

TOWN OF RICHMOND  
2016 ANNUAL TOWN MEETING WARRANT MINUTES

Richmond Annual Town Meeting Agenda

Chairman Peter Warner called the meeting to order at 6:05pm. The Pledge of Alliance was recited. Then he introduced the Richmond Madrigal quartet to sing the Star Sprangled Banner. Peter Warner gave his opening remarks, then asked Fire Chief Matt Roberge to come up, which he was presenting to Peter Lilly a plaque for his 30 years of service to the Town from the Fire Dept. Association. Peter was not present for the award. Peter Warner then presented to Janette and Michael Sweem a Proclamation of the Spirit of America Award for their contribution of their hard work and dedication to the Richmond Food Pantry. Then Town Manager, Janet Smith gave a summary of the proposed budget & warrant articles. Town Clerk, Sharon Woodward opened the meeting. 71 voters present.

Selectboard Members present: Chairman Peter Warner, VC David Thompson, O'Neil LaPlante, Robert Bodge Jr. and Gary Poulin

Budget Committee Members present: Frederic Browne, Paul Adams and Ryan Chandler

Town Manager: Janet Smith

Sagadahoc, ss.

State of Maine

TO: Scott MacMaster, Constable of the Town of Richmond

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Richmond, in said county and State, qualified by law to vote in Town affairs, to meet at the Richmond High School in said town, on **Tuesday, June 7, 2016 at 6:00 PM**, then and there to act upon **Articles 1-48**, at the conclusion of which the meeting will be recessed; the recessed meeting will be reconvened at the Richmond High School in said town on **Tuesday, June 14, 2016 from 8:00 AM to 8:00 PM**, then and there to act upon the remaining articles in the warrant to wit:

ARTICLE 1: To elect a Moderator, by secret ballot, who will preside at said meeting. The "Maine Moderator's Guide" shall be utilized by the Moderator.

Motion was made to nominate Robert Lenna as Moderator. Seconded. The Selectmen casted 5 secret ballot votes. Vote was 5-0. Mr. Lenna was then sworn in as Moderator. Mr. Lenna then went over the rules of procedures.

ARTICLE 2: To see what sum the Town will vote to raise and appropriate for the Administrative Account.

Selectboard/Budget Committee Recommendation: **\$ 218,910**

So Moved with \$218,910. Seconded. No discussion. Vote on Article 2. **Adopted.**

ARTICLE 3: To see what sum the Town will vote to raise and appropriate for the Animal Control Account.

Selectboard/Budget Committee Recommendation: **\$ 8,241**

So Moved with \$8,241. Seconded. No discussion. Vote on Article 3. **Adopted.**

ARTICLE 4: To see what sum the Town will vote to raise and appropriate for the Benefits Account.

Selectboard/Budget Committee Recommendation: **\$ 247,800**

So Moved with \$247,800. Seconded. No discussion. Vote on Article 4. **Adopted.**

ARTICLE 5: To see what sum the Town will vote to raise and appropriate for the Boards and Committees Account.

Selectboard/Budget Committee Recommendation: **\$ 16,800**

So Moved with \$16,800. Seconded. No discussion. Vote on Article 5. **Adopted.**

ARTICLE 6: To see what sum the Town will vote to raise and appropriate for the Capital Outlay Account.

**Selectboard Recommendation: \$ 97,100**

Budget Committee Recommendation: **\$ 99,600**

So Moved with **Selectboard Recommendations \$97,100**. Seconded. No Discussion. Vote on Article 6. **Adopted.**

ARTICLE 7: To see what sum the Town will vote to raise and appropriate for the Code Enforcement/LPI Account.

Selectboard/Budget Committee Recommendation: **\$ 36,565**

So Moved with \$36,565. Seconded. No discussion. Vote on Article 7. **Adopted.**

ARTICLE 8. To see what sum the Town will vote to raise and appropriate for the Debt Service Account.

Selectboard/Budget Committee Recommendation: **\$ 85,567**

So Moved with \$85,567. Seconded. No discussion. Vote on Article 8. **Adopted.**

ARTICLE 9: To see what sum the Town will vote to raise and appropriate for the Fire Department Account.

