

TOWN OF RICHMOND
PUBLIC ART POLICY

PURPOSE:

Display of public art is an important part of providing welcoming and amenable facilities and is an enriching aspect of Town services, educational programs, and outreach programs. This policy sets forth guidelines for the acceptance gifts of artwork and temporary loans of artwork to the Town of Richmond ("Town") for display at Town owned or operated facilities.

PROCEDURES:

When the Town is offered a piece of art for display in a public area, other than display at the Isaac F. Umberhine Public Library, a brief description of the art, estimated value of the art, and any special needs or special circumstances related to the gift or temporary loan shall be evaluated by the Town Manager. The Town Manager shall make a recommendation to the Board of Selectmen regarding acceptance or rejection of the gift or temporary loan.

When the Town, through the Isaac F. Umberhine Public Library, is offered a piece of art for display in a public area, a brief description of the art, estimated value of the art, and any special needs or special circumstances related to the gift or temporary loan shall be evaluated by the Library Trustees. The Library Trustees shall make a recommendation to the Board of Selectmen regarding acceptance or rejection of the gift or temporary loan.

ACCEPTANCE GUIDELINES:

The decision to accept or reject artwork for display at or in a Town owned or operated facility rests entirely with the Board of Selectmen. Upon acceptance, the Department Head of the particular facility will make all decisions regarding placement, length of time for the display, publicity, and display removal not otherwise inconsistent with the Board of Selectmen's or donor's wishes.

When accepting a work of art on temporary loan, the Town reserves the right to:

- a. Exhibit any object in a manner that is consistent with Town policies, needs, and available space. Acceptance of a work of art on temporary loan does not imply that it will be on permanent public display;
- b. Move and relocate art work for any reason it deems necessary; and
- c. Remove and return artwork to the owner at any time.

Gifts of works of art will be accepted without limitations or conditions placed on the Town by the donor or artist unless those limitations or conditions are approved by the Board of Selectmen. Title to all gifts of art shall pass to the Town of Richmond upon acceptance of the gift by the Board of Selectmen, at which time thereafter the Town shall exercise total control over the artwork, unless otherwise specifically agreed to by the donor and the Board of Selectmen.

SELECTION CRITERIA:

Overall, the Town has limited space for the display of art, and, therefore, it is important to consider very carefully the acceptance of a piece of art on temporary loan or as a gift.

Style and nature: The art should be appropriate in scale, material and form for a Town owned or operated facility.

Quality and Elements of design: Public art may have other functions in addition to aesthetic enjoyment. For example, a work of art may establish a focal point, modify or enhance a space, or identify a building function. As far as possible, the work of art should complement and enhance the building and its purpose.

Durability: Works of art will be examined for durability, taking the building environment and the condition of the piece into consideration. Extremely fragile items or those that are potential targets for vandalism are not appropriate for a Town owned or operated facility.

Installation/Maintenance costs: When selecting a work of art to have on loan or determining if a gift may be accepted, the Board of Selectmen will take into consideration any security issues, the cost of installation, and the cost of maintaining the work over its lifetime. Start-up and ongoing costs for cleaning and mounting will also be considered.

Public liability: Works will not be selected or accepted that create unsafe conditions or contain other factors that may bear on public liability.

Conditions of acceptance: The donor's conditions may affect whether or not the gift or temporary loan will be accepted.

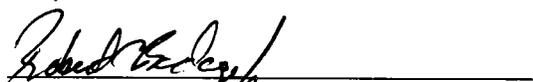
Dated: 6-8-2016



Peter Warner, Chairman



Gary Poulin



Robert Bodge



David Thompson, Vice-Chair



O'Neil LaPlante