears & bearings.

3 brake cans at \$600.

Body braces on the cab are completely rotted out. One has been replaced.

**OPTION 1:** Purchase a new body, \$35,000 to replace existing truck body:

A new body with 3 side dump RAMS, body sander chain, & Center hoist (lifts body in the air).

**OPTION 2:**

Body Repairs: (costs do not include labor).

Replace 3 side dump rams at \$ 3,000.00.

Center hoist ram at \$ 3,800.00.

Chain at \$ 800- \$1,000.00.

Sander drive motor at \$300.00.

**OPTION 2, ADDITIONAL BODY REPAIRS:**

2 Cross beams are broken – need to be welded & braced (cross beams have been previously welded).

Sander bed needs to be replaced.

Sides of truck body need to be replaced – the sides have been welded (2) twice – the tailgate will not shut.

**OR**

Total cost \$170,000 leased over 5 years. First payment not due until 2013.

Lease a truck for one year at \$29,600 (estimated if the 2000 is traded) subject to 2013 town meeting approval for remaining 4 years. \$18,000 of the lease price would come from the sale of the 1999 International. The balance of the lease payment would come from the Public Works project line \$5,000 and/or \$6,600.00 from the 2012 budget.

Selectman Cummins would like to move forward with a special town meeting to lease/purchase a truck. The board's consensus was to have the Town Manager look into the process of holding a special town meeting.

**11.0 ADJOURNMENT**

Selectman Tuttle made a motion to adjourn 6:55p.m., Selectman Cummins seconded, motion passed (5-0).