

**MINUTES
MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00P.M. SELECTMEN MEETING WEDNESDAY, JANUARY 21, 2015**

1.0 CALL TO ORDER

Selectmen present: Peter Warner, David Thompson, Gary Poulin, Clarence Cummins and Rose Beckwith.

Others: Town Manager, Janet Smith; Executive Assistant, Laurisa Loon, O'Neil Laplante and Ryan Shea.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JANUARY 7, 2015

Selectman Cummins made motion to approve the Board of Selectmen minutes of January 7, 2015, Selectman Thompson seconded, motion passed (4-0) Rose Beckwith absent from the January 7, 2015 meeting.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Appointment of Kimberly Howard to the Comprehensive Planning Committee

Selectman Thompson made a motion to appoint Kimberly Howard to the Comprehensive Planning Committee, Selectman Cummins seconded, and motion passed (5-0).

4.2 Resignation of Mark Taylor as Treasurer from RYRA

Selectman Beckwith made a motion to accept the resignation with regret, Selectman Poulin seconded, motion passed (5-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 RYRA Skating Rink Update

Ryan Shea stated the cost is around \$250 dollars to build the skating rink. The RYRA board does not want to move forward at this point and would like to hold off until next year. The Town Manager stated that \$250 could be used from the TIF. This project goes with the intent of the TIF documents. By holding off until next year we would be able to budget that into the program.

Agenda amended to include an update regarding the Town of Pittston use of the Richmond Holding Area.

6.2 Town of Pittston Update

Selectman Thompson stated that the Town of Pittston is meeting tonight and they are beginning their budget process. Their town meeting is in the third week of March. The Town Manager stated that the contract has ended with Pittston at this point. Selectman Cummins stated that he thought Allan Moeller suggested \$20,000 as a figure. The Town Manager replied that she had stated \$5,000 a quarter. Again, it's a good deal for them they are saving 50% of what they were paying. If it's a good deal for Richmond we will be able to look down the road at improving the facility. We did not see in the agreement anything about selling stickers at the Pittston town office. In a future contract we need to spell out where those revenues go. Selectman Cummins is concerned with the trial period and amount of money. The \$15,000 amount sounds good at this point. The Town Manager stated that she put the amount in estimated revenues for the 15/16 year budget for solid waste. She will let the budget committee know the number the board is looking at but it may be 10 or 20 depending on what the 8 month period looks like. Selectman Thompson added that it would be an annual item we can look at it again each year. We need to know what our revenue budget is going to be in June.

Selectman Warner asked if we are holding off on replacing an employee at this point. The Town Manager replied yes, we are looking at creating a supervisor position starting in April. There are currently 2 working on Wednesday and 3 on Saturday.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

8.0 ASSESSOR ITEMS-BUSINESS

8.1 Supplemental Tax Bill Maine RSA #1 PP #123 & #124-Omitted from original commitment no declaration of tax provided. Supplemental bills in the amounts of \$837.31 & \$181.40

Selectman Thompson made a motion to approve the Supplemental Tax Bills for Maine RSA #1 PP #123 and #124, Selectman Beckwith seconded, motion passed (5-0).

9.0 BOARD OF TRUSTEES BUSINESS

The Town Manager stated she is working on a Trust Fund expense report for the board to review.

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public

Ryan Shea stated that the RYRA board is interested in negotiating stipends for the RYRA board members. He is looking at an incentive for the members. Selectman Warner

responded that the incentive is if they want their kids to play. Selectman Thompson asked if there is money in the RYRA budget. Ryan Shea responded not at this time. Numbers are up and down every year and we do not want to increase the registration fees. The Town Manager stated it can go through the budget process be an article on the town meeting warrant if the board was asking to raise money for stipends. Everything with RYRA is fee based they only spend what they bring in, a quasi-municipal board proposed through any by-laws you bring forward to the board to approve, they approve the draft budget, if that was included and you could show you had the offsetting revenues to cover them. Funds outside of revenues you receive it would need to go through budget process, budget committee, board of selectmen and towns people. Ryan Shea stated that the town originally paid the recreation coordinator \$1,500 and RYRA \$500. Selectman Thompson has mixed emotions on offering stipends. The Town Manager stated when you start looking at \$2,000 for a coordinator and adding stipends you are almost looking at doing away with RYRA and having a Town Rec Director and then it's a town department. I don't see that flying at town meeting it takes tax dollars. Selectman Thompson would like to table discussion for another agenda. Selectman Cummins added that nobody serves on a committee for the stipend. I don't think you have people that will stay whether there is stipend or not.

10.2 Town Manager

March 16 nominations papers are available.

The flood management program will hold a workshop February 4, 2015 to review the Fema Flood insurance maps.

We received the list from MDOT on the 2015 light capital paving projects. Route #24 to start at Main Street and go 2.02 miles north to Knickerbocker Road. Paving consists of an average of 5/8 of an inch overlay. Also light paving on the Plains Road to extend .83 of a mile to Route 201-Thorofare road.

The Fire Department had two promotions Mike Vashon to Captain and John Bellino as Training Coordinator. They are working with neighboring communities to set up regional training. The Town Manager stated that we are discussing pay being hourly versus a stipend twice a year. Most firefighters would be earning what they have historically earned some more and some less it depends on the number of incidents. Selectman Cummins asked if there are requirements on a minimum of incidents they need to attend. The Town Manager responded that she does not believe there is with Richmond.

10.3 Selectmen

Selectman Thompson addressed the condition of Route 24 on the Richmond Gardiner line during the last storm.

10.4 Boards and Committees-None

11.0 Warrant

Selectman Thompson made a motion to approve the warrant, Selectman Cummins seconded, motion passed (5-0).

12.0 EXECUTIVE SESSION 1 M.R.S.A. 405(6) (F)-Discussion of confidential records

Selectman Thompson made a motion to move into Executive Session pursuant to 1 M.R.S.A. 405(6)(F)-Discussion of confidential records, Selectman Poulin seconded, motion passed (5-0).

No action taken.

Selectman Thompson made a motion to come out of Executive Session, Selectman Cummins seconded, and motion passed (5-0).