

**MINUTES**  
**MEETING OF THE RICHMOND BOARD OF SELECTBOARD**  
**TOWN OFFICE CONFERENCE ROOM**  
**6:00P.M. SELECTMEN MEETING WEDNESDAY, AUGUST 20, 2014**

**1.0 CALL TO ORDER**

Selectmen: David Thompson, Gary Poulin, Peter Warner and Rose Beckwith. Others present: Jill Stinson, Patricia Hanrahan, Michail Grizkewistch, Scott MacMaster, Matt Roberge, Jan Wanngarrrd, Paul Adams and Linda & Daniel Rideout and Executive Assistant Laurisa Loon.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF AUGUST 6, 2014 & AUGUST 7, 2014.**

Selectman Thompson made a motion to approve the minutes of August 6 and August 7, 2014  
Selectman Poulin seconded, motion passed (4-0).

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**4.1 Appointment of James Valley as Deputy Tax Collector**

Selectman Thompson made a motion to approve the appointment of James Valley as  
Deputy Tax Collector, Selectman Poulin seconded, and motion passed (4-0).

**4.2 Resignation of Bette Horning as Senior Center Director**

Selectman Beckwith made a motion to accept Bette Horning's resignation with regret,  
Selectman Thomson seconded, motion passed (4-0).

Mike Grizkewitsch asked if the board would start exploring a person to take on the position  
to coordinate the Senior Center as well as RYRA. Mike Grizkewitsch asked if the board could  
hold a public meeting on the issue. Selectman Beckwith stated that we were going to hold  
some visionary meetings with RYRA. Selectman Thompson stated that the conversation is  
happening. They first need to break away from the town, then at that point organize and  
envision taking on other departments. Selectman Beckwith is concerned that they are not  
quite there yet. Jill Stinson stated there is a difference working with a youth program and a  
senior program. Selectman Warner stated it's something we need to look at for the future.

**5.0 PUBLIC HEARINGS, PRESENTATION**

## **6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

### **6.1 Library Update-Burt Securities Estimate**

The board reviewed the estimate from Burt Securities. Selectman Warner stated they will take under advisement and get together with Donna and Jan and explore less expensive alternatives. Discussion tabled at this time.

### **6.2 Hathorn Building Update Map U02-004-00**

Selectman Warner stated that he saw glass at the bottom of the stairs, as it turns out, it's the windows up above falling out. Chief MacMaster stated that he checked the building and several pieces of glass are missing. The bottom door into the basement is not secure. You can't access the main building from the basement. It is a safety concern. It's only going to get worse from here. Selectman Warner asked James to draft a letter to the current owner with the safety concerns that are immediate with a date to secure the windows, Selectman Thompson added if they don't respond it may be condemned.

Resident Jill Stinson asked if it should be blocked off immediately. Selectman Warner replied it's not our building. Selectman Thompson added if it's a public safety issue we as assessors of the board can fix it and bill the owner. It was the consensus of the board to table discussion to the next agenda.

### **6.3 Town foreclosed property (U01-092-00 & R03-011-00)-Update**

Selectman Thompson would like to move to advertise the property to keep it on the tax rolls, Selectman Beckwith seconded, motion passed (4-0). Selectman Thompson added to advertised as a sealed bid. Selectman Beckwith added there should be a minimum. Selectman Thompson amended his motion to advertise through the sealed bid process, dates and times to be determined, Selectman Beckwith seconded, motion passed (4-0). Selectman Warner would like to entertain a motion to set the reserve at \$15,000, Selectman Thompson seconded, motion passed (4-0).

Property; R03-011-00 the deputy tax collector had some concern with documentation and following up with the former owner. MMA legal advice is being requested. Item tabled to next agenda.

### **6.4 1085 Brunswick Road Violation-Update**

James Valley, CEO believes at this point the issues have been addressed. Selectman Warner has some concerns with the temporary trailer but the complaint for the trash problem can be closed. Selectman Thompson would like to sit down with James and check the dates

when permits were issued. Selectman Thompson made a motion to stop the violation process on the original complaint, Selectman Beckwith seconded, motion passed (4-0).

