

**MINUTES**  
**5:00P.M. MEETING OF THE RICHMOND SELECTBOARD**  
**TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, FEBRUARY 3, 2016**

**1.0 CALL TO ORDER**

David Thompson, O'Neil Laplante, Peter Warner, Robert Bodge and Gary Poulin.

Others present: Steve Page of the American Legion; Executive Assistant, Laurisa Loon and via Skype Town Manager, Janet smith.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JANUARY 20, 2015**

O'Neil Laplante made a motion to approve the minutes of January 20, 2015, Selectman Thompson seconded, discussion Selectman Thompson stated in reference to the Superintendent presentation the minutes should reflect that the boilers are only partially completed. Motion passed (5-0).

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**5.0 PUBLIC HEARINGS, PRESENTATION**

**6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

**6.1 Selectman discussion on the 2016 Spirit of America**

Selectman Warner nominated Janet and Mike Sweem of the food pantry. Selectman Laplante made a motion to accept Janet and Mike Sweem for the Spirit of America Award winner, Selectman Poulin seconded, motion passed (5-0).

**6.2 Selectman discussion on the 2015 Annual Report dedication**

Selectman Thompson suggested nominating the non-profit crematorium set up for the Cotton Cemetery by Chuck Kincer. Selectman Warner suggested Judy Savage former Town Clerk. Selectman Poulin suggested they both receive a dedication. The board tabled discussion.

**6.3 Selectman discussion on laptops for selectmen meeting use.**

The board reviewed several laptop possibilities. It was suggested that they visit Best Buy and explore options. Item tabled.

**7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

**7.1 Selectman discussion on a referendum vote on the Comprehensive Plan**

Selectman Warner doesn't feel town meeting would have enough input. Selectman Thompson asked if there would still be a public forum. The Town Manager replied yes, there would be two public hearings and they would discuss it at town meeting as well as the town meeting preview. That way it gets the most participation and a referendum vote would do that. Selectman Thompson made a motion to put the comprehensive plan to a referendum vote, Selectman Laplante seconded, motion passed (5-0).

## **7.2 American Legion request for BYOB Texas Hold'em Tournament on March 18, 2016**

Steve Page of the American Legion stated they hold a tournament each month. This tournament they want to try allowing a BYOB. Selectman Warner asked if they could control how much is being brought in. Steve responded that it would be monitored sensibly. These tournaments are a big fundraiser for the Legion. Selectman Bodge asked if this is an ongoing approval or a one-time request. Steve responded it was a one-time approval for the date of March 18, 2016. Selectman Thompson made a motion to approve the BYOB request, Selectman Laplante seconded, motion passed (5-0).

## **8.0 ASSESSOR ITEMS-BUSINESS**

## **9.0 BOARD OF TRUSTEES BUSINESS**

## **10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

### **10.1 Public**

Laurisa went over the status of Richmond Days 2016.

### **10.2 Town Manager**

The Town Manager stated she provided information on the Lincoln Street Fire Station.

She has had a pre-meeting with the Budget Committee. Next week she would like to start with Administration and Benefits.

Also included is the proposed road maintenance plan.

The Budget Committee will meet every other Wednesday at 6:00p.m.

### **10.3 Selectmen**

Selectman Poulin stated he met with the Mason on the Fire Department. He should have an estimate on the repairs to the building by next week. The Manager responded that she requested \$60,000 in the Capital Outlay line item for this year's budget.

Selectman Warner suggested changing or rewording the abutter requirement from the suggested draft ordinance changes. He feels it's something the town should provide.

### **10.4 Boards, Departments and Committees**

## **11.0 WARRANT**

### **11.1 Request for action regarding all disbursement warrants**

Selectman Thompson made a motion to approve the warrant, Selectman Poulin seconded, motion passed (5-0).

## **12.0 ADJOURNMENT**

Selectman Poulin made a motion to adjourn, Selectman Thompson seconded, motion passed (5-0).