

**RICHMOND PLANNING BOARD  
TUESDAY, NOVEMBER 22, 2011  
TOWN OFFICE MEETING ROOM  
6:00 P.M.**

**MINUTES**

**1.0 CALL TO ORDER**

Present: Michael Lane, Russ Hughes, William Schellinger, Tom Nugent, Larry Schrock and Secretary Ryan Chandler (Jeff Severance and Jessica Alexander Absent)

Others Present: Robert Soucy, Debra Soucy, Wayne Alexander and Kristy Alexander

**2.0 UNFINISHED BUSINESS – None**

**3.0 NEW BUSINESS**

**Robert & Debra Soucy, 73 Sunset Lane, Camp Renovations**

Robert Soucy gave an overview of their project which consists of removing the current 21' x 27' roof and installing an engineered roof system that would increase the camp height from 15' to 18', vaulting the interior to a 10' finish height and removing the 6' x 21' current kitchen wall to enlarge the kitchen, dining and living rooms to the existing 6' x 21' porch wall.

Michael Lane questioned whether raising the roof height would increase the non-conformity of the structure. The board made the determination that it would not.

Russ Hughes made a motion to find the application complete and schedule for public hearing and development review on December 13, 2011 at 6:00 p.m., William Schellinger seconded, motion passed (5-0)

**Wayne & Kristy Alexander, 52 Main Street, Ye Olde English Fish & Chips**

Wayne Alexander gave an overview of their project which consists of opening a small sit down, take out and delivery Ye Olde English Fish & Chips restaurant at 52 Main street. The existing building and structure would remain mostly the same with touch up paint to the exterior, a new hardwood floor in the kitchen area, new paint throughout the interior, a larger doorway from the dining room to the kitchen and a new exhaust hood on the back wall of the kitchen.

Michael Lane questioned how many seats the restaurant would have. Kristy Alexander responded that they would have approximately twenty-nine seats.

Russ Hughes questioned if the restaurant would have appropriate parking. Kristy Alexander responded that there were approximately eight to ten parking spots in the rear of the restaurant.

Tom Nugent had concerns about possible smells coming from the exhaust fans and how the discarded food and trash would be handled to avoid creating a situation where it stayed in the dumpster too long causing a strong odor. Tom stated that he would like to table the comments for the public hearing.

William Schellinger made a motion to find the application complete and schedule for public hearing and development review on December 13, 2011 at 6:00 p.m., Larry Schrock seconded, motion passed (5-0)

**4.0 CORRESPONDENCE – None**

**5.0 APPROVE MINUTES OF OCTOBER 25, 2011**

William Schellinger made a motion to approve the minutes of October 25, 2011, Russ Hughes seconded, motion passed (5-0)

**6.0 ADJOURN**

Michael Lane made a motion to adjourn at 6:45 p.m., Larry Schrock seconded, motion passed (5-0)