## **6.5 Northeast Ambulance-Update**

Selectman Thompson met with Northeast Ambulance along with the Chief and Fire Chief. The average time has come down to 15 minutes. We did clarify that the cost for Richmond is not \$400,000. The cost is no different from am status to pm status, the time is down when it's here during the day, that is the bulk of our calls, the vehicle is being under used by 2/3 of its potential, we talked about location for the ambulance, whether Sullivan Station would suffice. We also ran the possibility of using public works the concern was showers. Selectman Thompson would like an article in the newsletter to let people know there has been a change, but as far as the conversation see what the people think. They need to let us know what they are looking for if they are on board for the first contract, which was 7 at night to 7 in the morning the residents seemed most comfortable. Chief Macmaster suggested getting a separate tone for EMS directly. We are losing time between the communication center, if it puts them on alert sooner that will shave 30 seconds; the fly car has been beneficial in the past, to keep those calls and the run times lower. Selectman Warner asked if we have been looking at the differences in call times. The Chief replied during our meeting and prior they stated that every call they get they look at as an ALS call. Selectman Warner replied that by the meeting on the 17<sup>th</sup> we should have some feedback or questions from the residents. Selectman Thompson added that the board may want to try instituting the first responder program. Is there any reserve money that was turned in for uncollectable. Selectman Beckwith asked if there were any people in the fire department that would be interested. Matt Roberge responded that we would have to gage the department. The Chief responded that if we can create some media blitz see what we have for interest. The cost could be \$500 to \$600 per person. Selectman Warner stated the board would review any responses and concerns on the 17<sup>th</sup>, by then we should have further information on response times and would expect the board to make a decision.

## **6.6 Town of Pittston-Update**

Selectman Thompson stated that he has had conversations with Pittston. We would move the building to make a gate house and ask if a Pittston board member and member of our board cover different weeks at the holding area so we will know exactly where we are at, we have indicted we are looking at a higher rather than lower figure and gave her a \$15,000 figure to take to the Pittston meeting. The original date of September 1<sup>st</sup> is not feasible at this point. Selectman Thompson made a motion that we can proceed on with the September 1<sup>st</sup> date or as close to that if we hear back from Pittston that they are willing to help out, Selectman Beckwith seconded, motion passed (4-0).

## **7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

### **7.1 Vandalism at the Snack Shack-Update**

Chief MacMaster stated that we have a couple of strong leads on the vandals. We are waiting on amounts of total damage. The insurance company has been notified.

**7.2 MMA Award of \$3,590 dividend check**

A result of the Town's good loss experience and loss prevention programs.

**7.3 Land Purchase Agreement**

Daniel and Linda Rideout stated they have been having financial issues. They would like to renegotiate the agreement. Selectman Warner would like to allow them to meet with our new town manager to discuss some options and discuss at a later date.

**7.4 Harbormaster Fuel**

Fuel was purchased right before Richmond Days, why is the town paying for fuel. The Job Description was signed after the budget was approved. Selectman Thompson wants to know how many hours the boat is used, as well as the consumption on the boat and motor. We do not have money set aside for fuel in the budget. Selectman Beckwith stated that we need to change the wording in the job description. Selectman Thompson stated he would like to request his logs and what the boats consumption is and gallons per hour and how many days and hours does he log for the Town. The requested amount was 77 gallons of diesel.

**7.5 Peacock Beach**

Chief MacMaster stated that some residents have asked to leave the gate opened during winter months. People pull in front of the gate and walk down or snowmobile down, they are using it anyways. The town wouldn't be maintaining it. We are not utilizing it as much as we can. Jill Stinson asked what about liability with opening the gates. Selectman Thompson asked how many times vehicles are a hindrance on Route 201. The Chief replied only when there is snow. Selectman Thompson stated that a sign could be put up that states "pass at your own risk" also if it was open its something we could market that might attract more winter sportsmen. Michail Grizkewitsch asked why we are even closing the gate, tell the town crew to plow it. Selectman Beckwith made a motion to open the gates for ice fishing and winter activities for January 1<sup>st</sup> to April 1<sup>st</sup>, Selectman Thompson seconded and asked to add to the motion it will not be maintained by public works, if passable the police department can check on it and with the stipulation that signs are put up, motion passed (4-0).

**8.0 ASSESSOR ITEMS- BUSINESS**

**9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

**9.1 Public**

Paul Adams stated that if they are using the trailer as storage tax it as a storage shed. Why are we hounding one building owner in town?

## **9.2 Town Manager**

The board needs to appoint a Tax Collector in order to file the tax liens. Selectman Beckwith made a motion to ask Bowdoinham if they are willing to sign off on the liens if not the board appoints Laurisa Loon as tax collector, Selectman Thompson seconded, motion passed (4-0).

There is \$150.00 in Lowes Gift Cards. Selectman Beckwith made a motion to use the cards towards purchasing locks for the library doors, Selectman Poulin seconded, motion passed (4-0).

## **9.3 Selectman**

Selectman Warner stated he goes in for surgery on September 4<sup>th</sup>.

The board is meeting with the final candidates on Monday for the Town Manager position.

## **10.0 WARRANT**

Selectman Thompson made a motion to approve the warrant, Selectman Poulin seconded, motion passed (4-0).

Selectman Beckwith made a motion to adjourn, Selectman Poulin seconded, motion passed (4-0).