

COBBOSSEE WATERSHED DISTRICT

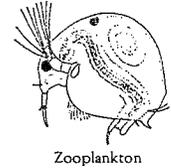
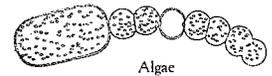
P.O. Box 418, Winthrop, Maine 04364

Telephone (207) 377-2234

Maine's first regional lake management district

ROBERT C. CLUNIE, JR.
Chairperson

WILLIAM J. MONAGLE
Executive Director



AGENDA

The **Cobboossee Watershed District** Board of Trustees will meet on **Tuesday, August 11, 2015**, at 7:00 PM, at the Winthrop Police Station, 2nd Floor Conference Room, 15 Town Hall Lane, Winthrop, Maine.

1. Call to Order.
2. Approval of the April and May (Budget Meeting) Minutes.
3. Approval of the July Financial Report.
4. Project Updates
 - Wilson Pond NPS Watershed Restoration Project, Phase II (CWA §319).
 - Cochnewagon Lake Watershed-Based Plan Project (CWA §319).
 - NPS Grant Proposal for FY 2016 (CWA §319).
 - Torsey Pond Watershed Survey.
5. Lake Water Levels Report.
 - Current Water Levels Status.
 - Dam Committees.
6. Lake Water Quality Report – Current Water Clarity Conditions.
7. Annabessacook Lake Invasive Plant Patrol.
8. Executive Director's Report / Staff Activities / Other Business.
9. Adjourn.

RECEIVED
AUG 10 2015
Town of
Richmond

COBBOSSEE WATERSHED DISTRICT

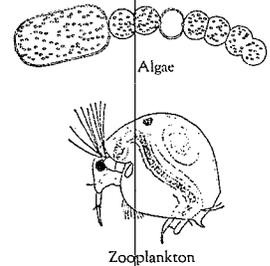
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MINUTES

The Cobbossee Watershed District Board of Trustees held its four-hundred and eighteenth meeting on April 21, 2015 at 7:00 PM, at the Winthrop Police Department's Conference Room, Winthrop, Maine. Present were:

Robert Clunie – Gardiner Trustee, Chair
Jane Andrews – Wayne Trustee
Shelly Gerstein – Readfield Trustee
Sandra Small-Hughes – Winthrop Trustee
Douglas Ludewig – Monmouth Trustee, Clerk
Joseph Saunders – Monmouth Trustee
Brian Sylvester – Manchester Trustee
Heinz Walbaum – Winthrop Trustee
Daniel Wells – Winthrop Utilities District Trustee - Treasurer
William Monagle – Executive Director
Wendy Dennis - Limnologist
Ryan Burton – Water Resources Technician

Chairman Clunie called the meeting to order at 7:03 PM.

Mr. Monagle presented the minutes from the January meeting. Trustee Saunders **moved** to accept the January minutes as presented; Trustee Ludewig **seconded**; the motion **passed** with three abstentions.

Mr. Monagle presented the March Financial Report. Trustee Saunders **moved** to accept the March Financial Report as presented; Trustee Wells **seconded**; the motion **passed** unanimously.

Mr. Monagle reported that the Budget Committee met just prior to this meeting to review budget options and to prepare a recommendation to the board for FY 2016. He said that the committee has considered a couple of draft budgets, and is recommending a budget, Budget A, that calls for a five percent increase in municipal assessments. He said that he has met with several district towns and that he has presented them with this budget anticipating that the board of trustees would lean this way, and that so far, it has been received favorably. After some discussion, Trustee Small-Hughes **moved** to accept Budget A as the proposed budget for FY 2016; Trustee Sylvester **seconded**; the motion **passed** unanimously. Mr. Monagle said that the annual budget meeting has been scheduled for May 20th. He said that in addition to the formal vote on the budget, there will be two presentations. Mr. Burton said that he, along with Sue Neal (Annabessacook Lake Improvement Association) and Tamara Whitmore (Friends of the

Cobbossee Watershed) will provide a repeat of their presentation at this year's Milfoil Summit on the inter-agency efforts to locate and eliminate invasive variable milfoil from Annabessacook Lake. Ms. Dennis said that she will be reporting on activities pertaining to the Maranacook Lake Outlet Dam and at the New Mills Dam.

