

AGENDA
6:30P.M. MEETING OF THE RICHMOND SELECTBOARD
TOWN OFFICE CONFERENCE ROOM, WEDNESDAY, JULY 6, 2016

1.0 CALL TO ORDER

Selectmen present: David Thompson, O'Neil Laplante, Ryan Chandler, Robert Bodge and Gary Poulin.

Others Present: Mike Vashon, Ian Alexander, Matt Roberge, David Young, Town Manager, Janet Smith and Executive Assistant, Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JUNE 22, 2016

Selectman Thompson made a motion to approve the minutes of June 22, 2016, Selectman Poulin seconded, motion passed (5-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS-None

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Fire Department Presentation on Custom Pumper

The current truck has a 1980 cab body which was refurbished in 1993, it has a 900 gallon water tank, 5 speed manual shift with 2 person max seating.

The proposed new truck is a 2006 Spartan with a 1,500 gallons per minute pump, 1,000 gallon water tank, automatic transmission, seating for 7, all stainless steel, ladders and hose also included. The tanks are an issue with potential purchase but they are to be replaced if purchased. There is a light tower and removable lights on potential purchase. Extras include rescue compartments, on board generator with a 200-foot electrical reel, on board compressed air for air tool use, all tool holders built onto the truck will remain. This purchase allows the ability to downsize the current fleet, money from the sale of the current truck to be used toward the warranty period.

Selectman Thompson questioned the safety striping is that a federal standard. Mike Vashon replied that it is and after stepping out of the meeting he reached out to the company and they stated they would add the striping to the contract.

6.0 ADMINISTRATIVE ITEMS-SELECTMEN DISCUSSION ITEMS

6.1 Cable Survey Results

After reviewing the survey results the board would like to know what Charter and the Town need to do get those people served. The Manager stated that the board needs to discuss the franchise fees and where to place those. The original article was to put it into a trust fund for the trustees to control the expenditures, in 2010 a warrant article allowed it be used for anything to be appropriated for that fiscal year, it did not create a

reserve account or appropriate funds after 2011. Continued discussion to bring item back on next agenda.

7.0 ADMINISTRATIVE ITEMS-SELECTMEN ACTION ITEMS

7.1 Discussion on a resolution for tobacco free zones

The Manager stated that she is asking the board to review the Resolution to promote health and awareness on town properties. This would be voluntary compliance, the health center has signs to give to the town to put around our ball fields, parks and beach. Selectman Bodge stated that he would like to see the signs without creating a resolution and/or a policy. Selectman Poulin added to have designated smoking areas.

7.2 Discussion on draft Recreation Coordinator job description

The Recreation Committee will be reviewing the draft next week. This is similar to the one done in March last year we have added that they would be working on summer programming. The Town Manager stated she has received good feedback from this year's summer rec program with the utilization of the Wiscasset Rec Center. Selectman Bodge requested a list of the current recreation committee. Selectman Laplante stated that he would like to see a Selectman representative participate on the recreation committee. The Manager asked the board to review the job description to see if there needs to be any amendments or additions, so at the next selectmen meeting they would have some recommendations. Selectman Thompson stated that the desired qualifications on the second page should be required qualifications. Selectman Laplante asked if a background check is done. The Manager replied that yes, that happens during the application process. Continued discussion to bring item back on next agenda.

7.3 Discussion on Bike Rodeo

The Manager stated that on June 26 the Richmond Police Department held the annual bike rodeo it was run on donations from members and businesses, they raffled off 9 bikes with helmets, it was the biggest event yet.

8.0 ADMINISTRATIVE ITEMS-SELECTMEN ACTION ITEMS

8.1 Act on Sales Agreement with Brindlee Mountain Fire Apparatus, LLC

The Town Manager provided the sales agreement between Brindlee and the Town. It asks that we put down 10% on purchasing the 2006 Spartan Pumper, for the sum of \$125,000.

