

Clarence Cummins, Chairman
Peter Warner-Vice Chairman
Tracy Tuttle
Rose Beckwith
Gary Poulin

AGENDA
MEETING OF THE RICHMOND BOARD OF SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
6:00 P.M.-WEDNESDAY, OCTOBER 16, 2013

1.0 CALL TO ORDER

Selectmen: Gary Poulin, Peter Warner, Clarence Cummins and Rose Beckwith. Tracy Tuttle was absent.

Others present: Town Manager Marian Anderson, Executive Assistant Laurisa Loon, Community & Business Director Victoria Boundy, Matt Roberge, Marilyn Wing, Naomi York, Paul Adams, Tom Nugent, Ruthanne Harrison, Shawn Pierce, Ryan Shea, Janet Sweem and Patti Lawton.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF OCTOBER 2, 2013

Selectman Poulin made a motion to approve the minutes, Selectman Warner seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Appointment of David Guilmette to the Budget Committee

Selectman Warner made a motion to appoint Dave Guilmette to the Budget Committee, Selectman Poulin seconded, and motion passed (4-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Comprehensive Plan Update

Comprehensive Plan members present included; Tom Nugent, Ruthanne Harrison, Patti Lawton and Peter Warner.

They presented the board with their draft vision statements.

Victoria Boundy stated that the demographics chapter was done by the Midcoast Council of Governments.

Phil Carrey a Land use Planner for the State and Bethany Adkins of Beginning with Habitat, Fish and Wildlife division, provided resource maps and gave a power point presentation on resources in Richmond.

Ruthanne Harrison stated that the board has met with several groups to see what residents have for visions. We are hoping to meet with the Planning Board, RYRA and the Senior Group for input. Selectman Warner added that they are also looking to meet with parents of younger children.

Tom Nugent wanted to encourage everyone to read these statements, changes to the ordinance are driven from the comprehensive plan. What does the town want when we say diversity what types of business and locations are we wanting to see that development.

Diversity of housing and income levels that retain rural character, what does this mean?

Selectman Cummins asked if there is a need to update certain ordinances, are there certain ordinances that need to be made or updated.

Paul Adams stated that the vision of the land use ordinance squashes individual rights on private property. He disagrees with the last land use ordinance revisions regarding private property requirements and restrictions there is too much government insight.

Janet Sweem stated that the parking ordinance states there is no parking on Spruce Street. She sees this as a problem for the food pantry. Selectman Cummins raised the issue with the public works director, he said there was an adequate parking lot. Janet Sweem replied there are four to five spaces we need parking for volunteers and about 50 people that come. The Town Manager replied that the parking area designated will be in good shape, we recognize that it needs to be clearly identified. We cannot have parking on the curve, the neighbors do not want their driveway blocked, and this is a work in progress.

Victoria reminded everyone that their next meeting will be November 12 they are usually every 2nd Tuesday from 6:30 to 8p.m.

6.2 Isaac F. UMBERHINE Library –Update

6.1.1 Updated budget figures.

6.1.2 Library Board of Trustees Update

The Town Manager stated she had a meeting with Steve Musica, the architect, and Bruce Carver. The windows will be here next Thursday. Gary Poulin is working on the cupola, the project is moving along.

We sent letters out to the former trustees asking if they had interest in serving. We heard from resident Jan Wanggard. On October 30th we should be able to provide names for appointment.

6.3 Northeast Ambulance Quarterly EMS Report July 1-September 30, 2013

The board was provided with the quarterly report from Northeast Ambulance.

6.4 Adoption of the Cable TV Franchise Ordinance

(Schedule public hearing to determine special local needs or interest in Cable TV programming.)

Our Cable TV Franchise Ordinance is outdated (2005) in order to move forward with discussing franchise fees we need to update the ordinance. Once this happens we can move forward with scheduling a public hearing and discuss the franchise fees.

Selectman Beckwith made a motion to update the Cable Franchise Ordinance, Selectman Poulin seconded motion passed (4-0).

6.5 Adoption of Lease Agreement between the Town of Richmond and the Richmond Area Food Pantry.

The Town Manager stated that allowing a food mobile on site has been added to the lease. It does not eliminate it from other locations.

Selectman Beckwith made a motion to sign the lease agreement between the town and the food pantry, Selectman Warner seconded, motion passed (4-0).

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

8.0 ASSESSOR ITEMS- BUSINESS

8.1 Paul & Jill Adams 0 Kennebec River-\$181.00 Abatement (Homestead Exemption)

The Town Manager stated that the homestead exemption was on the other home that the State took. We are abating \$181 tax credit for their new home.

The Manager added that she did speak with Paul about this issue.

Selectman Poulin made a motion to approve the abatement, Selectman Beckwith seconded, motion passed (4-0).

8.2 Gorham Savings Bank Abatement-000120PP \$59.95

8.3 Innovative Physical Therapy Supplemental-00038-\$59.95

Gorham Savings Bank is the lease company and Innovative Therapy are the ones using the equipment they are required to pay the tax.

Selectman Warner made a motion to approve the abatement and issue the supplemental, Selectman Beckwith seconded, motion passed (4-0).

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Matt Roberge would like to check the ordinance on parking on Myrtle Street. Is there any enforcement possibility, I know we are waiting for the library construction to be finished.

9.2 Town manager

We invited the planning board to attend our next meeting to talk about current projects and ways we can help.

The Tax Assessor will be here the 21st.

I will be meeting with the Budget Committee on October 28th we have put together budget books for them and want to find out how we can better communicate we also are going to talk about scheduling the upcoming budget calendar.

We received notice today that the price has been reduced to \$39,000 on the Hathorn Building, we are reaching out to investors.

There are apartment buildings being converted to group homes in our community, one at the corner of Main and Southard and one at the end of Lincoln Street we are trying to partner with the company to take a tour to see the layout. Selectman Cummins asked if there is any need for updated ordinances. The Town Manager responded that they are regulated the same way as homes with the Fair Housing Act there is nothing we can do.

9.3 Selectmen

Selectman Poulin stated that the recycle center building is water tight, he is hoping the garage doors come in tomorrow and he will put them up over the weekend, once that happens, they can start using it for the TVs, etc...

Selectman Warner would like to look into the street lights to see why they are so sensitive or put on a timer on Main Street.

Also would like to continue looking into electronic data storage for the board. The Town Manager replied she is working with the Maine Government source and checking on three different prices, it should be finalized by the meeting on the 30th.

9.4 Boards and Committees

RYRA received an email from the Town Manager. The board did meet tonight we will forward those answers to you. We are looking for the Selectmen to participate on the interview board. Also would like the position advertised in the public buildings, police, fire and public works, RYRA Facebook page, town Facebook page, MMA website, the Times Record and Kennebec Journal as well as online. RYRA is willing to fund the money for advertising for a 2 week duration every day. The Town Manager stated when applications close she will send out an email.

10.0 WARRANT

Request for action regarding all disbursement warrants

Selectman Beckwith made a motion to sign the warrant, Selectman Poulin seconded, motion passed (4-0).

11.0 EXECUTIVE SESSION 1 M.R.S.A. (6) (F)-Confidential Records

Selectman Warner made a motion to move into Executive Session, Selectman Poulin seconded, motion passed (4-0).

No action taken.

Selectman Poulin made a motion to come out of Executive Session and adjourn, Selectman Beckwith seconded, motion passed (4-0).