

AGENDA
6:30P.M. MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, AUGUST 3, 2016

1.0 CALL TO ORDER

Selectmen present: David Thompson, Robert Bodge, O'Neil Laplante, Ryan Chandler and Gary Poulin. Others present: John Bellino; Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLGAIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JULY 20, 2016

Selectman Thompson made a motion to approve the minutes of July 20, 2016, Selectman Poulin seconded, motion passed 5-0.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 FIRST RESPONDER PRESENTATION

John Bellino gave a presentation on a possible First Responder program.

After the presentation the board is interested in exploring the service further. The board would like the Manager to explore the TIF documents as well as the Cable TV Franchise Fees for possible funding. The board would like to see an article in the newsletter, informational meetings and a proposed 17/18 budget.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Review of Comprehensive Plan Implementation Committee Mission Statement

Selectman Laplante questioned how often this board would meet.

The Manager replied they would meet two-three times a year, break out in subcommittees and break down the comp plan into those categories for review.

Selectman Thompson made a motion to approve the mission statement and allow the manager to start seeking board members, Selectman Chandler seconded, motion passed (5-0).

7.0 ADMINISTRATIVE ITEMS-SELECTMEN DISCUSSION ITEMS

7.1 Discussion on local Firework Ordinance

Selectman Laplante stated he brought this up last week, after constituents approached him concerned with fireworks being fired off in the village area and past midnight.

Selectman Chandler passed out the State rules on fireworks and asked the Manager what the Police Chief says about enforcing State Law. Are they issuing tickets, what is their response from constituents, are they receiving complaints?

Selectman Chandler would like to see the State Firework Rules on the towns website as well as additional town policies and ordinances.

After review of the State rules the board at this time would like to table creating a town firework ordinance and have the police department enforce the State Rules.

7.2 Discussion on the Cable Franchise Fees

Selectman Bodge would like to see the committee put back in place. Selectman Thompson stated we need to specify what their job needs to be. The Manager suggested putting out the call to see if there is any interest. Selectman Laplante asked if this would be review committee versus a decision making committee.

The Town Manager stated that after research it revealed the Cable Franchise was not a true reserve. The only articles in the Town Warrant were in 1996 and 2010. No authorization too appropriate that money after that article. As far as the cable committee they can look at what is being drafted. It has gone through legal as well. Selectman Thompson stated to seek out any interest with an August 31 deadline.

8.0 ADMINISTRATIVE ITEMS-SELECTMEN ACTION ITEMS

8.1 Action requested to release up to \$2,000 from the Building Repair & Maintenance Reserve

The Manager is seeking funds to replace the Town Office, Police Station and Public Works directional signage. These new signs will require no maintenance. Also our electrical box is no longer up to code and we need to install a shut-off switch before we can hook up the generator.

Selectman Thompson made a motion to release up to \$2,000 from the Building Repair & Maintenance Reserve, Selectman Chandler seconded, motion passed (5-0).

8.2 Action requested to apply for a Maine Community Foundation Grant for seniors

The seniors are seeking a physical fitness program. There is no match required. They are only seeking permission to apply for the grant, if awarded they will be back before the board to seek acceptance of the grant.

Selectman Thompson made a motion to allow the pursuit of interest in the grant, Selectman Poulin seconded, motion passed (5-0).

9.0 ASSESSOR ITEMS-BUSINESS

9.1 Act on Abatement Application: Dyer, Hugh & Laurie R03-039T (\$613.36)

Selectman Thompson made a motion to approve the abatement in the amount of \$613.36, Selectman Poulin seconded, motion passed (5-0).

9.2 Act on Abatement Application: Dax, Inc – personal property FY 15-16 (\$448.80)

Selectman Thompson made a motion to approve the abatement in the amount of \$448.80, Selectman Poulin seconded, motion passed (5-0).

9.3 Act on Abatement Application: Dax, Inc – personal property FY 14-15 (\$463.20)

Selectman Thompson made a motion to approve the abatement in the amount of \$463.20, Selectman Poulin seconded, motion passed (5-0).

10.0 BOARD OF TRUSTEES BUSINESS

10.1 Acknowledgement of the July 2016 Monthly statement

Selectman Bodge made a motion to accept the July Statement, Selectman Poulin seconded, motion passed (5-0).

11.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

11.1 Public-None

11.2 Town Manager

- Summer recreation ended \$650 under budget from using the Wiscasset rec center for pool one-day week.
- Reviewing the draft of the audit will have a copy for the board to review soon.

11.3 Selectmen

Selectman Thompson would like to follow up with the trees being cut did we get ahold of the State, if not can our public works department take care of it.

The bills in the warrant from A&W Auto and Bobs Auto do not state what the repairs were for can we make sure in the future the bills state what the repair included and number of labor hours.

Selectman Laplante would like to arrange a meeting with the school to discuss the future softball tournament during Richmond Days, there used to be up to 20 teams participating and it has been limited since we don't have access to the school fields.

11.4 Boards & Committees-None

12.1 Warrant

12.1 Request for action regarding all disbursement warrants

Selectman Thompson made a motion to approve the warrant, Selectman Poulin seconded, motion passed (5-0).

13.0 ADJOURNMENT

Selectman Thompson made a motion to adjourn, Selectman Poulin seconded, motion passed (5-0).