

**MINUTES
MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00P.M. SELECTMEN MEETING WEDNESDAY, FEBRUARY 18, 2015**

1.0 CALL TO ORDER

Present: Peter Warner, David Thompson and Clarence Cummins. Rose Beckwith and Gary Poulin absent.

Others: Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF FEBRUARY 4, 2015

Defer minutes until next meeting no quorum present.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Amy Vashon appointment as RYRA Board Member

Selectman Thompson made a motion to approve the appointment, Selectman Cummins seconded, motion passed, (3-0).

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Public Hearing: Proposed amendments to the Parking and Traffic Ordinance.

Selectman Thompson made a motion to move into public hearing, Selectman Cummins seconded, motion passed (3-0).

The Town Manager stated these changes focus strictly on snow removal and being able to give the police department teeth when asked to pull a vehicle or close a street. This ordinance gives them this authority. I do understand there are issues with other parts of this ordinance but would ask that you accept this as written now and get the winter parking bans in effect. We can review the ordinance further for additional changes and place on another agenda for public hearing.

Selectman Thompson made a motion to accept the amendments as presented to the Parking and Traffic Control Ordinance as posted, Selectman Cummins seconded, Selectman Warner called for discussion and asked if the fines and penalties are included in those amendments. The Manager replied the fines are under Article 13. Motion passed, (3-0). The board will revisit the ordinance in May.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Municipal Quitclaim Deed: Theresa Furlong, 36 Furlong Road, R02-042

The Town Manager stated that we received a \$13,874 payment on the taxes. They were received after the automatic foreclosure deed had been processed. There is a 2013 discharge recorded. Taxes have been paid in full.

Selectman Thompson made a motion to approve the Municipal Quitclaim Deed for Theresa Furlong, Selectman Cummins seconded, motion passed (3-0).

7.2 Town Manager 6 month review discussion/schedule

The Town Manager stated we placed the evaluation form in the "Box." The consensus of the board was to meet early for an executive session on March 4, 2015 to complete the Town Managers evaluation.

7.3 Acceptance of Evidence Based Impaired Driving HVE Grant

The Town Manager stated that the Police Department has been approved for a 2015 Grant in the amount of \$5,600 to conduct special OUI details, the town proposed a \$1,400 in kind match in lieu of cash which includes; administrative work, vehicles and fuel, any expenses other than wages. The grant pays the wages. This is the second grant James Donell has received for the town. Selectman Cummins asked who will do these special details. The Chief in the past has done a lot of the detail work. The Town Manager responded there is necessarily nothing that stops the Chief from working special details. It would be a rotating schedule all officers have a chance to go through one rotation. Selectman Cummins stated that we were told a lot of the officers in the past didn't want to take the shifts. Selectman Warner asked if there are problems with being a salaried employee taking these shifts. Selectman Thompson stated that the board wanted to be notified ahead of time before applying for grants.

Selectman Cummins made a motion to accept the grant, Selectman Thompson seconded, motion passed, (3-0).

8.0 ASSESSOR ITEMS-BUSINESS

8.1 Abatement request H & H Construction: U03-042 in the amount of \$370.56

8.2 Abatement request H & H Construction: U02-156 in the amount of \$760.42

Selectman Thompson made a motion to approve the abatements, Selectman Cummins seconded, motion passed (3-0).

9.0 BOARD OF TRUSTEES BUSINESS

The Town Manager stated she is working on putting together a report on the trust funds her goal is to have it by the April 1st meeting.

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public-None

10.2 Town Manager

Nomination papers are available March 16, 2015.

The Budget Committee meets February 25 on the agenda is Codes, Debt, Fire Department, General Assistance, Intergovernmental, Insurance, Legal and Abatements.

The Manager stated that IFW will be on the agenda for our next board meeting on March 4th. They are proposing renovations to the timber retaining wall and ramp. The State completed a boundary survey. The Town had survey done as well and came close to the same property lines. They are looking for a right of way across town property to the state landing. I have contacted MMA legal as well as the town attorney. This would be placed on the town meeting warrant.

The Manager will be attending finance officer training on February 26.

The Public Works Department has spent tireless hours keeping the roads passable and have done a fantastic job.

10.3 Selectmen

Selectman Thompson stated with the parking ordinance in affect the night officer can throw the signs up to help the public works department in the morning for clearing snow.

Selectman Thompson stated at the Intersection of Alexander Reed and Kimball there is a huge pothole as well several man holes sunk in the ground.

Selectman Cummins asked how we stand on sand and salt supplies. The Manager replied that we are looking pretty good, nothing is depleted. As of February 10 we are not over last year's numbers. We have preliminary emergency classification from the January blizzard.

10.4 Boards and Committees-None

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants

Selectman Thompson made a motion to approve the disbursement warrant, Selectman Cummins seconded, motion passed (4-0).

12.0 ADJOURNMENT

Selectman Cummins made a motion to adjourn, Selectman Thompson seconded, motion passed (4-0).