

Clarence Cummins, Chairman
Tracy Tuttle-Vice Chairman
Rose Beckwith
Gary Poulin

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, SEPTEMBER 19, 2012

1.0 CALL TO ORDER

Present: Gary Poulin, Clarence Cummins and Rose Beckwith. Tracy Tuttle absent.

Others Present: Town Manager, Marian Anderson; Executive Assistant, Laurisa Loon, Paul Adams, Naomi York, Steve Musica and Shawn Pierce.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF SEPTEMBER 5, 2012.

Selectman Cummins would like to amend the minutes to include the name of the gentlemen that spoke on behalf of David Harris. Selectman Beckwith made a motion to approve the amendment, Selectman Poulin seconded, motion passed (3-0).

Selectman Beckwith made a motion to approve the minutes as amended, Selectman Poulin seconded, motion passed, (3-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 RYRA Resignation-Irene Adams

The Town Manager stated that Irene Adams submitted her resignation on September 12th and apologized for not completing the term.

Selectman Beckwith made a motion to accept the resignation with regret, Selectman Poulin seconded, motion passed (3-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Security Lighting at Lane Field-Marian Anderson

Selectman continued discussion on providing security lighting at Lane Field.

The Manager stated that Victoria Boundy, Economic Development Director has been talking with Collins and Collins Electric and they have sent a preliminary proposal. We responded to the proposal by asking for the placement of the lighting.

We will have more information at the next meeting.

6.2 Holding Area Hours

Selectman continued discussion on setting new hours at the holding area.

The Manager responded that we are looking at changing the Sunday hours to a day during the week. Wednesdays from noon to four in the winter and summer/spring hours noon to six. There currently is no lighting for evening use. This change could occur in November. Selectman Poulin stated he is waiting to hear from Alan Moeller on the plan submitted to DEP to build a cover over the bulky waste. Resident, Steve Musica asked if you still need a sticker. The Manager responded yes you can buy them at the town office as well as at the holding area.

6.3 Library Committee Update-Steve Musica

Steve Musica stated that he has been associated with library committee for approximately 25 years and has a proposal for the board to consider. There is currently \$230,000 in the library building reserve fund. He has met with some of the former committee to look at the building possibilities. There are some people that think the building could be built for \$230,000 or less. He is asking if the board would consider authorizing an amount not to exceed \$400.00 to do a plan based on the footprint approved, approximately 3,000SF, to price out all the material required for the building, he would provide a study/report and information from Hammond Lumber, various contractors, heating plumbing/concrete to get a conservative effort based on the drawings, and what it would cost to see if its' possible to build a building. He is looking for a motion to approve the expenditure of \$400 out of the library funds for the plan. Selectman Cummins stated that he keeps hearing people say that libraries are built to a higher standard than a residential home, would Hammond Lumber include those aspects? Steve Musica replied that he is going to use the plans Dick Reed provided and those aspects would be factored into the construction. Selectman Cummins stated that we can only say we are going to build a library for so long, we need to do something within the next couple of years at the most or we will have to return the money. The Town Manager asked, what do you, suggest we say to the criticism.

Resident Paul Adams feels that Steve Musica has the right idea. He does not agree with a two story building that was proposed at town meeting.

Steve Musica stated his report would include plans, materials and a component cost report. He will speak with different contractors/electricians, etc... Selectman Cummins questioned on how this would differ from what we previously had bid. Shawn Pierce stated that you don't know what the materials cost. Selectman Poulin stated that if he came in with a bid and could build it for the funds that we have does that need town meeting approval. The Town Manager replied no the money is in a building fund.

The Town Manager stated that with a new building comes operating cost that could go up. Resident Paul Adams does not feel the operating budget would change. The building should be more energy efficient and feels it would be a wash from paying rent now to paying utilities and heat as long as you don't change the hours. Resident Shawn Pierce agrees.

Selectman Beckwith stated that she wants a library but is concerned with the operating cost and does not want to be attacked on town meeting floor. The Manager stated that we could present Steve's report at town meeting to see what the consensus is at town meeting. Selectman Poulin stated we should find out the cost to build, we can then sit down and figure out what the operating cost are and if it's within reason. At some point that funding is going to be gone, we should decide.

Selectman Beckwith made a motion that we honor Steve Musica's request for no more than \$400.00 for a plan for a 3,000SF, slab mounted, library proposal, Selectman Poulin seconded, motion passed (3-0).

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 The Old Liquor License Renewal-Scott McIntire

Selectman action requested to approve the liquor license renewal for "The Old Goat."

Selectman Beckwith made a motion to renew the Old Goat liquor license, Selectman Poulin seconded, motion passed (3-0).

8.0 ASSESSOR ITEMS-NEW BUSINESS

8.1 Supplemental R01-043-26

The board needed to sign a supplemental on a mobile home trailer that came in after April 1, 2011 and left before April 1, 2012 taxes were paid but it never was entered into the system.

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Resident Paul Adams stated that he was troubled by the Code Enforcement Officers newsletter article in the Mainly Richmond. He felt the article stated opinions instead of facts. The State Legislature has required populations over 4,000 to adopt the MUBEC. He feels it was distasteful for the CEO to write it and who ever viewed the newsletter to let it go out.

Resident Shawn Pierce stated the Fire Department had harassment training. The instructors were also the investigators. He was appalled the investigators/instructors kept referring to the situation with the person's name.

9.2 Town Manager

Russ Hughes has been voted to be Chairman of the planning board. The board is asking the selectboard to approve his appointment as Chairman. Selectman Beckwith made a motion to appoint Russ Hughes as chairman, Selectman Poulin seconded, motion passed (3-0).

The Manager had letters from the auditor the board needed to sign.

The Manager will get in touch with the State on the catch basin on North Street. Selectman Beckwith added that the puddle stops before it drains. Selectman Cummins suggested that it may need to be graded.

We have had request to accept credit/debit cards. We didn't do it because we had to pay a fee. Now we can have the option at the town office but the person using the card has to pay the fee. It is through Payport Payment Services. A person has to sign that they are paying a convenience fee. We also will have check scanning to reduce bad checks, you put the check through and it automatically takes the funds out similar to using a debit card.

9.3 Selectmen

9.4 Boards and Committees-None

10.0 WARRANTS

10.1 Request for action regarding all disbursement warrants.

Selectman Poulin made a motion to sign the warrant, Selectman Beckwith seconded, motion passed (3-0).

11.0 ADJOURNMENT

Selectman Poulin made a motion to adjourn at 7:09p.m., Selectman Beckwith seconded, motion passed (3-0).