

MINUTES
6:30P.M. MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, JULY 20, 2016

1.0 CALL TO ORDER

Present: David Thompson, Robert Bodge, O'Neil Laplante, Ryan Chandler, Gary Poulin, Town Manager, Janet Smith; Executive Assistant, Laurisa Loon; Community and Business Director, Victoria Boundy, Carolyn Case and Rebecca Hedgepeth.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JULY 6, 2016

Selectman Thompson asked that the minutes be amended to include his statement on the discouragement of smokeless tobacco on town property. Selectman Bodge made a motion to approve the minutes as amended, Selectman Poulin seconded, motion passed, (5-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Selectman action requested Rose Beckwith

Selectman Poulin made a motion to appoint Rose Beckwith as library trustee, Selectman Thompson seconded, the Town Manager stated this will fill out the remainder of Clarence Cummins term, motion passed, (5-0).

4.2 Resignation of Caleb Gannon from the Cobbossee Watershed Committee

The Manager stated that he is no longer a resident of the town of Richmond.

Selectman Thompson made a motion to accept the resignation with regret, Selectman Poulin seconded, motion passed (5-0).

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Southard House Museum

Carolyn Case gave a presentation on the offerings at the Southard House Museum.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Town Office Hours

The Manager stated that with the office being so busy we haven't put together a survey on our services.

Selectman Bodge suggested putting discussion off for another month, it was the consensus of the board to table the topic.

7.0 ADMINISTRATIVE ITEMS-SELECTMEN DISCUSSION ITEMS

7.1 Requesting discussion on Comprehensive Plan Implementation

Victoria Boundy stated that the Comprehensive Plan was approved by the State and adopted by the voters at the election. We are looking for a body of people to help review the recommendations in the plan and bring those recommendations to the town for consideration. I canvassed town planners and included suggestion in the memorandum. We envision a committee being formed with a member of the selectboard, planning board, the comp plan committee and open to members of the public starting in the fall. Selectman Bodge questioned if the concerns that were brought up at the June 1st public hearing were addressed. Victoria responded that the comments collected and have not been addressed I don't feel we need to implement all the suggestions. The Town Manager stated that the suggestions from that meeting didn't change the meat of plan, they were not considered a priority since it didn't change the substance of the plan after receiving this advice from our town attorney, however, it would be an addendum page. Selectman Thompson stated that after reading the memorandum he is concerned as to what degree do we see this plan interacting with our ordinance. Victoria responded that the committee will make detailed recommendations for the planning board to consider, there would be workshops on looking at the intent of the comp plan, nothing would change as far as zoning changes, any changes to the ordinance have to go through the public hearing/town meeting process. The Manager stated that the implementation committee would look at our ordinance and the comp plan to see if the ordinance meets the comp plan vision then give the planning board any proposed changes. Selectman Laplante would like to establish a process on how we are going to see this through and a timeline. Selectman Chandler is worried about voter fatigue, to keep bringing changes year after year to the ordinance. Selectman Thompson added that he agrees there needs to be a committee but he disagrees with the mission statement provided. The Manager added that the point of this committee is to point out to the planning board any differences between the two documents it's a guide for the planning board to look at the land use ordinance and comp plan to see if they are compliant with each other. Selectman Chandler stated he would like to see the mission statement before forming a committee. Selectman Bodge stated he don't see a threat of going to the town with suggestions it's just a guideline for the towns direction to keep with the continual flow. Selectman Thompson made a motion to see a mission statement before continuing with forming a committee, Selectman Bodge seconded, motion passed (5-0).

7.2 Request from Fire Department for a workshop on a First Responder Program

The Manager stated that the Fire Department is asking for workshop to discuss a first responder program with the fire department. Selectman Chandler stated that we have a full time police department and ambulance service why are we looking at this. The Manager responded that the first five minutes in an emergency situation is the most critical we can't rely on the police department for medical services they may not always be available. Selectman Bodge asked if they have a plan. The Manager responded yes they do have a plan they have been working on. Selectman Thompson stated to place it on the August 3 agenda with a 30-minute allotted timeframe. Selectman Bodge and Laplante would like to see the ambulance run times and number of calls.

