

**MINUTES
MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00P.M. SELECTMEN MEETING WEDNESDAY, JUNE 10, 2015**

1.0 CALL TO ORDER

Selectmen present: Gary Poulin, O'Neil Laplante, David Thompson and Peter Warner.

Others: Jan Wanggard, Laurie Saunders; Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MAY 27, 2015

Selectman Thompson made a motion to approve the minutes of May 27, 2015, Selectman Poulin seconded, motion passed (3-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Chairman and Vice Chairman Nomination

Selectman Thompson made a motion to nominate Peter Warner as Chairman of the Board, Selectman Poulin seconded, motion passed (3-0-1) Selectman Warner abstained from voting.

Selectman Warner made a motion to nominate David Thompson as Vice Chairman, Selectman Poulin seconded, motion passed (3-0-1), Selectman Thompson abstained from voting.

4.2 Appointment of Ashley Swift to the Richmond Recreation Committee

Selectman Thompson made a motion to appoint Ashley Swift to the Recreation Committee, O'Neil Laplante seconded, motion passed, (4-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

7.0 ADMINISTRATIVE ITEMS- NEW BUSINESS

7.1 Library Aide Job Description

Selectman Thompson made a motion to approve the Library Aide job description, O'Neil Laplante seconded, motion passed (4-0).

7.2 Discussion on library books being held in storage.

There are currently 1,000 books placed in storage at Acord Storage. Selectman Warner asked if any of the books can go back into circulation. Jan Wanggard replied no. The Manager suggested having a book sale at Richmond days the problem is getting volunteers to man the tent.

7.3 Review of revised Summer Recreation Budget.

The board reviewed the revised budget. The Manager stated that we looked into private bus company for field trips the school bus is half the cost. We did receive enough staff applications, we are assigning 7 staff persons strictly to the water at Peacock Beach. Selectman Thompson asked if there is a decrease in the number of staff. The Manager replied that it is the same number of staff but by assigning certain jobs not all staff members are attending. There is still the same number of field trips, we are down to two activity directors. We are looking at sending out request with a list of supplies used if anyone wants to make a donation. The program starts June 30 and ends July 30.

7.4 American Legion Post 132 request to sell sealed tickets and play bingo

Their current application expires September 2015.

Selectman Thompson made a motion to approve the application to sell sealed tickets and play bingo, Selectman Laplante seconded, motion passed (4-0).

7.5 Senior Center request to place an Evergreen Tree by the Fire Station.

Laurie Saunders, Senior director advised the board that the seniors would like to plant an evergreen at the fire station in hopes of having it lit every Christmas in honor of Jerry Brown.

Selectman Thompson made a motion to approve the concept, Selectman Poulin seconded, motion passed (4-0).

Laurie Saunders stated that they had a successful coffee with the Town Manager on Monday and they appreciated Janet coming down and answering questions and concerns. The seniors are interested in having coffee with the Selectmen as well.

7.6 Request to move thrift store proceeds to the Richmond Emergency Program (REAP).

There is \$808 sitting in the general ledger account that were proceeds from the Thrift Store. The concept of the thrift store was to help the food pantry. Selectman Thompson made a motion to share the amount between the food bank and the REAP account, Selectman Laplante, seconded, motion passed (4-0).

8.0 ASSESSOR ITEMS-BUSINESS

8.1 Abatement Request: Russell Carter 13 Willey Lane, U10-010-00

Selectman Thompson made a motion to deny the abatement based on the evidence provided by the assessor that the base lots are in existence and taxed equally the same town wide, Selectman Laplante seconded, motion passed (4-0).

9.0 BOARD OF TRUSTEES BUSINESS

9.1 May 2015 Trust Fund Financial Statements

Selectman Laplante asked who established the fund for the basketball courts. The Manager replied that she is researching that particular trust, we believe that it was put together by donations. There is no clear documentation. Selectman Warner stated he would like the board to look at two trust funds a meeting, by the end of the year have a better understanding of each trust.

9.2 Request for payment to Goodall Landscaping from the Allard Trust for mowing.

In the past we have taken a quarter of the mowing contract and reimbursed the town out of the Allard trust account.

Selectman Thompson made a motion to approve the payment back to the Town out of the Allard Trust, Selectman Laplante seconded, motion passed (4-0).

9.3 Request for Book Awards through the Richmond Education Foundation Trust

Selectman Laplante asked why they are paying sales tax. Selectman Poulin made a motion to table the reimbursement until we find out why they can't be purchased through the school so there is no sales tax and a clear paper trail, Selectman Thompson seconded, motion passed (4-0).

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public

10.2 Town Manager

The Manager announced the election results.

