

AGENDA
6:30P.M. MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, AUGUST 17, 2016

1.0 CALL TO ORDER

Selectmen present: Robert Bodge, Gary Poulin, O'Neil Laplante and Ryan Chandler. Others present: Town Manager, Janet Smith; Executive Assistant, Laurisa Loon, Victoria Boundy, John Pratt, Scott Macmaster, Brett Strout, James Donnell and the Sheriff, Joel Merry.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF AUGUST 3, 2016

Selectman Bodge made a motion to approve the minutes, Selectman Poulin seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Selectboard presentation to State of Maine for Swan Island 5K Education Fund

Chairman Laplante presented John Pratt with a check in the amount of \$1,288.00.

John Pratt stated this program puts 500 Students through their educational program each year.

5.2 Sheriff's Office Discussion

The Sheriff stated that he has talked with the Chief on responding to calls on the overnights when there is no coverage. Most nights only one deputy on from 3a.m. to 7a.m., there is a minimum of 3 deputies on until 2:30 or 3:00 in the morning, divided between one in the northern and one in southern parts of Sagadahoc and one floating between the two. The cost to cover Richmond since July 1 has been \$1,100 in overtime for 4 nights a week 2 extra hours a night, three nights out of the week we have two people working, this projected out over the year could be a significant impact to the overtime budget. The Town Manager stated that we have put out a call for part time and full time employment we have not received any applications for either position. The Manager asked the Sheriff if he is seeing that statewide? The Sheriff replied yes, everyone has ads placed to hire. The Manager asked if the Sheriffs and Chiefs have talked about encouraging employment on that side. The Sheriff replied that the correction facilities are extremely short, they are trying to increase wages and benefit packages, it is still a struggle. State police are having a hard time hiring as well.

The Manager asked about offering reserve training part time. Currently you would have to take two weeks off from work which is hard for people. Is that something that could be changing? The Manager stated that we use our reserves as much as we can to fill shifts, our full time person is at the academy so we are not seeing a quick fix until our full time is back. The Sheriff said that we have talked about backing off after Labor Day,

we share the same cad system so we are able to look at the system in the morning and see what happened in Richmond the night before.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

7.0 ADMINISTRATIVE ITEMS-SELECTMEN DISCUSSION ITEMS

7.1 Transportation Survey

The Manager stated that we are looking at a survey to review transportation needs in the town. Our Comprehensive Plan talked about transportation needs so this is a good opportunity. This will be a joint survey of the area, at least to find out what people's needs are. Bowdoinham received a grant from Worlds Health Organization, they are putting it in their newsletter we can put it in ours as well we can also have boxes at the library, town office and senior center. Selectman Chandler asked if transportation cost will be out of pocket or out of tax dollars. The Manager replied she is not sure at this point, right now this is just a survey to see if there is a want and/or need.

8.0 ADMINISTRATIVE ITEMS-SELECTMEN DISCUSSION ITEMS

8.1 Action requested to apply for the MMA Scholarship Grant for Rapid Intervention Team Training for Firefighters

The Manager stated this is an initial application put into MMA to go to Rapid Intervention Team Training for fire fighters, it's a scholarship so there is no local match.

Selectman Chandler made a motion to allow the fire department to apply for the grant, Selectman Poulin seconded, motion passed (4-0).

9.0 ASSESSOR ITEMS-BUSINESS

10.0 BOARD OF TRUSTEES BUSINESS

11.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

11.1 Public None

11.2 Town Manager: MDOT letter Road Work Notice (Langdon Road)

The Manager stated there is an opening on the budget committee. The board of selectmen can appoint someone or decide whether or not you choose to fill the position we will place this on the agenda for August 31.

The Recreation Committee gave me an update the running club had 10 participants this is the 2nd year of running club. The BMX track is being used, they are hoping to do a BMX program, soccer will be starting August 22 to October 15, with 16 teams and 100 participants, also there are 6 team sponsors. Last year they bought an extra set of goals, and worked out placement at Houdlette Field and are all ADA compliant. October 22 is the date for end of season clean up. Equipment storage will be over at public works, leaving them in the shed over the winter is ruining the equipment. Selectman Bodge asked if the snack shack is open at this time. The Manager replied yes they are looking for volunteers during soccer games. The committee also looked at the job description

for the recreation coordinator and will bring forward at the next meeting, they also looked at the field maintenance plan for Lane and Houdlette field with two fertilizations in fall and spring, and aeration in the summer along with wasp spray and will be at the \$2,000 budget that was set.

The Manager stated that the Managers Conference was useful.

11.3 Selectmen

Selectman Bodge asked about an economic update on empty buildings, any new business coming in, Ames Mill in process of being bought, Hathorn Block tax credit and status of loan.

Selectman Poulin asked if the paving on the Weeks Road is set in stone. The Manager replied that the Weeks Road was part of the warrant article. He feels that it could be better used toward some of the in-town streets that are pretty rough.

Selectman Chandler stated the culvert on the New Road was done today. Also, are we having an executive session with the CEO next week for August 31. I also read the article about the tiny home on Main street and it was brought to my attention the house doesn't meet codes it's not a dwelling unit its considered an RV.

Selectman Laplante asked the status of the meeting with the Superintendent and local Officials to discuss the fall budget.

12.0 WARRANT

12.1 Request for action regarding all disbursement warrants

Selectman Bodge made a motion to sign the warrant, Selectman Poulin seconded, motion passed (4-0).

13.0 Executive Session 1 M.R.S.A. 405(6)(F)-Confidential Records-Trust Fund Application

Selectman Poulin made a motion to move into Executive Session 1 M.R.S.A. 405 (6)(F)-Confidential Records-Trust Fund Application, Selectman Chandler seconded, motion passed (4-0).

No action taken.

Selectman Chandler made a motion to come out of Executive Session, Selectman Poulin seconded, motion passed (4-0).

Selectman Poulin made a motion to approve the trust fund application in the amount of \$155.00 and to take the funds from the Dunning Trust Fund, Selectman Bodge seconded, motion approved (4-0).

14.0 ADJOURNMENT

Selectman Chandler made a motion to adjourn, Selectman Poulin seconded, motion passed (4-0).