

**MINUTES**  
**5:00P.M. MEETING OF THE RICHMOND SELECTBOARD**  
**TOWN OFFICE CONFERENCE ROOM, TUESDAY, DECEMBER 9, 2015**

**1.0 CALL TO ORDER**

Gary Poulin, David Thompson, Peter Warner, O'Neil Laplante, Mike Grizkewitsch, Robert Bodge, Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF NOVEMBER 10, 2015**

Selectman Laplante made a motion to approve the minutes, Selectman Thompson seconded, motion passed (5-0).

Motion was made to move 7.2 Out of Order.

**Request for Richmond Sno-Rovers**

The Town Manager stated per the town forest rules any work must be approved by the board of selectmen. The Snowmobile Club would like to fix the entrance onto the crossing from the town forest by cutting back limbs to fix this area. After discussion it was the consensus of the board to approve the trail maintenance.

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS-None**

**5.0 PUBLIC HEARINGS, PRESENTATION**

**5.1 Road Survey Presentation**

**6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

**6.1 Approval of the Pittston Waste Handling Agreement**

Selectman Thompson made a motion to approve the Pittston Waste Handling Agreement with the Town of Richmond, Selectman Laplante seconded, Selectman Warner would like to look at holidays ahead of time for scheduling, motion passed (5-0).

**6.2 Discussion and approval on updates to the Personnel Policy**

The Town Manager stated that Benefits in the policy now agree with the REA Union contract. Selectman Thompson made a motion to approve the policy, Selectman Laplante seconded, motion passed (5-0).

**6.3 Discussion of Capital Improvement Plan**

Selectman Thompson made a motion to table discussion on 6.3 to allow more time for review, Selectman Poulin seconded, motion passed (5-0).

## **7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

### **7.1 David Harris Automobile Junkyard Renewal**

Selectman Thompson stated he was abstaining himself from 7.1 discussion.

Selectman Bodge asked if there is an annual inspection. The Town Manager stated that we have not received any complaints since the last inspection. Selectman Warner asked if DEP has done any inspections. The Town Manager replied no they haven't. They would only do an inspection if our codes officer calls them or receives a complaint. Selectman Warner noted to correct the verbiage to scrap vehicle. Selectman Laplante asked when the last time we reviewed the policy regarding junkyards. The Town Manager stated that it's governed by state statute and our Land Use Ordinance.

Selectman Bodge made a motion to approve the renewal, Selectman Laplante seconded, motion passed (4-0-1) Selectman Thompson abstained from vote.

### **7.3 Police Department Sergeant Update**

Doug has stepped down as Sergeant, we are not starting the hiring process for a sergeant at this time. We do have eligible officers, with the holidays coming up we are looking at waiting until the beginning of a new year. In the meantime we are dividing the duties between the officers. He is stepping down for personal reasons it was effective in November.

### **7.4 Discussion of Town Office/Code Enforcement/Planning Fees**

After some review Selectman Thompson made a motion to table the item to have time to review the information on mooring fees from neighboring towns, Selectman Laplante seconded, motion passed (5-0).

### **7.5 Discussion on Draft Public Art Policy**

The Town Manager would like the board to look at a policy on accepting gifts and what can be displayed in town buildings. Selectman Laplante would like to table the issue for further review, Selectman Thompson seconded, motion passed (5-0).

### **7.6 Approval of Update to the Internet Rules/Safety for the Isaac F. Umberhine Public Library.**

Selectman Thompson made a motion to approve the Internet Rules/Safety for the Isaac F. Umberhine Public Library Selectman Laplante seconded, motion passed (5-0).

## **8.0 ASSESSOR ITEMS-BUSINESS**

## **9.0 BOARD OF TRUSTEES BUSINESS**

## **10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

**10.1 Public-None**

**10.2 Town Manager**

The Manager stated the Tree Lighting went well given the rainy weather.

Signs at end of the Marston Road have been placed.

Additional dash on Lincoln Street installed.

We are trying to get in touch with the State for permission about adding lighting.

The Senior Center is doing well. There number of people using the facility has increased.

Attended the Elected Officials and Manager training with O'neil Laplante.

**10.3 Selectmen**

Selectman Poulin stated at the Holding Area he has noticed a couple of trucks without stickers, and a variation on pricing for pressure treated wood. He would like to add to the agenda to discuss the holding area fees.

Selectman Poulin asked if they decided on a side entrance roof. The Manager replied they were waiting for you to look at the situation and give them a suggestion.

Selectman Laplante stated he met with the apparatus committee and is proud of the work the committee is doing by looking at insulating and repairing the building.

Selectman Thompson had several questions regarding the ballot machine and if it was Bluetooth. The Town Manager responded no.

Selectman Warner attended the presentation for the Spirit of America Award, would like to see it presented at town meeting.

Selectman Warner stated he received a call from a resident regarding a new gravel pit in Dresden affecting the water supply for Richmond.

Selectman Warner would like us to check on insurance for iPads.

Selectman Warner stated they had a meeting at the Grange Hall with the farmers in town they will have a second in January. Concerns that came up from the Roseberry's is access to internet.

Selectman Laplante would like to look at Mac Books instead of iPads for the board to use.

Selectman Warner asked about the retaining wall on Front Street. The Town Manager responded it is the resident's responsibility to deal with the State.

Selectman Warner asked if the Lincoln Street Fire Station has been winterized. The Manager responded it is heated at a bare minimum. Water lines have been shut down it's at 40 degrees.

**10.4 Boards, Departments and Committees: Fire Department September/October Report**

**11.0 WARRANT**

**11.1 Request for action regarding all disbursement warrants.**

Selectman Thompson made a motion to approve the warrant, Selectman Laplante seconded, motion passed (5-0).

**12.0 EXECUTIVE SESSION 1 M.R.S.A. (6)(A)-Personnel/Deputy Treasurer**

Selectman Thompson made a motion to move into Executive Session, Selectman Laplante seconded, motion passed (5-0).

Out of Executive Session at 8:44p.m. No action taken.

Selectman Thompson made a motion to adjourn at 8:44p.m., Seelctman Laplante seconded, motion passed (5-0).