

**MINUTES
RICHMOND PLANNING BOARD MINUTES
NOVEMBER 24, 2015 AT 6:00P.M.**

1.0 CALL TO ORDER

Brian Hurley, Linda Doran, Larry Srock, Jeff Severance, Shawn Pierce and Jessica Alexander. Peter Biegel, Code Enforcement Officer, James Valley and Secretary, Laurisa Loon.

Chairwoman Linda Doran called the meeting to order at 6:00p.m.

2.0 UNFINISHED BUSINESS

3.0 NEW BUSINESS

3.1 Justin Fletcher-Reconstruction of a Non-Conforming Structure in the Shore Land District-Pre-application.

Item tabled until presenter arrives.

4.0 CORRESPONDECE

4.1 Land Use Ordinance Review

James Valley stated that he received an email from the Town Attorney regarding the placement of a subdivision on the waterfront with waterfront access through the lot located on the water. The lot with the waterfront access would have an easement allowing others in the subdivision to access the water through that lot.

I have also inquired about the "Fire Hydrant" requirement. If we are requiring the hydrant or if it's "State" subdivision law.

Ordinance review tabled.

Peter Biegel representative for Justin Fletcher was present to speak on the property located at 64 Mansir Drive. The structure is currently within the 25 foot of the existing foot print. The structure is locked into the building footprint on the site.

Shawn Pierce questioned the measurements from the first floor of the living space and whether the basement was considered or the living area floor was where the measurement started.

Peter Biegel stated he was going to put together a completed application and present it at the next meeting.

The board scheduled a site walk for Saturday December 5, 2015 at 9:00a.m., at the property site.

The next scheduled board meeting is for December 29, 2015.

5.0 APPROVE MINUTES OF OCTOBER 27, 2015

Jessica Alexander made a motion to approve the minutes, Jeff Severance seconded, motion passed (5-0)

6.0 ADJOURN

Jessica Alexander made a motion to adjourn, Jeff Severance seconded, motion passed (5-0).