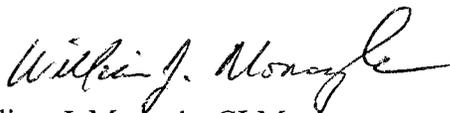
Mr. Burton reported that although we had received a significant amount of snow this past winter, we were fortunate that it melted rather gradually during this spring with minimal rainfall thereby avoiding major water levels problems. He added, however, that the snowmelt did saturate watershed soils and that just this morning we recorded 3 inches of new precipitation which caused lake water levels to rise significantly. All lakes, he said, are close to, or within, the CWD's standards with the exception of the Narrows Ponds and Maranacook Lake, both of which are higher than their respective spring maximum level.

Ms. Dennis reported on ongoing activities of the New Mills Dam Committee (NMDC), saying that the NMDC has submitted its budget request to three towns. Regarding the dam inspection, she said that the initial inspection revealed some upwelling, or "boiling", at the toe of the dam, and therefore the state dam inspector is seeking another inspection of the toe of the dam. She said the chairperson of the NMDC is considering an inspection of the dam using SCUBA divers, and is looking to having it conducted in June when the water clarity is suitable. She said that if the dam inspector feels a need to also inspect the heel of the dam, then that inspection may be accomplished via SCUBA as well. Regarding the Maranacook Lake Dam Committee, she said that now that the watershed hydrologic study has been completed, the committee is moving on to the next study. She said that she has just completed a draft request for proposals (RFP) for an engineering study to determine proper modifications to the dam to meet the recommendations of the hydrologic report.

Mr. Monagle reported that on April 2nd he presented the recently completed Cobbossee Lake Watershed-based protective Plan to the Manchester Conservation Commission. He said that he had also reviewed a preliminary subdivision plan for the Manchester Planning Board and a proposed amendment to a previously approved subdivision for Monmouth Planning Board.

The meeting adjourned at 8:08 P.M.

Respectfully submitted,



William J. Monagle, CLM
Executive Director
Secretary to the Board

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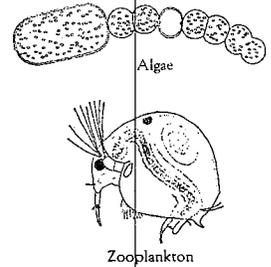
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BUDGET MEETING MINUTES

The Cobbossee Watershed District held its forty-third annual budget meeting on Wednesday, May 20, 2015, at 7:00 PM, at the Winthrop Middle School, Rambler Road, Winthrop. With a quorum (minimum 25 voters) of voters satisfied, Chairman Robert Clunie called the meeting to order at 7:11 PM.

Chairman Clunie read Article 1; John McPhedran (Readfield) was nominated and elected Moderator. Mr. McPhedran was duly sworn in as Moderator by Chairman Clunie.

