

**MINUTES
MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00P.M. SELECTMEN MEETING WEDNESDAY, MAY 27, 2015**

1.0 CALL TO ORDER

Selectmen Present: Gary Poulin, Peter Warner, David Thompson and Clarence Cummins.

Others Present: Ryan Shea, O'Neil Laplante; Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MAY 13, 2015

Selectman Cummins made a motion to approve the minutes of May 13, 2015, Selectman Poulin seconded, motion passed (3-0-1) Selectman Thompson abstained.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

Selectman Warner announced that Rose Beckwith has submitted her resignation from the Selectboard. Rose has served as a Selectman for 7 years.

Selectman Thompson made a motion to accept the resignation with regret, Selectman Cummins seconded, motion passed (4-0).

4.1 Recreation Committee Resignations: Ryan Shea, Shannon Shea and Gabe Gould

Selectman Cummins made a motion to accept the resignations of Ryan Shea, Shannon Shea and Gabe Gould, Selectman Poulin seconded, motion passed (4-0).

4.2 Resignation CDBG Loan: Carol Hoopinggarner

Selectman Poulin made a motion to accept Carol Hoopinggarner resignation, Selectman Cummins seconded, motion passed (4-0).

4.3 Resignation Library Trustee: Bonnie Dushin

Selectman Thompson made a motion to accept the resignation of Bonnie Dushin, Selectman Cummins seconded, motion passed (4-0).

4.4 Recreation Committee Appointments: Nicole Briand, Alyson Thompson, and Kate Schleh.

Selectman Cummins made a motion to appoint Nicole Briand and Kate Schleh to the Recreation Committee, Selectman Thompson seconded, motion passed (4-0).

Selectman Cummins made a motion to appoint Alyson Thompson to the Recreation Committee, Selectman Poulin seconded, motion passed (3-0-1) Selectman Thompson abstained.

Selectman Cummins made a motion to temporary amend the Richmond Recreation by-laws to be in effect until the annual review of the by-laws, change the quorum requirements from five to a majority of the appointment of members on the recreation committee, Selectman Poulin seconded, motion passed (4-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 52 High Street: Sale by Public Auction vs. Sealed Bid Discussion

The Town Manager stated that there is no statute requiring a licensed auctioneer. Corinna has done a local public auction done by the chairman of their board. Selectman Thompson stated that several people in town are auctioneers. Bidders would need to come with cash or check for a minimum amount of their bid. O'Neil Laplante suggested setting a reserve amount not disclosed to the bidder. Selectman Cummins added that he would be in favor of no minimum bid.

Selectman Cummins made a motion to put the property up for auction with no minimum bid, two weeks out for a Saturday morning at 9 am, the property is viewable by appointment only with the codes officer, Selectman Poulin seconded, motion passed (3-1) Selectman Thompson opposed.

6.2 State of Maine DOT: Light Capital Paving Award to Crooker Construction (Information Only).

6.3 Richmond Cotton Cemetery Association: Land transfer not needed.

Selectman Thompson made a motion accept the letter from the Cotton Cemetery Association stating they no longer need the land that was granted to the association at town meeting and maintain that land within the town property base, Selectman Cummins seconded, motion passed (4-0).

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Mowing Bid Award

The Town Manager stated we received three bids. Dustin Sullivan at \$1,870, David Young at \$2,400 and Goodall Landscaping at \$3,220.

The Town Manager is recommending the board award the contract to Dustin Sullivan with the stipulation of receipt of workman's compensation determination and insurance by June 17th. If not received it would be awarded to David Young the second lowest bidder.

Selectman Thompson made a motion to award the bid pending proper paperwork to Dustin Sullivan, if the paperwork is not received by June 17th the bid will go to the second lowest bidder, Selectman Cummins seconded, motion passed (4-0).

7.2 Request to apply for a "Culvert Upgrade Grant"

The Town Manager stated they are interested in applying for the grant to do culvert work on the Brown Road. If we have multiple culverts we can apply for more than one grant. There is no required local match, you do score higher if you have something to put with it, also in kind match town labor and equipment. They are awarding four opportunities.

Selectman Thompson made the motion to give the Town Manager permission to apply for the grant opportunity, Selectman Warner seconded and asked that when the manager comes up with the numbers they be provided to the board, motion passed (4-0).

7.3 Approval of the Richmond Running Club

The Town Manager stated that Lynda Wall approached the Recreation Committee to start a running club. The starting date would be June 17. \$15 cost to sign up this would provide t-shirts to the participants. Selectman Cummins asked if there any issues with insurance. The Town Manager replied that it would fall under the towns insurance. Selectman Warner asked if it is limited to Richmond residents. The Manager replied that it could be open to anyone within the age limits.

Selectman Cummins made a motion to approve the club, Selectman Thompson seconded and called for discussion, asked if this would cause an increase to our insurance, the manager replied no, motion passed (4-0).

8.0 ASSESSOR ITEMS-BUSINESS-None

9.0 BOARD OF TRUSTEES BUSINESS

9.1 April 2015 Financial Statements

The Town Manager provided the board with a handout listing the Trust Funds and expenditures.

9.2 Discussion on Trust Fund Scholarships

Interest to three top graduates. It has not been utilized since 1996.

Selectman Thompson made a motion to use \$200 this year to be awarded to the three top seniors, Selectman Cummins seconded, motion passed (4-0).

10.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

10.1 Public

O'Neil Laplante asked the status on the Hathorn Building. The Town Manager replied that she met with four gentlemen last week they have a planning and research proposal, they are looking for investors and also looking for an anchor tenant, the town is still pursuing the dangerous building route.

10.2 Town Manager

The Manager stated that we contacted the Turf Doctor for an estimate on taking care of the weeds at the waterfront.

Approximately 17 residents attended the town meeting preview.

10.3 Selectmen

Selectman Thompson asked for an update on the condition of the Toothaker Road? The Manager replied that she would follow up with the Public Works Director.

Selectman Poulin stated he is working on the sign for the library.

Selectman Cummins stated that this would be his last selectboard meeting.

11.0 WARRANT

11.1 Request for action regarding all disbursement warrants.

Selectman Thompson made a motion to approve the warrant, Selectman Cummins seconded, motion passed (4-0).

12.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(F)-Labor Negotiations

Selectman Thompson made a motion to move into executive session, Selectman Cummins seconded, motion passed (4-0).

No action taken.

Selectman Thompson made a motion to come out of executive session, Selectman Cummins seconded, motion passed (4-0).

EXECUTIVE SESSION 1 M.R.S.A. 405 (6)(d)-Confidential Records-Trust Funds

Selectman Poulin made a motion to move into executive session, Selectman Cummins seconded, motion passed (4-0).

No action taken.

Selectman Thompson made a motion to come out of executive session, Selectman Poulin seconded, motion passed (4-0).

Selectman Thompson made a motion to deny the trust fund application at this time, Selectman Cummins seconded, motion passed (4-0).