Selectboard/Budget Committee Recommendation: **\$ 79,390**

So Moved with \$79,390. Seconded. No discussion. Vote on Article 9. **Adopted.**

ARTICLE 10: To see what sum the Town will vote to raise and appropriate for the General Assistance Account.

Selectboard/Budget Committee Recommendation: **\$ 10,000**

So Moved with \$10,000. Seconded. Discussion. Vote on Article 10. **Adopted.**

ARTICLE 11: To see what sum the Town will vote to raise and appropriate for the Insurance Account.

Selectboard/Budget Committee Recommendation: **\$ 58,450**

So Moved with \$58,450. Seconded. No discussion. Vote on Article 11. **Adopted.**

ARTICLE 12: To see what sum the Town will vote to raise and appropriate for the Intergovernmental Account.

Selectboard/Budget Committee Recommendation: **\$ 9,809**

So Moved with \$9,809. Seconded. No discussion. Vote on Article 12. **Adopted.**

ARTICLE 13: To see what sum the Town will vote to raise and appropriate for the Legal Services Account.

Selectboard/Budget Committee Recommendation: **\$ 15,000**

So Moved with \$15,000. Seconded. No discussion. Vote on Article 13. **Adopted.**

ARTICLE 14: To see what sum the Town will vote to raise and appropriate for the Isaac F. Umberhine Public Library Account.

Selectboard/Budget Committee Recommendation:

Appropriate \$1,000 from the Story Hour Reserve Account and raise and appropriate \$39,485, for a total appropriation of \$40,485.

So Moved with to appropriate \$1,000 from the Story Hour Reserve Account and raise and appropriate \$39,485, for a total appropriation of **\$40,485**. Seconded. Discussion. Vote on Article 14. **Adopted**

ARTICLE 15: To see what sum the Town will vote to raise and appropriate for the Parks & Cemeteries Account.

Selectboard/Budget Committee Recommendation: **\$ 25,800**

So Moved with \$25,800. Seconded. Discussion. Vote on Article 15. **Adopted**

ARTICLE 16: To see what sum the Town will vote to raise and appropriate for the Police Department Operations Account.

Selectboard/Budget Committee Recommendation:

Appropriate \$56,000 from the CopsFast Reserve Account and raise and appropriate \$209,530, for a total appropriation of **\$265,530.**

So Moved with appropriate \$56,000 from the CopsFast Reserve Account and raise and appropriate \$209,530, for a total appropriation of \$265,530. Seconded. Vote on Article 16. **Adopted.**

ARTICLE 17: To see what sum the Town will vote to raise and appropriate for the Professional Services (not including Legal Services) Account.

Selectboard/Budget Committee Recommendation: **\$ 24,635**

So Moved with \$24,635. Seconded. No discussion. Vote on Article 17. **Adopted.**

ARTICLE 18: To see what sum the Town will vote to raise and appropriate for the Public Safety Account.

Selectboard/Budget Committee Recommendation: **\$ 141,065**

So Moved with \$141,065. Seconded. No discussion. Vote on Article 18. **Adopted.**

ARTICLE 19: To see what sum the Town will vote to raise and appropriate for the Public Works Operations Account.

**Selectboard Recommendation: \$ 309,594**

Budget Committee Recommendation: **\$ 323,028**

So Moved with Selectboard recommendation \$309,594. Seconded. No discussion. Vote on Article 19 with Selectboard recommendation. **Adopted.**

ARTICLE 20: To see if the Town will vote to raise and appropriate the following amounts for the following Reserve Accounts:

<b>Fire Department Vehicle Reserve:</b>	<b>\$ 25,000</b>
<b>Fire Department Equipment Reserve:</b>	<b>\$ 1,500</b>
<b>Legal Services Reserve:</b>	<b>\$ 2,200</b>
<b>Employee Contingency Reserve:</b>	<b>\$ 2,500</b>
<b>Town Office Technology Reserve:</b>	<b>\$ 5,000</b>
<b>Building Repair and Maintenance Reserve:</b>	<b>\$ 5,000</b>

<b>Police Department Reserve</b>	<b>\$ 15,000</b>
<b>Public Works Vehicle Reserve:</b>	<b><u>\$ 15,000</u></b>
	<b>TOTAL: \$ 71,200</b>

Selectboard/Budget Committee Recommendation: Approval

So Moved with \$71,200. Seconded. Discussion. Vote on Article 20. **Adopted.**

ARTICLE 21: To see what sum the Town will vote to raise and appropriate for the Senior Center Account.