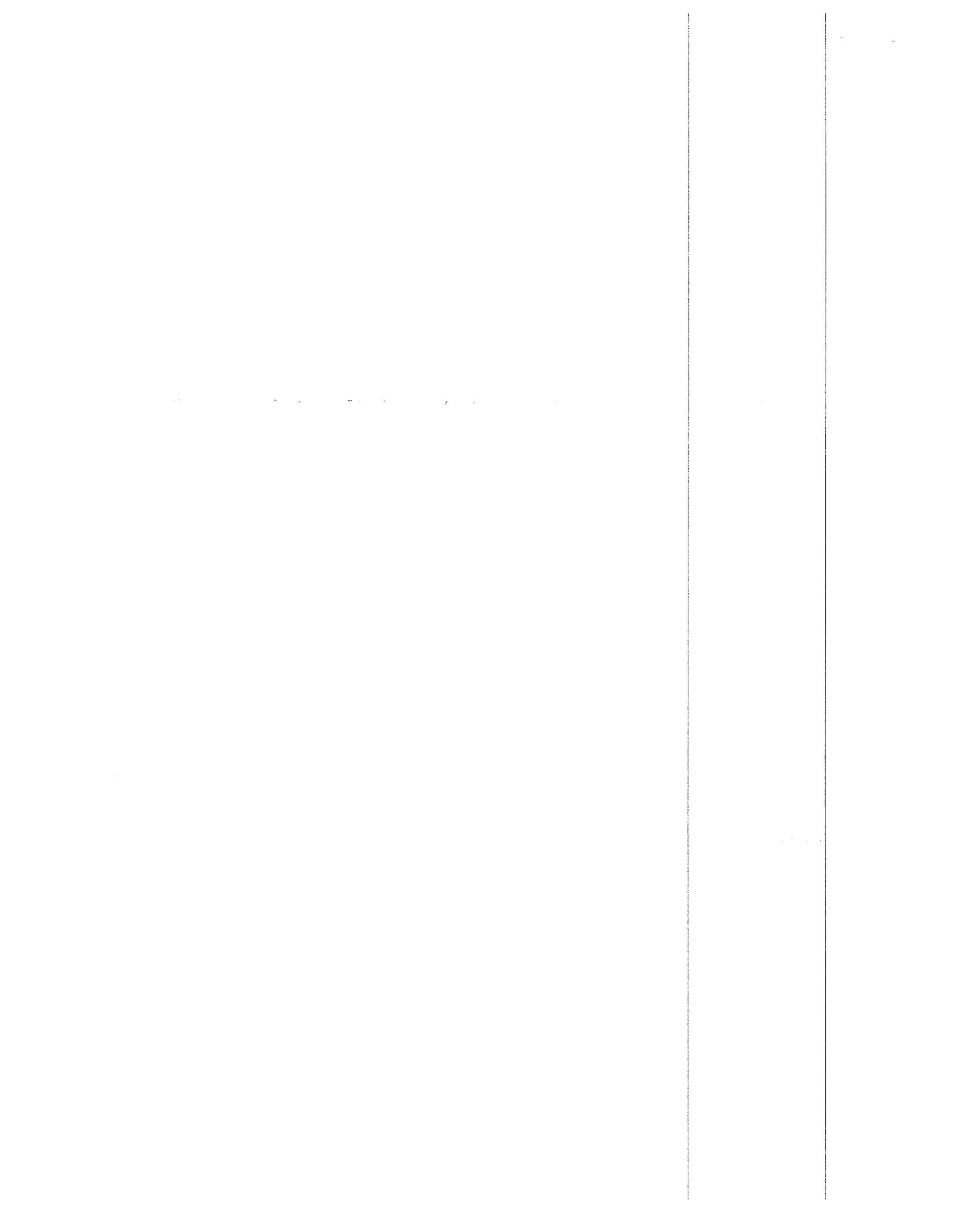
Mr. McPhedran read Article 2, the proposed District budget for fiscal year 2015-2016. Executive Director Bill Monagle explained the proposed budget which called for a five percent increase in municipal assessments. The District budget would raise and appropriate \$260,761 for its 2015-2016 operating budget, with the sum of \$210,546 to be raised by municipal assessment. The budget **passed** unanimously with 35 registered voters in approval. The budget meeting adjourned at 7:24 PM.

Following the formal Budget Meeting there were two presentations on district activities: 1) a joint presentation by **CWD Water Resources Technician Ryan Burton (CWD)**, **Sue Neal (Annabessacook Lake Improvement Association)**, and **Tamara Whitmore (Friends of Cobbossee Watershed)** explained plans for this coming summer to further survey Annabessacook Lake for the invasive variable water-milfoil and to eradicate existing infestations; and 2) **CWD Limnologist Wendy Dennis** provided an update on recent activities at two dams in the Cobbossee Watershed; 1) Repairs and inspections at the New Mills Dam in Gardiner, and 2) Results of a Hydrologic Study and plans for renovations at the Maranacook Lake Outlet Dam in Winthrop.

Respectfully submitted,

A handwritten signature in cursive script that reads 'William J. Monagle'.

