

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTBOARD
TOWN OFFICE CONFERENCE ROOM
5:00P.M. SELECTMEN MEETING WEDNESDAY, SEPTEMBER 3, 2014

1.0 CALL TO ORDER

Present: Ryan Shea, Victoria Boundy, Matt Roberge, Samantha Johnston, Chief MacMaster, Jan Wanggarrd, Donna McCluskey, Kate Schleh, Patricia Hanrahan and Jill Stinson. Town Manager, Janet Smith and Executive Assistant Laurisa Loon.

Present: Clarence Cummins, Peter Warner, David Thompson and Rose Beckwith. Gary Poulin was absent.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF AUGUST 20, 2014

Selectman Thompson made a motion to approve the minutes with the amendments, Selectman Beckwith seconded, motion passed (3-0-1), Selectman Cummins abstained from vote. He was absent on August 20, 2014.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Resignation of David Venner from the Richmond Fire Department

Selectman Thompson made a motion to accept David Venner's resignation with regret, Selectman Cummins seconded, motion passed (3-0).

4.2 Announcement of Janet L. Smith as Town Manager

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Merrymeeting Trail; inter-local agreement update

Victoria Boundy stated that in follow up to town meeting the article was passed to start the process to form a working group to craft the Merrymeeting inter-local agreement. The agreement would be finalized and then become an advisory board. She has unofficially spoken with Rose Beckwith about being part of the team. There is a current draft agreement based on the Kennebec Rail Trail. The question is going to the Topsham town meeting next spring. Once towns agreed the board of supervisors would be formed. Selectman Warner asked if we have a list of people that use other trails that would be interested in serving on the board. Victoria Boundy stated that one elected official and herself would be on the board. Selectman Warner made a motion to nominate Rose Beckwith to serve on the board, Selectman Thompson seconded, motion passed (3-0).

6.2 Hathorn Building Map U02-004-00 Update

The building is a safety concern. Selectman Warner stated he has spoken with Eric Calderwood the engineer who designed the current braces on the building. The Code Enforcement Officer has reached out to several contractors on the condition, estimates, and salvageable materials. The property owner has sent the town a letter giving the property to the town. The Town had already begun the foreclosure process. This is an ongoing issue.

6.3 Town Foreclosed Property (U01-092-00 & R03-011-00)

The Town will finish the foreclosure on the Ann Clark property R03-011-00. The Town of Bowdoinham has foreclosed on the abutting Clark property. The Town of Bowdoinham is interested in selling the tax acquired property as one parcel. This item is tabled for further discussion.

6.4 Town of Pittston Update

David Thompson stated that the agreement is slated to begin the 17th of September through the 17th of January a tentative trial period and reviewed by the board. Someone from both boards would work the gate house. Pittston would pay an upfront fee of \$5,000. Selectman Cummins asked what would happen between January and March. Selectman Thompson replied that they would not be using the facility. Selectmen Cummins made a motion to approve the agreement, Selectman Beckwith seconded, discussion; Selectman Warner asked if they pay any other additional fees, Selectman Thompson responded a higher sticker fee along with paying the prices for disposing bulky waste, motion passed (4-0).

6.5 Senior Center Discussion

Selectman Warner stated that the board has the job description for the senior center director position. Selectman Beckwith stated that RYRA is working out their kinks at this time. The salary was approved at town meeting and she would like to see the position filled. Selectman Warner agrees but wanted to see if the administrative person would be interested in running both departments. Selectman Beckwith feels it might be too much work. Selectman Cummins asked if the administrator would need to be there when the center is open or could the volunteer open the building. Chief MacMaster stated that it is a Goodwill program position that is up to six months long they need to have direct access to a supervisor. Selectman Warner would like to have the current director present at the next meeting and to post the job announcement on MMA, our website and Facebook with a deadline of two weeks from today. Topic tabled.

6.6 RYRA Update

Ryan Shea is asking for the board's approval on the following appointments: Ryan Shea, President, Gabe Gould Vice President, Kate Schleh Secretary, Voting member Shannon Shea, Voting Member Mike Mason, Voting Member Elise Taylor, Treasurer Mark Taylor. Appointments were tabled until the meeting on the 17th.

RYRA is requesting disbursement of \$399.00 payable to the Marcia Buker Parent Teacher Group for reimbursement for the Adventure to Fitness Program. The program provides 15, 20, and 30 minute workouts for the teachers to use to engage the children during breaks and indoor recess. The Parent Teacher group made the purchase so they could receive a \$100 discount for purchasing prior to August 31, 2014. Selectman Beckwith is concerned with finances it's a huge commitment, with the redoing of the fields and baseball material are there enough funds. They currently have \$22,000 in the budget.

Selectman Thompson made a motion to proceed with the reimbursement with the intent to keep in touch with teachers on how its working, Selectman Beckwith seconded, motion passed (4-0).

6.7 Food Pantry Agreement

Selectman Cummins made a motion to approve the lease for 10 years to the food pantry with the understanding that we will look at Roberts Hall and amend the lease when appropriate to include as part of the overall package, Selectman Beckwith seconded; discussion, Selectman Warner look at the costs as part of review, motion passed, (4-0).

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Library discussion on computer purchases

Selectman Thompson made a motion to use the \$1,500.00 from the library budget towards the computer purchases and research where we are going to get the remaining money, Selectman Beckwith seconded, motion passed (4-0).

7.2 SnoRovers request discussion on moving trails

Michail Griskewitsch stated the club received a \$3,500 grant to maintain the trails. They are looking at relocating the trail that goes between the Credit Union and the under construction Family Dollar building, they are also exploring using the railroad tracks. The group is asking what the feasibility is of using the sidewalk on Williams Street. Selectman Warner replied that when we had the public meeting with Family Dollar they stated there was room for the trail go between the buildings. Michail stated that they would be approaching the land owners on Main Street for permission to cross their yards, they have not been asked in the past. The group is also looking at repairing 8 bridges.

7.3 Sale of Town Plow Truck

Allan Moeller would like to put out to sealed bid the 2003 F-550. Selectman Thompson made a motion to sell the truck via sealed bid with a \$10,000 minimum and set the 17th of September as the deadline, Selectman Beckwith seconded, motion passed (4-0).

7.4 York Subordination Request

Selectman Thompson stated that he would like more information on why the Town is in second place on the loan. The item was tabled until the next meeting.

8.0 ASSESSOR ITEMS-BUSINESS

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public Comment

Matt Roberge stated that Route #24 is deteriorating.

Chief MacMaster stated the department is holding a flu clinic September 25 from 4-7p.m.

Ryan Shea stated that there is logging on the Gardiner side of Plummer Road.

Mike Grizkewitsch asked what we ended up paying for Town Manager. Selectman Warner replied around \$25,000 the issue could not be discussed any further.

9.2 Town Manager

The board approved and sign Janet Smiths contract.

9.3 Selectmen

9.4 Boards and Committees

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants.

Selectman Beckwith made a motion to approve the warrant, Selectman Thompson seconded, motion passed (4-0).

11.0 ADJOURNMENT

Selectman Thompson made a motion to adjourn, Selectmen Beckwith seconded, motion passed (4-0).