Selectboard/Budget Committee Recommendation: \$ 13,610

So Moved with \$13,610. Seconded. Motion to amend to increase by \$3,600 for a total of \$17,210. (Purpose to add additional one day to 4 days a week). Seconded. Motion made All in favor of amendment to add \$3,600 to \$13,610 for total of \$17,210. Vote Article 21 as **amended \$17,210. Adopted.**

ARTICLE 22: To see what sum the Town will vote to raise and appropriate for the Solid Waste Account.

Selectboard/Budget Committee Recommendation: **\$ 40,210**

So Moved with \$40,210. Seconded. No Discussion. Vote on Article 22. **Adopted.**

ARTICLE 23: To see what sum the Town will vote to raise and/or appropriate for Summer Recreation Activities.

Selectboard/Budget Committee Recommendation: **\$ 16,087**

So Moved with \$16,087. Seconded. Discussion. Vote on Article 23. **Adopted.**

ARTICLE 24: To see what sum the Town will vote to raise and appropriate for the Town Fuel Account.

Selectboard/Budget Committee Recommendation: **\$ 32,750**

So Moved with \$32,750. Seconded. No discussion. Vote on Article 24. **Adopted.**

ARTICLE 25: To see if the Town will vote to raise and appropriate the following amounts for support of the following Social Services for the ensuing year:

<b>Maine General Hospice:</b>	<b>\$ 500</b>
<b>Spectrum Generations:</b>	<b>\$ 500</b>
<b>Richmond Food Pantry:</b>	<b><u>\$ 5,000</u></b>
<b>TOTAL:</b>	<b>\$ 6,000</b>

Selectboard/Budget Committee Recommendation: Approval

So Moved as written. Seconded. Discussion. Motion to increase by \$1,000 for Mid Coast Hunger Program. Denied by rules of procedure, cannot increase monetary or add another line item. Motion made to overrule the ruling chair at this time. The standing rule is Article number can only be decreased not added too. Can choose to overrule the chair or challenge his ruling. To vote this down and bring back with a new motion. We need 7 people to vote to override the ruling. To amend Article 25 Vote Yes to override the ruling of the chair. Vote No if you want to add dollar amount. Motion is overwritten Discussion. Motion is moved to original question. Seconded. Vote on Article 25. **Adopted.**

ARTICLE 26: To see what sum the Town will vote to raise and appropriate for the support of the Friends of the Cobbossee Watershed Mil-Foiler Program.

Selectboard/Budget Committee Recommendation: **\$ 5,000**

So Moved with \$5,000. Seconded. No discussion. Vote on Article 26. **Adopted.**

ARTICLE 27: To see what sum the Town will vote to raise and appropriate for support of maintenance of the parking lot owned by American Legion Emerson-Lane Post #132, whose related building serves as a Town Emergency Shelter pursuant to the Town's Emergency Action Plan.

Selectboard/Budget Committee Recommendation: **\$2,000.00**

So Moved with \$2,000. Seconded. Discussion. Vote on Article 27. **Adopted.**

ARTICLE 28: To see if the Town will vote to raise and appropriate an amount not to exceed **\$60,000** for repairs to the Myrtle Street Fire Station.

Selectboard/Budget Committee Recommendation: Approval

So Moved with \$60,000. Seconded. No discussion. Vote on Article 28. **Adopted.**

ARTICLE 29: To see if the Town will vote to raise and appropriate **\$200,000** for road projects on portions of the following town roads: Weeks Road, Pitts Center Road, Langdon Road, and Dingley Road.

Selectboard/Budget Committee Recommendation: Approval

So Moved with \$200,00. Seconded. Discussion. Vote on Article 29. **Adopted.**

Motion is made to take Articles 30, 31,32,33,34,35,36,37,38,39,40,41,42 and 43 as a single vote. Seconded. (Discussion if you want to discuss an article we need to set aside for clarification.) No discussion. **Vote on Articles 30, 31, 32,33,34,35,36,37,38,39,40,41,42 and 43. Adopted.**

ARTICLE 30: To see if the Town will vote to appropriate fifty-percent (50%) of the money received from the State of Maine for snowmobile registrations to the Richmond Sno-Rovers Club

for the maintenance of their system or network of snowmobile trails, on the condition that those trails be open to the public for snowmobile purposes at no charge in the snow season, and to authorize the Selectboard to enter into an agreement with the Club under such terms and conditions as it deems advisable for that purpose.

