

**MINUTES**  
**MEETING OF THE RICHMOND BOARD OF SELECTBOARD**  
**TOWN OFFICE CONFERENCE ROOM**  
**6:00P.M. SELECTMEN MEETING MONDAY, DECEMBER 10, 2014**

**1.0 CALL TO ORDER**

Selectmen Present: Gary Poulin, Clarence Cummins, Rose Beckwith, Peter Warner and David Thompson.

Present: Dan Dunton, Alyssa Dunton, Doug Bellevue, Adam Garland, Chris Giles, James Donnell, Scott MacMaster, Michail Grizkewitsch, David Thompson and Darci Moore. Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTME MINUTES OF NOVEMBER 22, 2014**

Selectman Thompson made a motion to approve the minutes, Selectman Cummins seconded, motion passed (5-0).

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**4.1 Doug Bellevue-Pinning Ceremony**

**4.2 Kyle Dorey resignation from the Richmond Fire Department**

Selectman Beckwith made a motion to accept the resignation of Kyle Dorey with regret, Selectman Thompson seconded, motion passed (5-0).

**5.0 PUBLIC HEARINGS, PRESENTATION**

**5.1 Richmond Trust Portfolio Presentation-Consideration of changes-Tabled to December 22, 2014.**

**6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

**6.1 REAP Policy**

The policy reflects the suggested changes from the last meeting. Selectman Thompson asked if there was an adequate amount in the REAP account could we forgo a rollover that year. The Town Manager replied that we could make a policy change at that time if necessary. Resident Mike Grizkewitsch, Jr., stated that there is a town meeting warrant article we passed that states all funds will drop to the bottom line. It was pointed out that actually the warrant article in question states that general assistance reimbursement funds from the State cannot be rolled over. The article makes no mention of rolling over town general assistance funds.

Selectman Cummins made a motion to accept the policy, Selectman Beckwith seconded, motion passed (5-0).

## **7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

### **7.1 Sewall Foundation Grant in the amount of \$20,000**

Selectman action requested to approve the grant awarded to the Kennebec Estuary Land Trust to be passed through the Town of Richmond. These funds will be used for more detailed investigations of the Richmond segment of the Merrymeeting Trail.

Selectman Thompson asked if the funds are earmarked solely for research and planning of the Richmond segment. The Town Manager replied, yes. There would be planning and right of way work. We are working with the State on identifying issues. Bowdoinham has already done this but they are one or two steps ahead. Selectman Warner asked that by accepting this grant if there is a future obligation to put additional money into the trail. The Town Manager replied that there are no obligations.

Selectman Beckwith made a motion to accept the grant, Selectman Cummins seconded, motion passed (5-0).

## **8.0 ASSESSOR ITEMS-BUSINESS**

### **8.1 801A BETR Application-Dunkin Donuts**

### **8.2 801A BETR Application-Kennebec Bio Holdings**

Selectman Thompson made a motion to approve 8.1 and 8.2 BETR Applications for Dunkin Donuts and Kennebec Bio Holdings, Selectman Beckwith seconded, motion approved (5-0).

## **9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

### **9.1 Public**

### **9.2 Town Manager**

The Manager stated that the new mileage rates gone up to 57.5 cents, this will affect the budget for the remainder of the year.

We received acceptance of the Brownfield Program from the owner of the Hathorn building. We sent the signed form to MCEDD to begin the process with the Phase 1 assessment. There is no cost to the property owner. Phase 1 includes research, field sampling and steps to minimize field investigation activities. There is a potential to have up to \$55,000 worth of work through the Brownfield Program. Selectman Thompson asked if there were any liability issues. The Town Manager replied that we don't own the building the work is being done for the owner.

### **9.3 Selectmen**

Selectman Thompson asked if there are any Northeast Ambulance updates. The Chief replied that he has no updates at this time. They are still searching for possible locations.

Selectman Poulin added that Northeast is professional kind and courteous.

Selectman Warner added that during the fire on Front Street it seemed like the ambulance took quite a while. The Chief responded that when he receives the quarterly report we can review the times.

Selectman Poulin stated that the recycle center is a hazardous place to work they do not have an adequate first aid kit.

Selectman Poulin asked about the budget on paving and infrastructure. We need to take care of our dirt roads this year. The Parks Road is a mess. The Manager stated that public works put a hot load down and now it has created pot holes on the Parks Road. We have not received any official complaints in the office.

Selectman Warner added that the public works department does not have a grader with a scarifying blade. The Town Manager stated that after reviewing and measuring the dirt roads we estimated 4 ¾ miles of dirt roads in town. We are looking at a road software management program this will help with capital planning.

Selectman Beckwith stated that she would like to see the business friendly signs go up.

Selectman Cummins asked when the Family Dollar is going to open. The Town manager replied that she is not sure they are still working on the inside.

#### **9.4 Boards and Committees-None**

### **10.0 WARRANT**

#### **10.1 Request for action regarding all disbursement warrants.**

Selectman Thompson made a motion to approve the warrant, Selectman Cummins seconded, motion passed (5-0).

### **11.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(F)-Confidential Records**

Selectman Beckwith made a motion to move into executive session, Selectman Thompson seconded, motion passed (5-0).

No action taken.

Selectman Thompson made a motion to come out of Executive Session at 7:23p.m., Selectman Beckwith seconded, motion passed (5-0).

Selectman Thompson made a motion to approve up to \$600 from the Trust Fund to help the applicant. Selectman Beckwith seconded, motion passed (5-0).

### **12.0 ADJOURNMENT**

Selectman Beckwith made a motion to adjourn, Selectman Poulin seconded, motion passed (5-0).