

**MINUTES**  
**MEETING OF THE RICHMOND BOARD OF SELECTMEN**  
**TOWN OFFICE CONFERENCE ROOM**  
**6:00P.M.-WEDNESDAY, OCTOBER 19, 2011**

**1.0 CALL TO ORDER**

Selectmen Present: Clarence Cummins, Jennifer Greenleaf, Tracy Tuttle, Rose Beckwith and Daniel Dunton.

Others: Naomi York, Paul Adams, Sergeant Adam Garland, Chief Scott MacMaster, Town Manager-Marian Anderson, Executive Assistant-Laurisa Loon and Fire Chief-Andrew Pierce.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF OCTOBER 05, 2011.**

Selectman Cummins made a motion to approve the minutes of October 5, 2011, Selectman Greenleaf seconded, motion passed (5-0).

**4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**4.1 Appointment of Ryan Chandler as Code Enforcement Officer/LPI/Heath Officer**

Selectman Dunton made a motion to appoint Ryan Chandler, Selectman Beckwith seconded, motion passed (5-0).

**4.2 Appointment of Victoria Boundy as the Community & Business Director**

Selectman Beckwith made a motion to appoint Victoria Boundy, Selectman Dunton seconded, motion passed (5-0).

**4.3 Appointment of Betty Horning as Senior Services Director**

Selectman Beckwith made a motion to appoint Betty Horning, Selectman Dunton seconded, motion passed (5-0).

**4.4 Appointment of Larry Srock as an Alternate Member Planning Board.**

Selectman Cummins made a motion to appoint Larry Srock, Selectman Dunton seconded, motion passed (5-0).

**5.0 PUBLIC HEARINGS, PRESENTATION**

## **6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

### **6.1 Firework Ordinance-Marian Anderson**

Selectboard review of the 1949 Firework Ordinance-Steve Marston scheduled for the November 2<sup>nd</sup> meeting.

The Town Manager stated that Steve Marston will be at the November 2<sup>nd</sup> meeting to discuss the matter, there is a survey online regarding the issue and have been 25 participants so far. There is an existing 1949 Fireworks Ordinance.

### **6.2 COPS Fast Grant Update**

Chief MacMaster stated that he has identified a problem and found a solution within the Town. It is the Selectman's hand to make the final decision on accepting the grant.

Selectman Tuttle questioned if we have a current part time/reserve officer that has been to the Academy. Chief MacMaster responded, yes we have one and three part-times that are interested one is a blue pin with no buy outs.

Selectman Dunton questioned if there would be a penalty if in the fourth year you could not find anyone to work. The Chief responded there would be no penalty it would be an open position.

Selectman Cummins questioned if he anticipates any feedback from the officers on not having the overtime. The Chief responded that the staff was responsive to having a sixth position.

Selectman Cummins made a motion to accept the grant, Selectman Dunton seconded, motion passed (4-1). Tracy Tuttle opposed.

## **7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS**

### **7.1 Railway Café Liquor License Renewal**

Selectboard action requested to approve the renewal of the Railway Café's Liquor License.

Selectman Beckwith made a motion to approve the liquor license, Selectman Dunton seconded, motion passed (5-0).

### **7.2 Maine Department of Transportation (URIP)**

Selectboard action requested to sign the 2011-2012 URIP program document.

Standard procedure signatures required to receive fiscal year monies.

## **8.0 ASSESSOR ITEMS-NEW BUSINESS**

### **8.1 Property Abatement-Clayton Waltz**

### **8.2 Personal Property Abatement-Mac Gray Services**

Motion was made and seconded to approve the abatements, motion passed (5-0).

## **9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

### **9.1 Public**

Paul Adams stated he would like to see the Fireworks Survey available besides online. Selectman Tuttle stated it will also be in the newsletter.

Paul Adams also stated that he had a two hour meeting on the Richmond Dresden Bridge the project will go to bid in September 2012 and construction by 2013.

Selectman Dunton stated he would like the board to be proactive in the bridge discussion.

Naomi York stated that the Food Pantry continues to fundraise, the Good Shepherd Food Bank had the mobile truck available in town last week and they will be at Walmart asking for donations.

The Food bank will be open before Thanksgiving, if anyone wants to donate any items to help.

### **9.2 Town Manager**

- On October 26<sup>th</sup> the docks will be removed and the restrooms will be closed for the winter.
- Pleasant Street down to Wheeler Street will be closed for Halloween starting around 5:00p.m.
- On October 29<sup>th</sup> there will be a medication collection at the Senior Center.
- On October 26<sup>th</sup> People Plus will be talking about transportation issues.
- There is a meeting next Thursday to finalize the forbearance agreement for the school consolidation.

### **9.3 Selectmen**

Selectman Cummins commented that there are a lot of burglaries and wondered why they are not being publicized. The Chief responded we can put it on facebook and other means to let people know.

Selectman Cummins also stated that he was pleased with the coverage in the newspaper.

What is the status on the Pole Barn for the holding area? The Town Manager stated that we have submitted a plan to DEP and are waiting for permission.

What is the status of the Personnel Policy? The Town Manager stated the document has been sent to the Union Representative and understands they will be reviewing at an upcoming meeting.

Selectman Tuttle questioned who is writing a piece for the newsletter? Selectman Beckwith responded that she would write the article.

Also Selectman Tuttle stated she has spoken with several local bidders and they seemed positive that they could build a library with the funds that are available. The Town Manager stated she spoke with Steve Musica and he is interested in the project, we are putting together a meeting next week, the CEO is looking into ADA requirements and public assembly requirements. No local builders bid on the last three projects and bids were mailed directly to homes.

Selectman Beckwith commended the Fire Department for their safety program they presented at the school.

Also a door is opened on the Hathorn Building and she is concerned for public safety reasons.

## **10.0 WARRANTS**

### **10.1 Request for action regarding all disbursement warrants**

Selectman Beckwith made a motion to sign the warrant, Selectman Dunton seconded, motion passed (5-0).

## **11.0 EXECUTIVE SESSION 1 M.R.S.A. PERSONNEL ISSUES 405 (6)(A)**

Selectman Beckwith made a motion to move into Executive Session, Selectman Dunton seconded motion passed (5-0).

No action taken.

Selectman Dunton made a motion to come out of Executive Session, Selectman Beckwith seconded, motion passed (5-0).

## **12.0 ADJOURNMENT**

Selectman Beckwith made a motion to adjourn, Selectman Dunton seconded, motion passed, (5-0).