Selectboard/Budget Committee Recommendation: Approval

ARTICLE 31: To see if the Town will vote to appropriate the sum of \$648,020 from the Estimated Revenues Account (Non-Property Tax Revenue) to be applied to reduce the Fiscal Year 2016-17 tax commitment.

Selectboard/Budget Committee Recommendation: Accept as Written

ARTICLE 32: To see if the Town will vote to fix the date when property taxes become due and payable, with the first payment being due and payable on November 10, 2016; and the second payment being due and payable on May 10, 2017; and to instruct the Tax Collector to charge interest at 7% per annum on all taxes unpaid after said date(s).

ARTICLE 33: To see if the Town will vote to set the rate of 3% interest per annum on abated taxes and to authorize such interest paid or abatements granted to be appropriated from Overlay funds then, if necessary, from unassigned fund balance.

***[Note: 36 M.R.S.A. § 506-A provides the rate of interest may not exceed the rate set for delinquent taxes, nor be less than that rate reduced by 4%]***

ARTICLE 34: To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, with no interest to accrue on any excess paid over the amount finally committed.

ARTICLE 35: To see if the Town will vote to authorize the Tax Collector to offer a Fiscal Year 2016-17 Tax Club Plan to taxpayers who enroll no later than July 31, 2016; who pay the total amount of FY 2016-17 taxes by monthly payments from July 1, 2016 to June 30, 2017; who abide by the requirements of said plan as established by the Selectboard; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest.

ARTICLE 36: To see if the Town will vote to authorize the Selectboard to apply for State, federal (including Community Development Block Grants) and other grants on behalf of the Town for purposes deemed by the Selectboard to be in the best interests of the Town; to accept such grants, including, when necessary, the authority to sign contracts and related documents and to accept conditions of approval; and to appropriate such grant funds for any purpose for which the Town has appropriated funds in Fiscal Year 2016-17.

ARTICLE 37: To see if the Town will vote to authorize the Selectboard to retain, sell or dispose of, by a means and upon such terms and conditions as the Selectboard deems advisable, any real estate acquired by the Town for non-payment of taxes thereon, and to execute such contracts, deeds and other instruments, and to take such other actions as may in the Selectboard's judgment be advisable to effect the sale of such property, or, if the property is prior-owner occupied residential property, to convey the property to the prior owner upon payment in full of all taxes, interest and charges incurred by the Town within 90 days of notice to the prior owner of the repurchase opportunity. Any tax acquired property to be sold will be posted through the public notice process prior to any sale.

ARTICLE 38: To see if the Town will vote to authorize the Treasurer to waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure at the Registry of Deeds in which the tax lien certificate is recorded prior to expiration of the right of redemption pursuant to 36 M.R.S.A. § 944 upon a finding by the Selectboard that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.

ARTICLE 39: To see if the Town will vote to authorize the Selectboard to sell or otherwise dispose of Town-owned personal property deemed by the Selectboard to be obsolete on such terms and conditions as it deems advisable.

ARTICLE 40: To see if the Town will vote to authorize the Selectboard to accept or reject donations of personal property and/or to accept or reject gifts of money to the various accounts of the Town for the ensuing year and to appropriate those monies donated for specific purposes.

ARTICLE 41: To see if the Town will vote to authorize the Selectboard to accept gifts of artwork and temporary loans of artwork for display at Town owned or operated facilities on such terms and conditions as the Selectboard deems advisable.

ARTICLE 42: To see if the Town will vote to authorize the Selectboard to make final determinations, after notice and hearing, regarding the winter closing of roads in accordance with 23 M.R.S.A. § 2953(3) and final determinations, after notice and hearing, to annul, alter or modify such orders in accordance with 23 M.R.S.A. § 2953(4).

ARTICLE 43: To see if the Town will vote to authorize the Selectboard and Treasurer to enter into multi-year contracts necessary to provide services to the Town.

