

**MINUTES**  
**5:00P.M. MEETING OF THE RICHMOND SELECTBOARD**  
**TOWN OFFICE CONFERENCE ROOM, TUESDAY, NOVEMBER 10, 2015**

**1.0 CALL TO ORDER**

Present: O'Neil Laplante, David Thompson, Gary Poulin, Robert Bodge and Peter Warner.

Others present: Jan Wanggaard, Janet Sweem, Clarence Cummins and Dee Cummins

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF OCTOBER 28, 2015**

Selectman Thompson made a motion to approve the minutes of October 28, 2015, Selectman Laplante seconded, motion passed (4-0-1) Selectman Bodge abstained.

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**4.1 Welcome new board member Robert Bodge**

The Board welcomed Robert Bodge to the board.

**5.0 PUBLIC HEARINGS, PRESENTATION**

**5.1 Presentation to Food Pantry**

Selectman Warner presented the Food Pantry with a check of \$800 on behalf of the Masons and Grand Lodge.

**6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

**6.1 Discussion on Pittston Waste Handling Agreement**

The Town Manager asked the board to table discussion until the next meeting. Pittston agreed to the counter offer of \$9,000 and we are drafting a new agreement.

**6.2 Approval of 15/16 TIF Budget**

Selectman Warner would like the board to consider on the pipeline TIF under the Revolving Loan Fund line item to take \$4,000 and split it between the projects line and community events line. The Revolving Loan Fund currently has over \$500,000.

**6.3 Isaac F. Umberhine Library Signage Update**

After discussion the Library Board and Selectboard approved the signage at the Isaac F. Umberhine Library. They will be moving the sign into the interior of the building and placing the text "Public Library" on the exterior of the archway.

**7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

**7.1 MMA 2015 Safety Enhancement Grant**

The Town Manager explained that the grant was accepted by Maine Municipal Association for the purchase of ergonomic desks that allow the employee to stand or sit as needed. The grant covers up to 2/3 of the cost.

Selectman Thompson made a motion to accept the grant, Selectman Laplante seconded, motion passed, (5-0).

## **7.2 General Fund Financials Update**

Selectman Warner questioned the expenditures on the Fire Department training line. The Town Manager responded that we have not been reimbursed from the other towns on Fire 1 and 2 training.

Selectman Laplante is concerned with the clothing line item, nothing has been purchased. The Town Manager explained that the item is for turnout gear to be purchased if needed. Either new equipment for a new member or replacement gear. If nothing is purchased within that fiscal year the money goes to the general fund and is appropriated again for the next fiscal year in the event the gear is needed.

The Town Manager stated that in regards to capital improvement purchases they usually happen after tax dollars start to come in which would be after November.

## **7.3 Discussion on Updates to Personnel Policy**

The Manager would like the board to review the personnel policy draft updates. The updates incorporate the REA agreement so all employees are allotted the same benefits regardless if they are a bargain unit member. Cafeteria plan removed, sent to attorney, mirrors union agreement, benefits incorporated, she reviewed it, couple of amendments, Pw-table until next meeting.

Selectman Laplante made a motion to table the discussion on the Personnel Policy until the next meeting, Selectman Thompson seconded, motion passed, (5-0).

## **7.4 Update on Fire Department Paint Samples**

The reports came back that there is no lead paint in the fire station.

## **8.0 ASSESSOR ITEMS-BUSINESS-None**

## **9.0 BOARD OF TRUSTEES BUSINESS**

### **9.1 October Trust Fund Financials**

The board reviewed the October trust financials.

## **10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

### **10.0 Public-None**

### **10.2 Town Manager**

The Manager stated that all the paving has been done the Weeks Road was the last to be paved, we are at \$165,000 we can do from the Gardiner line to the Beedle Road about 600 tons are needed. If we do that section we would run \$7 to \$8,000 over the mark. We spend approximately \$21,590 on the Dingly Road, we know we have more shim and overlays this spring.

Selectman Laplante stated that he does not agree with using \$8,000 out of the paving capital budget. We had a set budget on paving we only pave with the amount of money that is available in the budget. We can charge the Parks Road additional paving to the capital paving budget.

Selectman Laplante made a motion to not spend anything over than what was allotted for the paving of the dirt roads and to use money from the Capital Paving budget to pay for the Parks Road opening paving, Selectman Thompson seconded, motion passed (5-0).

### **10.3 Selectmen**

Selectman Laplante stated that they did a nice job on paving, windshield survey doing homework.

Selectman Thompson stated that he has begun looking at the equipment at public works. At the end of the New Road/Beedle Road intersection the trees need to be trimmed back from both directions. The New Road is hard to spot maybe we can look into solar lighting for that area.

Selectman Poulin added that the end of the Parks Road is dark also maybe we can look down the road at some type of solar lighting for that area as well.

Selectman Warner stated that on Route #201 past the KOA the road is caved in and would like that information passed along to the State. The retaining wall on South Front is falling out that is also the State.

Selectman Poulin stated that staging to begin tomorrow on the Hathorn Building.

### **10.4 Boards, Departments and Committees: Food Pantry, UMBERHINE LIBRARY**

## **11.0 WARRANT**

### **11.1 Request for action regarding all disbursement warrants**

Selectman Thompson made a motion to approve the warrant, Selectman Poulin seconded, motion passed (5-0).

## **12.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(F)-Confidential Records-Trust Funds**

Selectman Laplante made a motion to move into Executive Session, Selectman Thompson seconded, motion passed (5-0).

No action taken.

Selectman Laplante made a motion to come out of Executive Session, Selectman Thompson seconded, motion passed (5-0).

Selectman Thompson made a motion to deny the application do to lack of information, Selectman Laplante seconded, motion passed. (5-0).

Adjourn move into workshop with Richmond Utilities District.