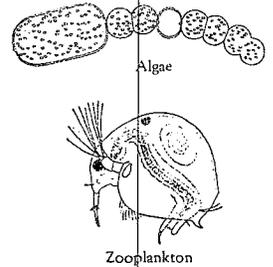
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FINANCIAL REPORT FOR JULY 2015

(92% of fiscal year remains)

	BUDGETED	Expended	YTD	Balance	% Remaining
DIRECT COSTS					
Personnel	160,600.00	19,958.55	19,958.55	140,641.45	88%
Monitoring expenses	8,500.00	197.70	197.70	8,302.30	98%
Conference expenses	200.00	0.00	0.00	200.00	100%
Pro. Development	500.00	0.00	0.00	500.00	100%
Education/Information	250.00	0.00	0.00	250.00	100%
Bookkeeping	1,200.00	175.00	175.00	1,025.00	85%
Contractual					
Wilson 319	3,550.00	0.00	0.00	3,550.00	100%
NPS Direct					
Wilson 319	21,375.00	0.00	0.00	21,375.00	100%
Gage Operation	3,600.00	104.19	104.19	3,495.81	97%
Trustees expenses	650.00	600.00	600.00	50.00	8%
TOTAL	200,425.00	21,035.44	21,035.44	179,389.56	90%
OVERHEAD COSTS					
Health benefits	20,300.00	1,616.37	1,616.37	18,683.63	92%
Unemployment comp.	350.00	22.36	22.36	327.64	94%
Social Security	12,286.00	1,526.83	1,526.83	10,759.17	88%
---Benefits subtot.	32,936.00	3,165.56	3,165.56	29,770.44	90%
Office supplies	1,200.00	169.96	169.96	1,030.04	86%
Photocopy/printing	500.00	0.00	0.00	500.00	100%
Telephone	1,700.00	146.30	146.30	1,553.70	91%
Postage	300.00	49.00	49.00	251.00	84%
GIS License	400.00	0.00	0.00	400.00	100%
Library	700.00	45.95	45.95	654.05	93%
Petty Cash	100.00	50.00	50.00	50.00	50%
---Off. Oper. subtot.	4,900.00	461.21	461.21	4,438.79	91%
Office rent	13,500.00	1,076.00	1,076.00	12,424.00	92%
Truck operations	1,750.00	159.85	159.85	1,590.15	91%
Accounting/legal	250.00	0.00	0.00	250.00	100%
Insurance	6,000.00	966.00	966.00	5,034.00	84%
TOTAL	59,336.00	5,828.62	5,828.62	53,507.38	90%
Capital expense	1,000.00	218.00	218.00	782.00	78%
TOTAL OPERATING COST					
AS BUDGETED	260,761.00	27,082.06	27,082.06	233,678.94	90%
UNBUDGETED EXPENSES		0.00	0.00		
(See Notes*)					
TOTAL EXPENSES		27,082.06	27,082.06		

July 2015, cont'd.

	BUDGETED	Received	YTD	Balance	% Remaining
INCOME					
Municipal assessment	210,546.00	79,913.00	79,913.00	130,633.00	62%
Water District cont.	8,716.00	2,905.33	2,905.33	5,810.67	67%
Federal/State Grants					
Wilson 319	32,600.00	2,124.00	2,124.00	30,476.00	93%
Contracts/fees	2,700.00	0.00	0.00	2,700.00	100%
Contributions/misc.	600.00	978.79	978.79	-378.79	-63%
Forward from Reserve	5,599.00	0.00	0.00	5,599.00	100%
TOTAL REVENUES AS BUDGETED	260,761.00	85,921.12	85,921.12	174,839.88	67%
UNBUDGETED REVENUES (See Notes*)		0.00	0.00		
TOTAL REVENUES		85,921.12	85,921.12		
CASH BALANCES					
Checking Account	06/30/2015		49,091.92		
Stormwater Comp. Funds					
- Cobbossee Lake (DEP)	06/30/2015		16,759.75		
- Annabessacook Lake (DEP)	06/30/2015		6,206.06		
- Woodbury Pond (DEP)	06/30/2015		622.55		
- General Fund (CWD)	06/30/2015		<u>10,858.11</u>		
TOTAL			83,538.39		

NOTES: