

MINUTES

5:00P.M. MEETING OF THE RICHMOND SELECTBOARD

TOWN OFFICE CONFERENCE ROOM, TUESDAY, DECEMBER 22, 2015

1.0 CALL TO ORDER

Present: Peter Warner, O'Neil Laplante, David Thompson and Gary Poulin.

Others present: Code Enforcement Officer, James Valley; Executive Assistant, Laurisa and Town Manager, Janet Smith.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF DECEMBER 9, 2015

Selectman Laplante made a motion to approve the minutes of December 9, 2015, Selectman Thompson seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Discussion of Capital Improvement Plan

Selectman Thompson stated that he found no issues after reviewing the plan. Selectman Thompson made a motion to approve the draft plan, Selectman Laplante seconded, motion passed (4-0).

6.2 Discussion of Town Office/Code Enforcement/Planning Fee's

Selectman Warner asked what is involved in the reroofing permit? James Valley replied that we have a normal building permit application but currently don't charge for roofing, according to the building code we have to inspect, other towns charge around a \$20 permit fee.

An "After the Fact Permit." Would be to Pay the permit fee and pay a fine in the amount double the original permit fee.

Selectman Thompson made a motion to table discussion to allow the manager to update the fee schedule, Selectman Laplante seconded, motion passed (5-0).

Selectman Thompson stated that the mooring fees seem cheap. The Town Manager stated that after speaking with the harbormaster he was fine with fees that we have. Selectman Bodge asked what the harbormaster thought of the state of the harbor. Does he feel it's crowded, where is the future of the waterfront headed. Selectman

Laplante feels the fee could be raised to \$50 resident and \$100 non-resident Selectman Thompson made a motion to table fee discussion until the next meeting, Selectman Poulin seconded, motion passed (5-0).

6.3 Discussion of Draft Public Art Policy

Selectman Laplante made a motion to approve the policy pending town attorney review, Selectman Poulin seconded, motion passed (5-0).

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Selectman discussion on iPad and Computer Use

The board would like to look at other options for future use. The manager will research other options and speak to possible vendors.

8.0 ASSESSOR ITEMS-BUSINESS

9.0 BOARD OF TRUSTEES BUSINESS

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public-None

10.2 Town Manager

The Manager thanked the board for allowing the office Christmas Party.

The Town Manager stated she would be out of the office Monday-Wednesday December 28-30.

10.3 Selectmen

Selectman Warner would like to see an article in the newsletter on building permits.

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants

Selectman Poulin made a motion to approve the warrant, Selectman Laplante seconded, motion passed (5-0).

12.0 ADJOURNMENT

Selectman Poulin made a motion to adjourn, Selectman Laplante seconded, motion passed (5-0).