Gary Poulin and O'Neil Laplante elected as Selectmen.

Rebecca Belanger elected to a 1 year term on the Budget Committee.

Three people received 2 votes each for the 3 year term on the Budget Committee. The Town Clerk reached out to each person to see if they wanted the position. Ryan Chandler has accepted the 3 year term. If the board feels they need to appoint someone Andy Alexander would consider the position.

Russ Hughes was elected to the RSU #2 board.

Gerry Brown was elected to the RSU #2 board.

Jason Prout as RUD Trustee

Nathen Bodge as RUD Trustee

I have spoken with the town attorney on the amendments made at town meeting. Positions and salary as part of the town warrant should have been ruled out of order. Suggested that they be available as a handout. The motion to be part of the warrant leads to confusion on line-item budgeting. Selectman Thompson asked that we send a copy of the decision to Alice Knapp and Mike Grizkewistch. The Manger replied that she

planned on reaching out to them and talking to them personally. Selectman Warner suggested putting in the newsletter and on the town website.

The attorneys are working on the boundary line agreement, working on clarifying who is responsible for maintenance.

We contacted the Turf Doctor in regards to the weed control we have gotten quotes back for the waterfront park which includes two applications one in the spring and one in the fall for \$256. We can take that out of the parks account. They looked at all town properties, but am not sold on those as of yet. Selectman Thompson asked if it included flea and tick control? The Manager stated they also offered a platinum care package, does not specify any kind of a tick and flee control but was \$830. Selectman Thompson asked if we have looked any other companies.

The Manager asked if anyone on the board is interested in serving on the Maine Animal Welfare Counsel. They meet 5 to 6 times a year in Augusta. O'Neil Laplante stated that he is interested in being on the counsel.

The Richmond Recreation Committee is hosting a tournament June 26-28th. They are looking for volunteers. There are 8 games Saturday and 8 on Sunday. They are looking for announcers, score keepers, parking directors, snack shack workers, a grill person, field crew, Nicole Briand is the contact.

The accessibility path is almost done as well has the handicap parking location.

Selectman Thompson stated that dogs run in the field at Lane Field he would like this for a discussion item on next week's agenda.

The Manager stated she would be out of the office tomorrow until Tuesday.

We would like to close the office at noon on June 30th to close out the final books for fiscal year. Selectman Thompson made a motion to close the office on June 30, 2015 at noon, Selectman Laplante seconded, motion passed (4-0).

10.3 Selectmen

Selectman Thompson stated that he has another appointment on June 24 and will not be able to attend the Selectmen meeting.

Selectman Laplante asked if the Veterans Memorial is owned by the legion. Selectman Thompson replied that he believes it's the legions. Selectman Laplante stated that one of the trees is dead.

Selectman Laplante was hoping to ask someone from the school board to be present at one of our meetings per month. They mentioned transportation and class sizes drove the budget up. I would like to get a real idea of what our class sizes are. Selectman Warner stated that Russ Hughes is active with the board and will be good contact.

Selectman Poulin asked if there is a road paving schedule. The Manager replied that she has talked with the public works director and they are going to sit down and prioritize

them and bring them back to the board. All State Asphalt will be giving a presentation in July on the chip sealing process, so we have all our options out there. Allan contacted an engineer on bid specs to see what tonnage we are looking at. We know we have at least 3 companies.

Selectman Thompson stated he received information back from Allan in reference to the Toothaker road.

Selectman Warner wants to look at constructing the canopy to cover the bulky waste at the holding area. Would like to have a proposal to set up as an accounts payable in the fiscal year we are in now. Can we get three quotes from contractors for this project?

Selectman Warner asked if the board wanted to hold off until the November election to fill the vacancy on the board. It was the consensus of the board to hold off until the November elections.

Selectman Warner stated that the Loan Board met Tuesday night to act on the change in loan rates. We discussed current loan rates and application fees. Current loans are set up at 4%, we voted to reduce to 3.5% and eliminate application fee. \$35 to cover the cost of credit check and title fees.

Selectman Warner stated that the Comprehensive Planning Committee meeting was last night they are working on the housing section, they met with a realtor to talk about trends, schools holding up, people moving or building in Richmond.

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants.

Selectman Thompson made a motion to approve the warrant, Selectman Poulin seconded, motion passed (4-0).

12.0 EXECUTIVE SESSION 1 M.R.S.A 405 (6)(D)-LABOR NEGOTIATIONS

Selectman Thompson made a motion to move into Executive Session, Selectman Laplante seconded, motion passed (4-0).

No action taken.

Selectman Laplante made a motion to come out of Executive Session at 8:10p.m., Selectman Thompson seconded, motion passed (4-0).