Selectman Thompson made a motion to approve the agreement as amended to include the additional striping and giving the Town Manager and Fire Chief authorization to sign the agreement on the boards behalf and to make the purchase with funds from the reserve account, Selectman Poulin seconded, discussion, Selectman Poulin asked if the money from the sale will go back into the reserve account. The Manager replied only if its approved by the town, the sale of Engine 1 has not been approved, we would need a special town meeting prior to selling Engine 1. The Fire Chief stated he is not relying on

the sale to purchase the truck. Selectman Chandler stated that according to the graph provided there would be no reason to purchase another fire truck until the year 2022. Also, will downsizing the fleet allow us to get everything in one building. The Fire Chief responded the goal is to do a reduction. Selectman Laplante call for a vote on the motion, (5-0) motion passed.

8.2 Act on MMA Legislative Policy Ballot

Selectman Thompson made a motion to continue with William Post and William Giroux, Selectman Poulin seconded, motion passed, (5-0).

8.3 Act on Recreation Refund Policy

The Town Manager stated this item was previously discussed. It has been put into town policy format. Selectman Chandler asked who funds the scholarships? The Manager replied that they are donations not tax payer money or recreation fees. Do we know what the number is for “half of the cost” to participate? The Manager replied that if a child starts the sport and then gets hurt or sick, do we want to allow that opportunity for a refund, this decision would be up to the rec committee. Selectman Chandler questioned why won’t the Rec Director make that decision. The Manager replied that this position is being set up as stipend position and is a coordinator to the committee they do not have the authority.

Selectman Thompson made a motion to approve the policy, Selectman Bodge seconded, motion passed (5-0).

8.4 Act on Maine Cardiovascular Health Council Grant

John Bellino stated that the department currently has one AED, they stopped making batteries and pads for this model. If we were to use it we can’t get replacement pads. When applying for the grant they didn’t realize that it first needed to be brought before the board.

This grant awarded both departments AEDs.

Selectman Thompson stated that he is concerned about no prior board approval.

Selectman Thompson made a motion to authorize the application and accept the grant, Selectman Bodge seconded, motion passed, (5-0).

9.0 ASSESSOR ITEMS-BUSINESS-None

10.0 BOARD OF TRUSTEES BUSINESS-None

11.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

11.1 Public-None

11.2 Town Manager

July 28 is the application deadline for the police officer position. The RFP for road work and cost of paving has been posted a mandatory pre bid meeting is Monday the 11th at 9a.m. The auditors will be in the office next week. Kennebec Bio Science facility has invited the board to an open house on Monday, July 11 at 6p.m. There will be a memorial service on Thursday at 3p.m., for Fred Brown.

11.3 Selectmen

Selectman Thompson stated he noticed they were putting the stones up higher at the holding area today. The Manager replied yes public works has been prepping the area as well as getting the pad ready for the generator that will be at the town office. Selectman Thompson also stated that he has put the Manager up for the Rising Star Award through MMA.

Selectman Bodge asked if Hodgon Yachts is leaving the RBMC building. Selectman Thompson stated that he believes they have gone. The Manager replied that Victoria has been talking with several possible tenants. Selectman Bodge asked if there is any news from Les Fossil. The Manager replied that he is waiting on receiving his tax credits on the windows and that there will be an update in the newsletter.

Selectman Laplante stated he would like to look into undercoating all town vehicles. The Manager stated she would work with the department heads to get some numbers.

Selectman Laplante asked if the playground equipment has been fixed? Selectman Thompson replied he believes it has been.

11.4 Boards and Committees: The Manager replied that the food pantry statistics are uploaded.

12.0 WARRANT

12.1 Request for action regarding all disbursement warrants

Selectman Thompson made a motion to approve the warrants, Selectman Poulin seconded, motion passed (5-0).

13.0 ADJOURNMENT

Selectman Poulin made a motion to adjourn, Selectman Bodge seconded motion passed (5-0).