Selectboard/Budget Committee recommend the article to pass. Services for the town may include, but are not limited to, ambulance service, banking, road maintenance, cemetery mowing, bulky waste disposal.

ARTICLE 44: Shall an ordinance entitled "2016 Amendments to the Town of Richmond Land Use Ordinance" be enacted?  
***[The proposed ordinance amendments are available for review and inspection at the Town Clerk's Office and will be available at the Town Meeting.]***

Motion to enact. Seconded. Discussion. Vote on Article 44. **Adopted.**

ARTICLE 45: Shall an ordinance entitled "2016 Amendments to the Richmond Municipal Fire Department Ordinance" be enacted?  
***[The proposed ordinance amendments are available for review and inspection at the Town Clerk's Office and will be available at the Town Meeting.]***

Motion to enact. Seconded. No discussion. Vote on Article 45. **Adopted.**

ARTICLE 46: To see if the Town will vote to increase the property tax levy limit established for Richmond by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than the property tax levy limit.  
***[Note: If this article is needed, a written ballot is required.]***

Moderator spoke to Town Manager, this is not needed, we do not have to increase the property tax levy. Motion made to dismiss the article. Now it is debatable, we have to vote by secret ballot. By State Statutes it is needed to be voted on by secret ballot. The person who wanted to dismiss the article asked to strike the motion. Moderator said it is in the town record cannot strike the motion. Moderator asked the Town people if they wanted to vote or have the Selectboard to cast the votes. The town body agreed that the Selectboard should cast the votes. Vote 4 yes-1-abstained. Vote on Article 46. **Adopted**

ARTICLE 47: To see if the Town will vote to authorize the Selectboard to exchange release deeds with the Richmond Utilities District in order to clarify and confirm the common boundary line of the parties, which is the southerly boundary line of property owned by the Town at the Swan island landing located on the westerly side of, and adjacent to, the Kennebec River (Tax Map U-2, Lot 17) and the northerly boundary line of property owned by the Richmond Utilities District (Tax Map U-2, Lot 18), all as shown as with more particularity as "Line Proposed for Property Line Agreement" on a survey plan entitled "Property Line Agreement & Easement Survey between the Town of Richmond and the Richmond Utilities District, Richmond, Sagadahoc County, Maine" prepared by Falla & Sons Land Surveys, Inc. dated Jan. 2016, a copy of which survey plan is on file at the Town Office, on such terms and conditions as the Selectboard deems to be in the best interests of the Town.

So Moved to accept as written. Seconded. No discussion. Vote on Article 47. **Adopted.**

ARTICLE 48: To see if the Town will vote to authorize the Selectboard to accept delivery of an easement deed from the Richmond Utilities District to the Town for a perpetual pedestrian easement over, under and across the approximately 20 foot wide land area shown as "Proposed Easement" on a survey plan entitled "Property Line Agreement & Easement Survey Between the Town of Richmond and the Richmond Utilities District" prepared by Falla & Sons Land Surveys, Inc. dated Jan. 2016, a copy of which survey plan is on file at the Town Office, on such terms and conditions as the Selectboard deems to be in the best interests of the Town.

So Moved to accept as written. Seconded. No discussion. Vote on Article 48. **Adopted.**

Articles 49 & Article 50 are recessed until time certain at 8:00am on June 14, 2016. Seconded. Vote. **Adopted.**

ARTICLE 49: To elect by secret ballot the following officials:

- A. One (1) Selectmen/Assessors/Overseers of the Poor for three (3) year terms.
- B. One (1) RSU #2 member for three (3) year term.
- C. Three (3) Budget Committee members for three (3) year term.
- D. One (1) Richmond Utilities District member for three (3) year term.

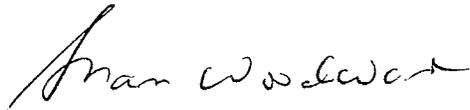
ARTICLE 50: To vote by secret ballot on the following question:

To see if the Town will vote to adopt the 2016 Town of Richmond, Maine Comprehensive Plan.

***[This plan will repeal and replace the existing Comprehensive Plan which was adopted February 27, 1991. Copies of the proposed 2016 Town of Richmond, Maine Comprehensive Plan are available at the Town Office.]***

**Town Meeting 8:10pm.**

A True Attested Copy



Sharon Woodward  
Town Clerk