

MINUTES
MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00P.M. SELECTMEN MEETING WEDNESDAY, APRIL 29 2015

1.0 CALL TO ORDER

Selectmen present: David Thompson, Gary Poulin, Peter Warner, Clarence Cummins and Rose Beckwith.

Others: Auditor, Fred Brewer; James Valley, O'Neil Laplante, Rex Dickinson, Ryan Chandler, Fred Browne, Kimberly Molnar, John Pratte; Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF APRIL 15, 2015

Selectman Thompson made a motion to approve the minutes, Selectman Cummins seconded, motion passed (4-0-1). Rose Beckwith abstained from vote.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

Selectman Thompson made a motion to take 7.4 out of order, Selectman Cummins seconded, motion passed (5-0).

7.4 Town Audit Presentation

Fred Brewer gave an overview of the audit.

7.5 Town Boundary Line Agreement discussion between the State of Maine and Town of Richmond-Out of order

We received the boundary agreement from the State we sent it off to our town attorney for review. Our attorney created the warrant article for town meeting. Our attorney is working with the State attorney. The finalized agreement may or may not be ready but the article allows the board to start the project. John Pratte stated that the boundary agreement clarifies where the boundaries are located, it states that the town is responsible for maintenance to the right of way, both parties have access, both parties must agree if any changes were to be made. Selectman Warner asked if our attorney had any issues with the agreement. The Town Manager replied that she didn't tell me exactly what the concerns were but wanted to make sure the clarifications on the maintenance of the right of way piece. John Pratte added there is no definite timeline on beginning the work it needs to be timed around the sturgeon in the river.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Board of Selectmen & Budget Committee

Article 29: Mid Coast Maine Community Action submitted by petition requesting \$2685.
Article 30: New Hope for Woman submitted by petition requesting \$995.

O'Neil Laplante made a motion to recommend \$0 on Article 29, Rex Dickinson seconded, motion passed (5-0).

Fred Browne made a motion to recommend \$0 for Article 30, Ryan Chandler seconded, motion passed (5-0).

Selectman Thompson made a motion to amend Article 33 by taking out the verbiage "outdoor recreation" and add open to public for snowmobiling purposes, Selectman Cummins seconded motion passed (5-0).

O'Neil Laplante made a motion to accept Article 33 as amended, Kimberly Molnar seconded, motion passed (5-0).

Article 22 the attorney advised that we needed to list out each reserve account.

Article 21 the fire department equipment reserve the attorney recommended that it not be included in the reserve article because it's new.

Article 15 we separated the story hour and the library budget.

Article 34: Ryan Chandler made a motion to accept the article, O'Neil Laplante seconded, motion passed (5-0).

6.2 Town Meeting Warrant

Article 29: Selectman Thompson made a motion to recommend discussion, no second. Selectman Beckwith made a motion to support the article, Selectman Cummins seconded, motion passed (5-0).

Article 30: Selectman Cummins made a motion to recommend discussion, Selectman Thompson seconded, motion passed (5-0).

Article 33: Selectman Cummins made a motion to recommend approval, Selectman Thompson seconded, motion passed (5-0).

Article 34: Selectman Thompson made a motion to recommend approval, Selectman Cummins seconded, motion passed (5-0).

Article 25: Discussion on the Summer Recreation budget.

Selectman Cummins made motion that in addition to funds available through the reserve and anticipated revenues of \$5,447 for the summer recreation program for a total appropriation of \$21,535, Selectman Thompson seconded, motion passed (4-0-1) Selectman Beckwith abstained.

Selectman Cummins made a motion to approve the final warrant, Selectman Thompson seconded, motion passed (5-0).

