

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
5:00 P.M.-WEDNESDAY, OCTOBER 2, 2013

1.0 CALL TO ORDER

Selectmen present: Clarence Cummins, Gary Poulin, Rose Beckwith, Peter Warner and Tracy Tuttle arrived at 5:17p.m. Others present: Town Manager Marian Anderson, Executive Assistant Laurisa Loon, Police Chief Scott MacMaster, Michail Grizkewitsch, Sr., Paul Adams, Shawn Pierce and Fred Browne.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF SEPTEMBER 18, 2013

Selectman Beckwith made a motion to approve the minutes as amended, Selectman Poulin seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Isaac F. Umberhine Library –Update

6.1.1 Updated budget figures.

The Board received updated handouts on the library building project and reserve account.

6.1.2 Establishment of Library Trustees.

The board was given a copy of the Board of Trustee policy adopted in 2011. Establishing the board is a work in progress.

6.2 Revolving Loan Board Recommendations

The Town Manager stated she wanted to keep this item on the agenda and remind you of the email from the attorney. We have directed our attorney to move forward with pursuing one of the individuals.

Selectman Warner added that the next disclosure hearing is in November. The board's consensus was to move this item to the November Agenda.

Selectman Tuttle added that most of the CDBG loans have been paid off and done well. The board is reviewing their by-laws. \$687,534 of TIF money has been loaned and repaid and \$563,294 of CDBG funds have been loaned and repaid.

6.3 Workplace Safety & Health Division update

The Town Manager stated that we have appealed the fines that we received. We have received a response from the Director he indicated that as soon as we provide a response that we have corrected the deficiencies those fees will most likely be waived. We have until November 15th. All departments are working on their individual issues.

6.4 Police Department – Speed enforcement update

Chief MacMaster stated that the department is working on the complaints on Pleasant Street and Alexander Reed Road. We found that a traffic study was not necessary. We pulled up the accident report over the last year in those areas, a bicyclist ran into a car, a second lost control due to swerving from an animal, and a third was someone backing out of a driveway and backed into car in the opposite driveway, none were speed related. We did hit the area very hard with patrols. Traffic stops were low there were not a lot of violators. There was an occasional 35 in a 25. We did give out a lot of warnings. We put the speed dolly out on the Alexander Reed Road, Pleasant Street, Main Street, the school zone, the high school parking lot, Lincoln Street and the Plummer Road. We have had a few significant traffic offenses over the last month in those areas the department has been proactive. We have also received a few emails from residents thanking the department; Mr. Burgess stated he was happy to see the monitoring on Pleasant Street; Mark McPheters was pleased when Allan and his crew cut back growth to the fence line and appreciated the portable signs along with putting up the 25 mph signs back up on Pleasant Street. Selectman Cummins asked if our department is responsible for monitoring Route 24. The Chief stated that we are responsible for in town, we have put the dolly by the train truss and at the parking lot by the redemption center on Front Street.

6.5 Holding Area Construction – update & looking for volunteers

Gary Poulin and his crew have been working on constructing the new universal waste station at the holding area. Trusses will go on Saturday, the garage doors tomorrow. He is still looking for volunteers to help. He has been paying his own crew to work on this project for the town.

6.6 Lease Agreement between Town & Richmond Food Pantry – update

The Town Manger had a meeting with Janet Sweem and the food pantry board. They have reviewed the lease. The asked that if they had the opportunity to have a food truck on site to distribute the food if that would be allowed it was not mentioned in the lease. The board has no problem with allowing the food truck. Selectman Cummins asked if the town is going to do work on the parking lot. The Town Manager stated that we are going to do work on the parking lot. Selectman Beckwith asked if the board knows that if they want water in the church it's their responsibility.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Cable Franchise Ordinance Update.

The Town Manager stated that she has handed out the Cable Franchise ordinance that the former Cable committee worked on updating. The users pay the cable franchise fee if we ask for the rate to go higher the users will pay the increased rate. Time Warner holds a huge monopoly on the cable market in this area it's unlikely you would get a better offer from another company.

7.2 General Assistance Ordinance Appendices for 2013-2014.

The board approved the updated ordinance and appendices.

8.0 ASSESSOR ITEMS- BUSINESS

8.1 Abatement-Paul Adams 488 Front Street-Tax bill issued in error to former property owner.

The Manager stated that we did not receive a deed on the State taking the house from Paul Adams. A Notice of Taking was filed with the registry. The Town does not receive those type of documents from the registry. We did not note the change in ownership before taxes went out, therefore Mr. & Mrs. Adams received the tax bill for U04-011-00. The Board needs to abate the taxes for this parcel.

Selectman Beckwith made a motion to abate the taxes for U04-011-00 Selectman Tuttle seconded, motion passed (5-0).

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Resident Michail Grizkewitsch is curious if anybody goes out and actually checks on the people that file for General Assistance. The Town Manager responded that we have access to States resources. Michail would like someone to check on them to see if they are living where they say they are.

Mr. Grizkewitsch asked if the tax bill was based on the school budget we passed or the budget after State gave an extra \$65,000 to the school. The RSU stated they have dropped the Town of Richmond payments. Selectman Cummins stated that taxes are reflecting what we pay the school. Mr. Grizkewitsch added that he saw a pulp truck using Kimball Street those big trucks are going to ruin the road.

Paul Adams stated that the entire town office knew that the property was taken by the State. The tax assessor was not sitting there by himself, questions should have been asked. I was issued a tax bill that the State took from me 15 months ago. I never got a phone call asking anything, someone should have asked a question.

Incompetence or pure laziness on the town side for letting this happen. I was not informed that this was going to be on the agenda I should have been informed, I should have been informed by the Town Manager. The Town Manager added that you have been communicating with a Selectboard member. Selectman Beckwith gave her apologies for sending the bill. The Manager added that the assessor will be touch when he comes in, he will be reviewing all the cases.

Fred Brown has been in touch with the High School band to sing at town meeting next June. The Manager said she would follow up on this issue.

9.2 Town Manager

Allan would like to send the board an invitation to do a road tour on the Dingley, Toothaker, Langdon, New Road and Lincoln Street.

The Manager will be gone October 18-26 at a Municipal Health Trust Conference in Nevada this is paid for by Maine Municipal.

9.3 Selectmen

Selectman Pouin stated that if anyone wants to volunteer on Friday at the transfer station he will be there at 8:30a.m.

Selectman Tuttle stated that she is hearing kind comments about our animal control officer and what a good job she is doing,

Selectman Cummins stated that a week ago Sunday he was invited to the mobile home park, they have a new manager who seemed enthusiastic, Adam from the police department as well as the fire chief and animal control officer were there. The Manager wanted to inform the tenants of what he wants to do to improve the park.

9.4 Boards and Committees-None

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants

Selectman Beckwith made a motion to approve the warrant, Selectman Poulin seconded, motion passed (5-0).

11.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6) (C) ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT

Selectman Warner made a motion to move into Executive Session, Selectman Tuttle seconded, motion passed (5-0).

No action taken.

Selectman Tuttle made a motion to come out of Executive Session and adjourn, Selectman Beckwith seconded, motion passed (5-0).