

**RICHMOND PLANNING BOARD
TUESDAY, SEPTEMBER 8, 2015
TOWN OFFICE MEETING ROOM
6:00P.M.**

MINUTES

1.0 CALL TO ORDER

Present: Jeff Severance, Russ Hughes, Linda Doran, Brian Hurley, Jessica Alexander, Christopher Acord, Code Enforcement Officer, James Valley and Executive Assistant, Laurisa Loon.

Jessica Alexander made a motion for Brian Hurley to be a voting member, Linda Doran seconded, motion passed (4-0-1) Brian Hurley abstained from vote.

2.0 UNFINISHED BUSINESS

3.0 NEW BUSINESS

3.1 Christopher Acord-Application Meeting: 3 Center Street

Christopher Acord stated that he wanted to remove the old wood clapboard and replace with energy efficient and low maintenance vinyl siding and metal trim.

The board previously deemed this project a minor development.

Jeff Severance made a motion to find the application complete, Brian Hurley seconded, motion passed (5-0).

Discussion took place on whether this development required a public hearing. James Valley stated he would check with the town's legal counsel on this subject.

Brian Hurley made a motion to approve the application if the project does not require a public hearing. Jeff Severance seconded, motion passed (5-0).

4.0 CORRESPONDENCE

James Valley handed out the updated ordinance changes.

James Valley stated there would be training Tuesday, September 15, 2015.

Russ Hughes stated that he would be resigning from the planning board due to other commitments with other committees.

Jeff Severance made a motion to recommend Brian Hurley to the Selectboard as a full time member, Jessica Alexander seconded, motion passed (5-0).

5.0 APPROVE MINUTES OF AUGUST 25, 2015

Linda Doran made a motion to approve the minutes, Jessica Alexander seconded, motion passed (5-0).

6.0 ADJOURNMENT

Brian Hurley made a motion to adjourn at 6:30p.m., Linda Doran seconded, motion passed (5-0).