

**RICHMOND PLANNING BOARD
TUESDAY, FEBRUARY 26, 2013
TOWN OFFICE MEETING ROOM
6:00 P.M.**

MINUTES

1.0 CALL TO ORDER

Present: Russ Hughes, Jeff Severance, Tom Nugent, Bill Schellinger, Jessica Alexander, Larry Srock and Code Enforcement Officer Ryan Chandler (Rick McKellar Absent)

Others Present: Brian Hurley, Tracy Tuttle and Dan Simpson

Jeff Severance made a motion to nominate Larry Srock as a voting member, Bill Schellinger seconded, motion passed (6-0).

2.0 UNFINISHED BUSINESS - None

3.0 NEW BUSINESS

**Brian Hurley, 54 Langdon Road, R02-061-00
Golf Driving Range – Development Review / Public Hearing**

Russ Hughes asked the Board to review the business narrative that Brian Hurley provided.

Jeff Severance made a motion to open the floor to public comment, Bill Schellinger seconded, motion passed (6-0).

Dan Simpson spoke in favor of the driving range but asked about hours of operation in the evenings. Brian stated that it would be daylight hours only and that he didn't plan on installing any lights.

Tracy Tuttle spoke in favor of the driving range.

There being no further public comments, Bill made a motion to close public hearing, Jeff seconded, motion passed (6-0).

There being no discussion from the Board, Bill made a motion to approve the project, Larry Srock seconded, motion passed (6-0).

**Tracy Tuttle, 70 Main Street, U02-128-00
Hair Salon – Development Review**

Tracy Tuttle gave a brief overview of her project which consists of moving her hair salon, Kennebec Cutters from 164 Main Street to 70 Main Street. She wants to downsize from her current location and believes that the new location allows her to do this while being more visible to the public.

Russ asked the Board if they have any questions or concerns. Larry Srock asked about parking because of the church and food pantry. Bill Schellinger stated that the parking lot goes with the building and the church and food pantry would have to find different accommodations. Tracy stated that she wouldn't have more than a few customers at a time and that she planned on speaking with the church and food pantry so that they could work together on arrangements.

Russ read Article 8(B) "Development Review Application Submission Requirements" to the Board. The Board went thru Article 8(B)(1) "Requirements of All Applications" one by one. It was discovered that the deed to the property had not been included. After review the Board will require Tracy to provide the deed for the next meeting.

Bill made a motion to accept the project as a minor development, Jessica Alexander seconded, motion passed (6-0).

Jeff Severance made a motion to find the application complete with the exception of the deed and schedule for public hearing on March 26, 2013 at 6:00 p.m., Bill seconded, motion passed (6-0).

Review Town Attorney's Ordinance Amendments

The Board tabled the review until the March 26, 2013 meeting. Russ Hughes asked all Board members to review the amendments that the Town Attorney suggested and be ready for a lengthy discussion at the next meeting.

4.0 CORRESPONDENCE – None

5.0 APPROVE MINUTES OF JANUARY 22, 2013

Ryan Chandler missed including the January minutes in the Planning Board packages so the Board decided to approve the January and February minutes at the March meeting.

6.0 ADJOURN

Larry Srock made a motion to adjourn at 6:45 p.m., Bill Schellinger seconded, motion passed (6-0).