

**RICHMOND PLANNING BOARD  
TUESDAY, DECEMBER 16, 2014  
TOWN OFFICE MEETING ROOM 6:00P.M.  
MINUTES**

**1.0 CALL TO ORDER**

Members present: Jessica Alexander, Jeff Severance, Russ Hughes, Tom Nugent, Larry Srock and Linda Doran.

Others present: Geo Johnston, Ruby Shields-Morse, Matthew Shields; Code Enforcement Officer, James Valley and Secretary Laurisa Loon.

Chairman Russ Hughes called the meeting to order at 6:00p.m.

**2.0 UNFINISHED BUSINESS-None**

**3.0 NEW BUSINESS**

The consensus of the board was to move 3.2 out of order and discuss the matter first.

**3.2 Public Hearing  
Ruby Shields-Morse (1140 Brunswick Road)  
Placement of frost wall within 75 feet of shoreline**

Tom Nugent made a motion to open the public hearing, Jeff Severance seconded, motion passed (5-0).

No public comment.

Larry Srock made a motion to close the public hearing, Jeff Severance seconded, motion passed (5-0).

After further review and minor discussion the board found the application complete and the project complies with the Town of Richmond Ordinance and State Laws.

Jeff Severance made a motion to approve the application, Larry Srock seconded, motion passed (5-0).

**3.1 Geo Johnston-Pre Application Meeting  
370 Front Street-New commercial business  
Elderberries Processing Plant**

Geo Johnston was present to discuss the project. The current operation has operated out of Dresden for the past 5 years producing an organic syrup.

The application proposes using approximately 2,000 S.F., on the 3<sup>rd</sup> floor of the Ames Mill building located at 307 Front Street. There are minimal suggested changes to the

space. The space is not open to the public. They are suggesting using the existing loading dock. Chairman Russ Hughes asked if they plan on hiring any employees. Geo Johnston responded that they will be using current Richmond Manufacturing employees but ideally would like to hire 2 people over the next two years.

Chairman Russ Hughes asked how the waste handling process works. Geo Johnston responded that they use whole berries and a hydraulic press. The left over is a dry product that is composted. Geo Johnston added that he has spoken with the Richmond Utilities District and they only waste the plant would be producing is dishwater from washing the machinery.

Chairman Russ Hughes asked when the company expected to move in. Geo Johnston replied that he is hoping to do some contract work in February.

There being no further discussion the consensus of the board was to move forward with the application process.

#### **4.0 CORRESPONDENCE**

Code Enforcement Officer James Valley provided the board with the suggested changes to the Richmond Land Use Ordinance regarding the language, use and placement of mobile homes, newer mobile homes and manufactured housing.

After review and discussion the consensus of the board was to have the town attorney attend the next meeting to review the changes more thoroughly.

#### **5.0 APPROVE THE MINUTES OF NOVEMBER 25, 2014**

Jeff Severance made a motion to approve the minutes of November 25, 2014, Larry Srock seconded, motion passed (4-1).

#### **6.0 ADJOURNMENT**

Jeff Severance made a motion to adjourn at 6:30p.m., Larry Srock seconded, motion passed (5-0).