

**RICHMOND PLANNING BOARD
TUESDAY, JUNE 28, 2011
TOWN OFFICE MEETING ROOM
6:00 P.M.**

MINUTES

1.0 CALL TO ORDER

Present: Russ Hughes, Jeff Severance, Michael Lane and Jessica Alexander.

Others Present: Bob Gleason, CEO, Brian Morse, Secretary, Laurisa Loon, Curtis Neufeld and Wes Thames.

2.0 UNFINISHED BUSINESS

3.0 NEW BUSINESS

**3.1 Down East Credit Union-151 Main Street-Public Hearing
Major Project-Construction of Commercial Credit Union**

Curtis Neufeld and Wes Thames gave an overview of the proposed project.

A "Purchase and Sale Agreement" is being developed for 18 more feet of land to cover the needed lot coverage.

The items addressed at the previous application meeting still need to be addressed. A new application will be presented to the board.

The board would like the following provided:

1. Landscaping Plan
2. Lighting Plan
3. Signage dimensions
4. Drainage Plan
5. DOT permit/Culvert capacity
6. Deed/Agreement showing lot coverage
7. RUD concerns to be addressed

The board scheduled the project for a continuation of Development Review/Public Hearing on July 26th, 2011 at 6:00p.m.

4.0 CORRESPONDENCE

Russ Hughes would like to recommend Larry Srock to the selectboard as an alternate member of the planning board, Jeff Severance seconded, motion passed (4-0).

5.0 APPROVE MINUTES MAY 24, 2011

Jessica Alexander made a motion to approve the minutes, Jeff Severance seconded, motion passed (4-0).

6.0 ADJOURN

Jessica Alexander made a motion to adjourn, Russ Hughes seconded, motion passed (4-0).