7.4 Request from RUD to conduct a public hearing on August 31 at 6:00p.m.

The Manager stated that they will be changing the rates and that requires a public hearing the meeting could be live streamed if held here. The board agreed to allow the public hearing on August 31 at 6:00p.m. prior to the Board of Selectmen meeting.

7.3 Request for meeting with Sheriff Merry in regards to law enforcement coverage

This request is coming from myself and the Police Chief. We have not had any applications come in for our open position, we do have one of our officers going to the academy in August, we are utilizing the Sheriff's department to take calls, some open shifts haven't been able to be filled and we would like to have the Sheriff come in so everyone understands the situation and expectations of the department for when we don't have coverage. Selectman Thompson would like to know what portion of our county tax goes to the Sheriff department. The board scheduled the meeting for August 17.

8.0 ADMINISTRATIVE ITEMS-SELECTMEN ACTION ITEMS

8.1 Act on paving award

Selectman Thompson made a motion to award the bid too Crooker with the unit price presented at \$61.98, Selectman Poulin seconded, discussion, the board reviewed the manager's memorandum. Selectman Thompson stated he does not want to go over what was appropriated. Order of completion would be the Pitts Center Road, Langdon and then Weeks Road, that would dictate what happens on the Dingley Road, Selectman Laplante called for a motion on the vote, motion passed (5-0).

8.2 Act on June Financials

The board reviewed the June Financials

Selectman Thompson made a motion to accept the financials, Selectman Chandler seconded, motion passed (5-0).

8.3 Act on MMA voting ballot

Selectman Thompson made a motion to vote for Linda Cohen for Vice-President, and the proposed directors; James Gardner, Christine Landes, and Mary Sabins, Selectman Chandler seconded, motion passed (5-0).

8.4 Act on Quitclaim Deed for David Smith, 640 Alexander Reed Road

Selectman Thompson made a motion to sign the quitclaim deed, Selectman Chandler seconded, motion passed (5-0).

8.5 Act on Gardiner Ambulance Service Agreement

The Manager stated the agreement is a one-year contract for \$10,483.14. We had appropriated \$19,000 during the budget season at that time it looked like we had only paid 75% and were looking at an increase. There revenues came in higher as anticipated

for Gardiner with us coming on board they were able to bring the total for all towns down.

Selectman Thompson made a motion to sign the new 16/17 contract for \$10,483.14, Selectman Chandler seconded, motion passed (5-0).

9.0 ASSESSOR ITEMS-None

10.0 BOARD OF TRUSTEES BUSINESS

10.1 Act on Trust Fund financials

Selectman Thompson made a motion to accept the financials, Selectman Poulin seconded, motion passed (5-0).

10.2 Request release of \$40 from the Umberhind Cemetery Trust for annual maintenance and upkeep.

Selectman Chandler made a motion to approve the request, Selectman Poulin seconded, motion passed (5-0).

11.2 Town Manager

Stated she will be out of the office tomorrow.

She will be attending a Manager conference the week of August 8.

11.3 Selectmen

Selectman Thompson asked if we could call the State regarding the trimming needed on the Reed Road and Brown Road.

Selectman Bodge asked the location of the Tempest and if its something we want to consider loaning to the Southard House Museum.

Selectman Laplante would like to discuss the possibility of a firework ordinance at a future meeting.

Selectman Chandler stated that he would be organizing the Richmond Days parade this year and it looks like there are a lot of participants.

Selectman Poulin stated he would be selling hot dogs in front of the Senior Center to benefit the Seniors.

Selectman Poulin would like to discuss getting some development out by the highway he is interested in talking with Trader Joes.

11.4 Boards, Departments and Committees: Cobbossee Watershed District Update

12.0 WARRANT

12.1 Request for action regarding all disbursement warrants.

Selectman Thompson made a motion to approve the warrant, Selectman Poulin seconded, motion passed (5-0)

13.0 ADJOURNMENT

Selectman Chandler made a motion to adjourn at 8:45p.m., Selectman Poulin seconded, motion passed (5-0).