

MINUTES
6:30P.M. MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, SEPTEMBER 28, 2016

1.0 CALL TO ORDER

Gary Poulin, Oneil Laplante, Robert Bodge; Town Manager, Janet Smith; Fire Chief, Matt Roberge and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF SEPTEMBER 14, 2016

Selectman Bodge made a motion to approve the minutes, Selectman Poulin seconded, motion passed (3-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Resignation OF Kate Schleh from the Richmond Recreation Committee

Selectman Poulin made a motion to accept the resignation with regret, Selectman Bodge seconded, motion passed (3-0).

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Public Hearing on the General Assistance Ordinance Appendices

Selectman Laplante opened the public hearing.

The Manager stated the appendices go into effect October 1 and stay in effect until September 30, 2017. The overall maximums have increased as well as the housing maximums.

There being no further comment Selectman Laplante closed the public hearing.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Act Town Manager Contract Amendment

Selectman Poulin made a motion to accept the amendment, Selectman Bodge seconded, motion passed (3-0).

7.0 ADMINISTRATION ITEMS-SELECTMEN DISCUSSION ITEMS

7.1 Request for feedback on the draft "town services" survey

Selectman Bodge recommended expanding the Fire Services and first responder program question by asking if they would like to see more of full scale emergency system to higher level of response such as exploring the idea of a full time ambulance service.

8.0 ADMINISTRATIVE ITEMS-SELECTMEN ACTION ITEMS

8.1 Act on the General Assistance Ordinance Appendices

Selectman Bodge made a motion to accept the appendices A-D as stated, Selectman Poulin seconded, motion passed (3-0).

8.2 Acknowledgement of August Financials

Board acknowledges receipt of the August financials.

8.3 Act on Tax Acquired Property Bids for Map U02-170-00

The Manager stated she did not receive any bids on the property. She is requesting the board put it back out without a minimum bid.

Selectman Poulin made a motion to put it back out without a minimum bid, Selectman Bodge seconded, motion passed (3-0).

8.4 Act on Fire Department RFPs

The Manager stated that we did not receive any bids back on the RFP's. She personally sent them to several different local contractors and three different masons. The code officer was contacted by some of them and he went over and showed them the station. We did end up getting a number from an insulator after the deadline. Our original estimate was around \$1,200, the one that came in was \$4,200. We received quotes for the overhead doors; Overhead Doors of Augusta gave two \$6,102 and \$9,602, our estimate was around \$8,700. We are asking the board to accept the \$6,102 from Overhead Doors of Augusta. In regards to the heating we are working with Main Street Fuel and FW Webb they went through the station. Due to timing issues we were not going to be able to get estimates for tonight it will come forward at the next meeting as well as the lighting estimate.

I am requesting that once we get the heating number because we didn't have any luck with RFP's, we negotiate with the contractors one on one.

Selectman Laplante asked if window quilts would help. Selectman Poulin added that shrink wrap would help and be more cost effective. The Manager added that the issue with the RFP's is that we were very clear in what we wanted, we were specific on the materials.

Selectman Laplante asked if we can replace the windows without the masonry work? Selectman Poulin replied that the idea was to keep the building looking like it does, to reduce the windows down 3 feet, chip out the header and brick over. The Manager asked if we can replace the windows without requiring any masonry work. Selectman Poulin replied he could price out another size window.

Selectman Bodge made a motion to accept the bid from Overhead Door for \$6,102 and table the rest until the next meeting, Selectman Poulin seconded, motion passed (3-0).

8.5 MMA Safety Enhancement Grant Request for Richmond Fire Department

The Richmond Fire Department is asking to submit for an MMA Safety Grant for additional radio equipment.

Selectman Poulin made a motion to accept the grant as stated, Selectman Bodge seconded, motion passed (3-0).

9.0 ASSESSOR ITEMS-BUSINESS

9.1 Act on Assessors Certification of Assessment

The board signed the Assessors Certification of Assessment.

10.0 BOARD OF TRUSTEES BUSINESS

10.1 Acknowledgement of August Trust Financials

The board acknowledged receipt of the financials.

11.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

11.1 Public-None

11.2 Town Manager

The Manager will be at the MMA Convention next week.

The Manager is currently working on preparing the Pipeline/Downtown TIF budgets to the board.

11.3 Selectmen

Selectman Laplante stated he attended a meeting with the Superintendent along with Selectman Poulin and the Town Manager. They discussed the concern with budgets this year, we asked if there was possibility of a 1 or 2% growth this year, we did not receive positive feedback of that happening. We also pointed out other problems, and the dissatisfaction at the board level. There has been talk of the formation of a withdrawal committee in Dresden, there are already some school districts entertaining Dresden to join with them. Selectman Laplante stated he also had several people approach him in the last couple of weeks stating they want to send their children to a private school. Some have seniors that are being required to take remedial courses in college. There are people in town that feel strongly about local control. We also asked about forming an AOS, to control our own school district with own school board but contract with the RSU #2 for services such as a superintendent and bookkeeping.

Selectman Laplante also asked for a Richmond Days Financial report.

11.4 Boards, Departments and Committees

Matt Roberge stated he had a good meeting with ISO, our current rating in town is 6 and outside boundaries.

He would also like to meet with the board members individually to answer any questions and tour the department and equipment.

12.0 WARRANT

12.1 Request for action regarding all disbursement warrants

Selectman Poulin made a motion to approve the warrant, Selectman Bodge seconded, motion passed (3-0).

13.0 ADJOURNMENT

Selectman Poulin made a motion to adjourn, Selectman Bodge seconded, motion passed (3-0).