6.3 Public information meeting discussion

The Town Manager stated we are looking to have a town meeting preview May 20, 2015 to include a TIF presentation, town meeting overview, Swan Island presentation on the boundary survey and the comprehensive plan committee.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.6 & 7.8 out of order

7.6 Selectman action requested to act on “No Action” Letters.

James Valley stated that a home at 13 North Street was built 20 feet from the edge of the pavement it was supposed to be 20 feet from the edge of the Town’s right of way. The road is a 2 ½ rod road, 9 ½ feet from the property line. The 2006 CEO signed off on the occupancy permit. The real estate agent wanted a letter of no action written. We contacted the town attorney they advised us to not issue a no action letter on a general matter because the outcome is unknown. No action letters are recorded at the registry of deeds just because we don’t want to take action now we might want to later down the road.

Selectman Cummins made a motion to not issue a no action letter in this instance, Selectman Thompson seconded, motion passed (4-0-1) Selectman Beckwith abstained.

7.8 Request release of legal reserve funds

James Valley stated that he has had to fix the make shift barricades, there has been a lot of glass splashed onto the roadway, we issued an immediate danger on the windows to be boarded up. A letter of action was written by me and approved by the town attorney, it was sent certified and they have received it. The Town has the right to board up windows and invoice the owners we can add to the tax bill if the owner don’t pay the invoice.

Selectman Thompson made a motion to allow the town manager to go out to bid on having a contractor board up the windows on the Hathorn Building not to exceed \$6,000., Selectman Beckwith seconded, motion passed (5-0).

7.1 MMA Essay Contest Winner discussion

We received a letter, certificate and gift card asking the board to present them to Brandon Roberge at our next selectmen meeting.

7.2 Railway Café Liquor License Renewal

Selectman Beckwith made a motion to approve the renewal of the Railway Café liquor license, Selectman Cummins seconded, motion passed (5-0).

7.3 Animal Control Officer services to Dresden-discussion

The Town Manager received a request from Dresden asking if Richmond would consider contracting animal control services by utilizing the existing animal control officer and work out an agreement with Dresden. Selectman Cummins asked if our animal control officer want to expand her hours. The Manager responded, yes, looking at possibly an

increase in her stipend based on Dresden having a contract with us, it was the consensus of the board to be open for discussion.

7.4 Town Audit Presentation-previously discussed

7.5 Town Boundary Line Agreement discussion between the State of Maine and Town of Richmond. –previously discussed.

7.6 Selectman action requested to act on “No Action” letters-previously discussed

7.7 Municipal Quitclaim Deed: David Horne, 400 Main Street, Richmond, ME.

Taxes have been paid in full. Selectman Thompson made a motion to approve the Quitclaim Deed, Selectman Poulin seconded, motion passed (5-0).

7.8 Request release of legal reserve funds-previously discussed.

8.0 ASSESSOR ITEMS-BUSINESS-None

9.0 BOARD OF TRUSTEES-BUSINESS-None

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public-Fred Browne wanted to bring attention to the disrepair of the tennis court fence.

10.2 Town Manager

The Manager stated she received an email from a resident that wants to start a tennis club to help repair the courts. Coming to town looking for fundraising ideas, donations, etc...I did send this request to the recreation committee. The Old Goat held a chili cook-off and raised \$450 for the tennis courts they believe they have another \$500 or so.

Selectman Warner stated that the town also needs to invest in the property. Selectman Thompson made a motion to accept the funds, Selectman Poulin seconded, motion passed (5-0).

10.3 Selectmen

Selectman Thompson stated that the Toothaker road is washed out before Route #201 on the left hand side.

Selectman Thompson asked if there was any follow up on if the TIF could be used for aiding winter plowing at the Legion since the Legion is our emergency shelter.

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants

Selectman Cummins made a motion to approve the warrant, Selectman Beckwith seconded, motion passed (5-0).

12.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(F)-Discussion of confidential records-Trust Funds

Selectman Beckwith made a motion to move into Executive Session, Selectman Thompson seconded, motion passed (5-0).

No action taken.

Selectman Beckwith made a motion to come out of Executive Session at 10:15p.m., Selectman Poulin seconded, motion passed (5-0).

Selectman Thompson made a motion to use \$309 dollars from the Trust Funds from the (poor women account) to aid the applicant with their disconnection notice. The amount only to be paid if it will stop the disconnection, Selectman Beckwith seconded, motion passed (5-0).