

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, MAY 16, 2012

1.0 CALL TO ORDER

Selectmen present: Clarence Cummins, Rose Beckwith and Tracy Tuttle. Dan Dunton absent.

Others Present: Town Manager-Marian Anderson, Executive Assistant-Laurisa Loon, Ronnie Emmons, Sr., Martha Emmons, Ronnie Emmons, Jr., Patricia Emmons, Laurie Emmons, Brendan Emmons, Naomi York, Jennifer Chapman, Theresa and Chris Acord and Allan Moeller-Public Works Director.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MAY 2, 2012

Selectman Cummins would like to amend 9.1 by adding "building code" before the word options, Selectman Beckwith seconded, motion passed (3-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

5.1 Brendan Emmons-MMA Essay Contest Winner

Selectman to recognize Brendan Emmons.

The board recognized Brendan Emmons for winning the MMA Essay Contest. He was presented with a certificate and gift card from MMA.

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Town Property Permit Application Request

Selectman action requested to waive the town property use fee.

Selectman Beckwith made a motion to waive the fee for the girl scouts, Selectman Cummins seconded, motion passed (3-0).

6.2 Community Garden-Tracy Tuttle

Selectman discussion on the location of a community garden.

Selectman Tuttle mentioned using the library site for a community garden. She has had several people approach her about having a garden. Selectman Cummins stated he has some reservations about using that location but does not see the harm.

The 1st Step would be to establish a committee no less than 10 people to be involved in the community garden.

Naomi York stated that she could make a form and advertise on pantry day for volunteers.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Town Election Warrant

Selectman action requested to sign the Town Election Warrant.

7.2 RSU #2 Warrant and Notice of Election

Selectman action requested to sign the RSU #2, Warrant and Notice of Election.

The board approved 7.1 and 7.2 and signed all the election warrants.

7.3 MaineDOT Highway Opening Application

Selectman review of the MaineDOT Highway Opening Application for the 2011 Downtown Streetscape Improvements.

In the past DOT has waived the fees. The full fee would be \$11,000., they are asking the town to pay \$1,000. Selectman Cummins made a motion to authorize payment of the \$1,000 for the highway opening application, Selectman Beckwith seconded, motion passed (3-0).

7.4 Auditor Engagement Letter

Selectman action requested to sign the Engagement Letter for the year ending June 2012 Audit. William H. Brewer, Certified Public Accountant.

Selectman Cummins made a motion to sign the engagement letter, Selectman Beckwith seconded, motion passed (3-0).

7.5 Summer Recreation

Selectman discussion on setting the fees for the 2012 Summer Recreation Program.

Selectman Beckwith recommended the fee increase \$5.00. The Resident rate would go from \$60 to \$65.00. The program runs for 5 weeks consisting of 3/half days. Field trip days are longer. The program is for children in grades 1st through 8th. In order for the

program to be self-supporting the fees would need to be \$190.00 and families could not afford the program at that rate. The Selectmen's consensus was to raise the fee by \$5.00.

7.6 William Butler, MaineDEP

DEP approved a 16 x 30 space for E-Waste and a 30 x 30 space for bulky waste.

The Manager announced that DEP approved the construction of the above referenced spaces at the holding area.

8.0 ASSESSOR ITEMS-NEW BUSINESS

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public Library Proposal

Resident Chris and Theresa Acord presented their proposal for the public library to be located in their space on Main Street. The right hand side is handicapped accessible, and has a handicapped bathroom, there are (2) bathrooms, they proposed to put in six foot opening with a double door so you could close one side off if you chose. Modifications would be at his expense to take the additional load, he has spoken with a structural engineer, the current space is rated 80 lbs., per square foot for a library it would need to be 150 lbs., per square foot. The space is approximately 1,424 S.F. Selectman Tuttle stated the current space is 30 x 40. The proposal includes heat, air conditioning and electricity for \$1,350.00 month. Selectman Tuttle questioned if there is a way of finding out if there is mold. Chris stated it is a brick building and there has been no indication. Selectman Cummins questioned what are the positive aspects of moving. The Town Manager responded that it would be a slightly larger space and the location is in the downtown which provides easier access for the children and elderly. Selectman Tuttle would like to see all proposals and layouts. Selectman Tuttle also concerned if they went into forward with paying rent at double they don't have the funds.

Naomi York stated that the pantry anniversary party is June 2nd at the grange from 2-4p.m., and they are waiting for approval on the 501C3.

9.2 Town Manager

- Presented a Waterfront Brochure-Music at the Market
- Farmers Market starts June 15th
- The assessor is here on the 23rd of May
- The docks are in at the waterfront

- The police received a \$2,000 “Click it or Ticket” grant that begins May 21st, also applying for a DUI grant, the Chief is certified as a “Hooked on Fishing not on Drugs,” instructor. Pierces donated chips, drinks and hot dogs for the bike rodeo on June 3rd. Pack 610 is cleaning up at Peacock Beach.

9.3 Selectmen

Selectman Cummins asked if Paul Adams brought in any information from the State on building codes. The Town Manager responded yes he printed it off the maine.gov website. Selectman Cummins asked if we are the exception or are other towns doing the same in reference to adopting the State Building Codes.

Selectman Cummins also said he has had trouble with the Towns voice mail.

Selectman Beckwith stated that there is a washout on Front Street over Millbrook. Allan Moeller has notified MDOT of the wash out.

9.4 Boards and Committees

10.0 WARRANTS

10.1 Request for action regarding all disbursement warrants.

Selectman Cummins made a motion to sign the warrant, Selectman Beckwith seconded, motion passed (3-0).

11.0 EXECUTIVE SESSION 1 M.R.S.A. 40596)(A)-PERSONNEL MATTERS

Selectman Beckwith made a motion to move into Executive Session, Selectman Cummins seconded motion passed (3-0).

No action taken.

Selectman Cummins made a motion to come out of Executive Session and adjourn, Selectman Beckwith seconded, motion passed (3-0).