

AGENDA
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, APRIL 18, 2012

1.0 CALL TO ORDER

Selectmen present: Dan Dunton, Clarence Cummins and Tracy Tuttle.

Others present: Town Manager-Marian Anderson, Executive Assistant-Laurisa Loon, Community & Business Director-Victoria Boundy, Paul Adams, Steven Page, Joyce Gracie, Northeast Ambulance Representatives, Jan Wannggard, Helen Blagden, Shawn Pierce, Kathy Coleman and Jeff Biden.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MARCH 7, 2012

Selectmen Cummins made a motion to approve the minutes of March 7th, Selectman Dunton seconded, motion approved (3-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

Selectman Tuttle called for an amendment to the agenda to include 7.3, request for a BYOB function at the American Legion by Stephen Page and omitting 6.2 "Town Meeting Wrap Up."

4.1 Resignation of Allen Huntington a reserve officer since 1998 from the Richmond Police Department.

Selectman Dunton made a motion to accept the resignation, Selectman Cummins seconded, motion passed (3-0).

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Business and Community Development Update-Victoria Boundy, Director

Overview of the Gardiner Street sidewalks, Main Street Streetscape Project, Revitalize Richmond Group, Richmond Days Update and Waterfront Concert Series.

Victoria Boundy provided a timeline on the streetscape project and stated that 33 streetlights are to be installed the work began April 9th, along with landscaping, crosswalks, driveway aprons and storm drain improvements, etc.

The Gardiner Street sidewalk project-Safe Routes to School are to continue with safety improvements. The preliminary design shows a sidewalk on the northern side the final design is to be completed by the end of June with design phase wraps-up in October and

construction to begin in 2013. Approximately 10 people have attended the two public hearings. Selectman Cummins questioned if trees would need to be cut down. Victoria responded that if the sidewalk goes in on the north side that trees would need to be cut. Also some easements would need to be obtained. The south side portion of the road is mostly town owned land, beyond that point there is potential for easements to be required. The sidewalk is planned for north side at this point because of the storm drains that were laid in 2006 and secondly the sidewalk would be connected on both ends of Gardiner Street with existing sidewalks on High and Pleasant Street. Resident Helen Blagden prefers the sidewalk be placed on the south side there are too many driveways on the north side, no trees will be removed and Gardiner Street pitches towards her property which will cause more draining on her land. She also does not feel anyone is going to walk on it. Selectman Cummins would like to explore design options using the south side of Gardiner Street for sidewalks.

The "Revitalize Richmond" business owners meet to discuss improving services on April 24th at the Railway Café. Richmond Days is moving forward for July 28th with activities and theme focused on the river. The farmers market is looking to return this summer they received a \$1,000 grant for promotional material we are also looking to run a music series to overlap with the market.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Richmond Farmers Market-presentation

Selectmen discussion on continuing the farmers market for the 2012 season.-
Momentarily tabled until later in the meeting.

7.2 Phone System Repair

Selectman discussion on the cost to repair the phone system at the town office.

The manager stated that it would cost \$1,000 to repair the current phone system unless the board as an objection. The board approved the repair.

7.3 American Legion BYOB request-Stephen Page

Selectman discussion on the request for a BYOB event.

Selectman Cummins made a motion to approve the request for BYOB permit for the 27th of April, Selectman Dunton seconded motion approved (3-0).

8.0 ASSESSOR ITEMS-NEW BUSINESS

8.1 Municipal Quitclaim Deed U13-004-02

Selectman action requested to sign the Quitclaim deed.

The board approved the deed.

8.2 Ambulance Contract

Selectman discussion and review of the ambulance contract.

Selectman Tuttle feels there should be a meeting with all emergency personnel.

Northeast stated there is no subsidy charge. The ambulance is located in Dresden at the fire station from 7p.m.-7a.m. in the morning. Selectman Tuttle stated that the Gardiner Ambulance stated they have responded to 25 calls in the last month. Northeast stated that Gardiner may have answered 20 out of 300 calls. During the day time hours-there is a paramedic fly car as a first response vehicle and a second paramedic ambulance in the evening on overnights in Topsham.

7.1 Farmers Market-Kathy Coleman, Jeff Biden

Kathy Coleman and Jeff Biden presented for the farmers market and stated they are more organized this year with an application process which includes questions about insurance, what they are bringing and information about their farm. The market will run Fridays starting in June from 3:30-6:00P.M. They received a grant from New England Grass Roots Fund for promotional materials.

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Resident Joyce Gracie of 54 High Street stated the condition on High Street from the farm house down is a mess and is worried that one of the properties currently abandoned will not be taken care of. The Town Manager stated that the property not inhabited has been foreclosed on; the heirs have been given the opportunity to purchase the property back. If none of the heirs want the property it would then be put up for sale at the selectmen's discretion. The ordinance requires, that it is publicly advertised with a sealed type auction and minimum bid. Nothing will be happening with this property before the end of June.

Resident Paul Adams is concerned with what is being said around town about insurance rates going up because there is no building code. The Town Manager stated that all towns have a rating/ISO policy (whether your town has certain things), this will be the first time we have had to answer that we do not have a building code.

9.2 Town Manager

- The Manager stated that the CEO contract with Dresden is approved.
- There will be a green chain link fence installed across the street at public works, we have received complaints and also have seen approximately 16 school kids

cutting across the yard, jumping in the sand pile and we are concerned for safety reasons.

- The doors have been installed at the snack shack.
- The restrooms are open at the waterfront park.
- The Lane Field trash cans have been cleaned up.
- The exercise equipment is being fixed
- On May 1st the town office will be closed for three hours for mandatory training, on harassment, ergonomics, etc...

9.3 Selectmen

Selectmen questioned if activities for Richmond are being listed in the newspaper? Also should we put out a survey question on having town meeting go to a ballot vote?

Selectman Tuttle stated that it could be possible for a temporary community garden at the Umberhine Library site.

9.4 Boards and Committees-None

10.0 WARRANTS

10.1 Request for action regarding all disbursement warrants.

Selectman Cummins made a motion to sign the warrant, Selectman Dunton seconded, motion passed (3-0).

11.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6) (F)-Discussion of confidential records.

Selectman Dunton made a motion to move into Executive Session at 7:22p.m., Selectman Cummins seconded, motion passed (3-0).

No action taken.

Selectman Cummins made a motion to come out of Executive Session and adjourn, Selectman Dunton seconded, motion passed (3-0).