

**RICHMOND PLANNING BOARD
TUESDAY, JULY 24, 2012
TOWN OFFICE MEETING ROOM
6:00 P.M.**

MINUTES

1.0 CALL TO ORDER

Present: Jeffrey Severance, Tom Nugent, Jessica Alexander, William Schellinger, Larry Srock, Russ Hughes and Secretary Ryan Chandler (Michael Lane Absent)

Others Present: Gary Poulin

2.0 UNFINISHED BUSINESS - None

3.0 NEW BUSINESS

Election of Officer's

The Planning Board reviewed the material provided by Secretary Ryan Chandler regarding the election of officers. The Board members agreed that their last election was held in 2007 and that a new election would be needed for compliance. The Board also agreed that before any election was held they would need to contact Chairman Michael Lane to find out his intentions for re-election. Board member Russ Hughes volunteered to contact Chairman Lane.

Training Requirements

The Planning Board reviewed the material provided by Secretary Ryan Chandler regarding the Board training requirements. The Board members agreed that their previous training had been over a year ago and would need to attend the Maine Municipal Association's Basic Workshop for Local Planning Boards for compliance. Secretary Ryan Chandler will register all members for the training session.

Review Articles One and Two of the Richmond Land Use Ordinance for Addition, Deletion or Change Suggestions

Tom Nugent made a suggestion for amending Article 1, Section H.3 by adding an additional posting of notice requirement such as Facebook or the Town of Richmond Website. After debate the Board consensus was that the current posting of notice requirement was sufficient.

Tom Nugent questioned the wording of Article 2, Section C.3 were it states, in determining whether or not greater adverse impact will occur and then goes into greater detail was only for sub-divisions. After a review by the Board it was determined that it was applicable for all zoning areas of Town.

The Board had a general question about what qualifies for an amendment after finding a typing mistake referencing the wrong section. Secretary Ryan Chandler said that he would get an answer to the Board for the next scheduled meeting.

After a discussion between Board members it was decided to hold an election of officers and to review articles three and six at the next scheduled Planning Board meeting on August 28th.

4.0 CORRESPONDENCE – None

5.0 APPROVE MINUTES OF JUNE 26, 2012

Jeffrey Severance made a motion to approve the minutes of June 26, 2012, William Schellinger seconded, motion passed (4-0)

6.0 ADJOURN

Tom Nugent made a motion to adjourn at 7:00 p.m., William Schellinger seconded, motion passed (4-0)