

**RICHMOND PLANNING BOARD**  
**TUESDAY, FEBRUARY 27, 2007**  
**6:00 P.M.**  
**MINUTES**

- 1.0 Call to Order- Chairman Michael Lane called the meeting to order at 6:05 p.m. Members present were Russ Hughes, Jeff Severance, Linda Kristan, Tom Nugent, and Ed Mackenzie, secretary Laurisa Loon.
- 2.0 Unfinished Business-None
- 3.0 New Business
- 3.1 Invoice for postage
- The board discusses that applicants will need to pay for all postage and advertising and that it shall be enforced from here on and will need proof of payment at public hearing before application will be approved.
- 4.0 Correspondence
- 4.1 Street name and numbering ordinance for new subdivision, board to read Section 1609.
- 4.2 Shoreland Zoning Requirement Seminars-handout
- 5.0 Approve Minutes of 1-9-07 and 1-23-07, Russ Hughes made a motion to approve the minutes of 1-9-7 pending typo error of “will be reduced” be removed, Jeff Severance seconded, motion passed (5-0).
- Linda Kristan made a motion to approve the minutes of 1-23-07, Ed Mackenzie seconded, motion passed (3-0).
- 6.0 Adjourn- Linda Kristan made a motion to adjourn at 6:19 p.m., Jeff Severance seconded motion passed (5-0).

Respectfully Submitted by: \_\_\_\_\_  
Laurisa Loon, Secretary